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1. APOLOGIES

2. DECLARATION OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3. CONFIRMATION OF MEETING MINUTES

3.1 Ordinary Board Meeting – 17 April 2014

The minutes of the Board's ordinary meeting held on Thursday 17 April 2014 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting held on Thursday 17 April 2014 be confirmed.

AKAROA/WAIREWA COMMUNITY BOARD
17 APRIL 2014

Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Thursday 17 April 2014 at 1pm in the
Akaroa Bowling Clubrooms, 40 Rue Jolie, Akaroa

PRESENT: Pam Richardson (Chairman), Maria Bartlett, Lyndon Graham, Bryan Morgan and Janis Haley.

APOLOGIES: An apology was received from Andrew Turner.
Maria Bartlett was not in attendance for Clause 1.1, part of Clause 1.2 and Clause 11.
Bryan Morgan was not in attendance for Clause 1 and Clause 11.

DECLARATION OF INTEREST: There were no declarations of interest.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 KERRY LITTLE – AKAROA HEARTLANDS/AKAROA COLLECTIVE TRUST

Kerry Little updated the Board on activities of the Akaroa Resource Collective Trust and Akaroa Heartlands, including youth and family initiatives, a women's seminar, supervision of community workers, senior citizens services, counselling services and the hosting of other agencies.

1.2 VICTORIA ANDREWS

Victoria Andrews addressed the Board on the issue of deteriorating seawalls around Akaroa. Ms Andrews believed it was important to urgently carry out remedial work on the seawalls to maintain and stabilise them.

1.3 BRUCE HYLAND – AKAROA BOATING CLUB

Bruce Hyland spoke in place of Rod Naish who was unable to attend the meeting.

Mr Hyland also addressed the Board regarding the seawalls. In particular he was concerned about the seawall immediately adjacent to the Akaroa Boating Club's building which he believed required immediate attention. He thought there was a danger of the road collapsing and peoples safety was at risk.

The Board agreed that the deterioration of the seawalls with large holes forming on parts of the walkway and road between Dalys Wharf and the Akaroa Lighthouse, posed serious health and safety issues.

The Board **decided** that:

- (a) Staff be asked to urgently undertake remedial action to repair the holes in the walkway/road between Dalys Wharf and the Akaroa Lighthouse to ensure the safety of users.
- (b) Preventative maintenance be carried out on the seawalls prior to winter.
- (c) The Chairman make a deputation to the Environmental Committee to seek its support in prioritising work on seawalls, including the compilation of a database and a maintenance and repair schedule for immediate action.

The Board also **decided** to ask staff for an urgent reply to its requests.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

Nil.

5. RESERVE MANAGEMENT COMMITTEES

5.1 RESERVE MANAGEMENT COMMITTEES ORDINARY MINUTES

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Garden of Tane Reserve Management Committee – 17 February 2014
- Pigeon Bay Reserve Management Committee – 30 March 2014

6. COMMUNITY ORGANISATIONS REPORTS

6.1 ORTON BRADLEY PARK BOARD – 28 NOVEMBER 2013

The Board **received** the minutes of the Orton Bradley Park Board meeting held on Thursday 28 November 2013.

7. BRIEFINGS

7.1 GRAFFITI PROGRAMME

Staff members, Val Merryweather and Belinda Barrett-Walker, gave a briefing on the Graffiti Programme that Council operates including information about the programme, the volunteering aspect of the programme and some specific information pertaining to the Board area such as common tags in the Akaroa/Wairewa area, and related statistics.

8. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information from the Community Board Adviser on various matters.

- **Strengthening Communities Fund**
The Board **requested** that staff arrange for any unallocated Strengthening Communities Funding to be carried over to the 2014/15 financial year.

9. ELECTED MEMBERS' INFORMATION EXCHANGE

Board members received information on various matters.

- **Ngaio Point Walkway, Duvauchelle**
The Board **decided** again to ask staff to investigate the maintenance of the Ngaio Point Walkway as this now appeared to be a health and safety risk due to the steps not being level and bank slippages on the track not being cleared causing slipperiness.

9 Cont'd

- **Childrens Bay Rubbish Bin**

The Board **decided** to ask for staff comments on the feasibility of installing a rubbish bin in Children's Bay, after it was reported that a lot of litter was dropped in the area.

The Board also **decided** to ask staff if the rubbish bin situated on the beach near the boardwalk to Childrens Bay could be relocated to a more suitable position.

- **175th Celebrations**

The Board **decided** to hold a public meeting on Saturday 31 May to gauge the views of the community on how best to commemorate the 175th Anniversary of Akaroa.

- **Wainui Reserve - Mowing**

The Board **decided** to support the Wainui Residents Association's submission to the Annual Plan, requesting that the mowing of the Wainui Reserve be added to the reserves maintenance schedule.

- **Pigeon Bay Water Supply**

The Board **decided** to ask staff for information on the Pigeon Bay water supply and if there is sufficient capacity to extend the service to properties on the western side of the Bay.

10. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

11. CONFIRMATION OF MEETING MINUTES – 20 MARCH 2014

The Board **resolved** that the minutes of its ordinary meeting held on Thursday 20 March 2014 be confirmed, subject to the following alteration:

Page 8 – Clause 12 – that the following words be added to item (b) of the resolution, to read:

- (b) Approve a grant of \$13,743 from its 2013/14 Akaroa/Wairewa Reserve Fund to the Little River Wairewa Community Trust for development of the Okuti Valley – Reserve Road – French Peak Road walking and biking track, ***subject to further discussion between interested parties and the written approval from the Transport and Greenspace Unit.***

12. 2012/13 STRENGTHENING COMMUNITIES FUND END OF PROJECT ACCOUNTABILITY REPORT

The Board considered a report summarising the end of year accountability reports for projects that received funding from the Board's 2012/13 Strengthening Communities Fund.

The Board **resolved** to receive the information.

8. COMMUNITY BOARD ADVISER'S UPDATE – CONTINUED

8.1 SUBMISSION TO ANNUAL PLAN

The Board **resolved** that the Chairman be delegated authority to approve the Board's final submission to the Draft Annual Plan.

The meeting concluded at 3.20pm

CONFIRMED THIS 15TH DAY OF MAY 2014

**PAM RICHARDSON
CHAIRMAN**

4. DEPUTATIONS BY APPOINTMENT

4.1 Caroline Shone, Chief Executive and Jess Fiebig - Community Energy Action Charitable Trust

Caroline Shone and Jess Fiebig wish to address the Board on "Keeping our Community Warm" project.

4.2 Little River Wairewa Community Trust – Parcus Puentener

Parcus Puentener, Little River Wairewa Community Trust wishes to address the Board on the utilisation of the old recycling Shed, Barclays Road.

4.3 Murray Roxburgh

Murray Roxburgh wishes to address the Board regarding the New Zealand Motor Home Association establishing a camping site locally.

5. PRESENTATION OF PETITIONS

6. NOTICES OF MOTION

7. CORRESPONDENCE

8. RESERVE MANAGEMENT COMMITTEES

8.1 Reserve Management Committees Ordinary Minutes

The minutes of the following Reserve Management Committee meetings are attached.

- 8.1.1 Duvauchelle Reserve Management Committee – 10 March 2014 (**attached**)
- 8.1.2 Duvauchelle Reserve Management Committee – 14 April 2014 (**attached**)
- 8.1.3 Stanley Park Reserve Management Committee – 3 April 2014 (**attached**)
- 8.1.4 Okains Bay Reserve Management Committee – 11 February 2014 (**attached**)
- 8.1.5 Okains Bay Reserve Management Committee – 8 April 2014 (**attached**).

The above minutes may still need to be confirmed by the Committees at their next meetings.

STAFF RECOMMENDATION

That the Board receive the minutes of the following Reserve Management Committee meetings:

- Duvauchelle Reserve Management Committee – 10 March 2014
- Duvauchelle Reserve Management Committee – 14 April 2014
- Stanley Park Reserve Management Committee – 3 April 2014
- Okains Bay Reserve Management Committee – 11 February 2014
- Okains Bay Reserve Management Committee – 8 April 2014.

**Minutes of the Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle Community Centre, on Monday 10th March, 2014 at 7.30pm**

WELCOME: Chairperson Jacque McAndrew welcomed those present.

Present: Committee Members: Jacque McAndrew, Derek Moir, Dawn Turner, Geoff Carter, Bruce Watts, Sharon Johnston. Board: Caretakers Ken & Kaye Bramley

Apologies: Committee Members; Chris Muirhead, Brian Bremner; CCC Recreation & Sports: Warren Wisneski; Akaroa/Wairewa Community Board: Lyndon Graham

Motion: That the apologies be accepted. Geoff /Jacque Carried

MINUTES:

Motion: That the February Minutes, having been circulated, be taken as read and accepted as a true and correct record. Geoff / Derek Carried

Matters Arising:

The Automatic payment to Kiwi Hosting.Net is to be cancelled and an annual payment made to discount domains so that the new web page can become operative.

FINANCIAL REPORT:

The Financial Statement for February and March expenses to date were presented.

Motion: That the February Financial Statement as presented be accepted and the March expenses to date be approved. Dawn / Derek Carried

CORRESPONDENCE:

Inward:

Community Board	Agenda mtg 20 February
Meridian Energy Ltd	re unpaid account
Meridian Energy Ltd	First Disconnection Notice
Meridian Energy Ltd	Final Disconnection notice
Meridian Energy Ltd	acknowledgement of email
Meridian Energy Ltd	re price increases

Outward:

Meridian Energy Ltd	re payment by Direct Debit
Meridian Energy Ltd	re their irrelevant letter
Meridian Energy Ltd	email seeking clarification
Sheryl & Stephen Lee	on waiting list for site
Sue Woodgate	on waiting list for site
Ross & Julie Camp	on waiting list for site
Pam & Ivan Martin	on waiting list for site
Tom & Jill Worthington	on waiting list for site

Motion: That the inward correspondence be accepted and outward approved. Derek / Bruce Carried.

Discussion of Correspondence:

Dawn is to continue the communication with Meridian.

CARETAKERS' REPORT:

During recent storm water leaked into the back of Cabin 2, soaking carpet and damaging a wooden cabinet. Permanent site holders expected the Caretakers to attend to damage.

Carpet & vinyl quotes on hand for all three cabins.

Quotes are in for Cabin 3 alterations & lining.

Sam yet to give an estimate for the electrical work in Cabin 3.

The lowest quote will get the job, but we require the builder to ensure the plan complies with the NZ Building Code

Pole light has not yet become available

Versatile have provided prices and advice on the siting of up to three more cabins.

Pipers Valley Trees City Care is coming his week to remove selected trees.

February busiest ever. All power sites booked for Easter.

Health & Safety: Bruce is making more 5 kph signs to be placed around the camp.

CCC LIAISON OFFICER REPORT:

Warren was not present.

GENERAL BUSINESS

1 Relieving Staff:

Pam & Graham Williams are able to start 17.3.14 but cannot cover the leave period in May.

2 Maintenance & Development

More cabins:

As a Committee we are keen to build more cabins and our funds have been accumulated with this in mind. Permission may need to be sought from the Council to progress with this project..

Baby bathing facility to be fitted in Women's ablution block. Remove sink, fit bench at suitable height for baby bath.

3 Easter Meeting with Campers – 10.30 am , Sunday 20th April. .Campers will be reminded of their obligations.

4 Storm Damage: Several permanent site holders have no attended to damage or expect Caretakers to do it.

5 Campervans in Boatpark: Community Board is considering this topic. Motels at hotel are not our competition.

Meeting closed at 9 pm

Next meeting will be in the **Duvauchelle Community Centre** at 7.30 pm. Monday 14th April 2014

**Minutes of the Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle Community Centre, on Monday 14th April, 2014 at 7.30pm**

WELCOME: Chairperson Jacque McAndrew welcomed those present.

Present: Committee Members: Jacque McAndrew, Derek Moir, Dawn Turner, Geoff Carter, Bruce Watts, Sharon Johnston.: CCC Recreation & Sports: Warren Wisneski
Caretakers Ken & Kaye Bramley

Apologies: Committee Members; Chris Muirhead, Brian Bremner; Akaroa/Wairewa Community Board: Lyndon Graham

Motion: That the apologies be accepted. Bruce /Jacque Carried

MINUTES:

Motion: That the March Minutes, having been circulated, be taken as read and accepted as a true and correct record.
Geoff / Bruce Carried

Matters Arising:

The Automatic payment to Kiwi Hosting.Net has been cancelled and the new web page is now operative.

FINANCIAL REPORT:

The Financial Statement for March and April expenses to date were presented.

Motion: That the March Financial Statement as presented be accepted and the April expenses to date be approved.
Bruce / Dawn Carried

CORRESPONDENCE:

Inward:

Community Board	Agenda mtgs 20 March & 17 April
Meridian Energy Ltd	Apology & explanation of their error.
Julie & John Burnby	Relinquishing Site 73
Paymark Ltd	Charges to be increased
G & V Hamilton	Seeking permission for some paving and a permanent windbreak.

Outward:

Bruce Tweedy	Thanks for his consideration in his time charged for weed spraying.
BNZ	Transfer of funds to arrange another Term Deposit.

Motion: That the inward correspondence be accepted and outward approved.

Dawn / Bruce Carried.

Discussion of Correspondence:

The Committee acknowledges that there is a problem caused by children riding their bicycles from the playground, across the road and down the slope by Hamilton's caravan. A permanent windbreak on Hamilton's site would concentrate the cyclists elsewhere, The Committee has decided to erect a flagged rope barrier parallel to the road on the playground side of the road.

Motion: That the Hamiltons are given permission to do paving on the site, first checking with Ken to see that the area complies with the Camp Rules. Permission to build a permanent windbreak is not given.

Geoff / Bruce Carried

CARETAKERS' REPORT:

Casual Staff: Glen & Rhonda Foote coming 5th May and will do camp administration while caretakers take holiday leave. Casuals are arranged for Easter.

Camp Incident: On the night of 4th April a camper who has already received a written warning for unacceptable behaviour caused offensive noise until midnight. When Ken & Bruce spoke with him about this on Saturday 5th April, the camper gave removed his caravan. The Secretary will write him a letter confirming his verbal site relinquishing and stipulating the date by which he must have the Site cleared. CCC must be fully aware of all actions taken

Hall Booking The Hall is wanted for a 21st Birthday on 27th April. Conditions of use and the payment of an appropriate bond were discussed. Kaye is to update the "Conditions for use of the Hall" with input from Warren. The maximum number of people permitted in the whole complex is 107.

Health & Safety: Further action is being taken to reduce the risk of accidents to children riding bicycles around the camp.

CCC LIAISON OFFICER REPORT:

No light pole currently available, but still seeking one.

A firewall is to be included in the Cabin 3 development. The contractor is to be asked to include this in his price.

Warren advised the Committee that CCC will be looking at our draft Management Plan soon.

GENERAL BUSINESS

Easter Meeting with Campers – 10.30 am , Sunday 20th April. . Campers will be reminded of their obligations.

Willows not yet cut as the Council's crane had problems.

The new Camp Map prepared by Bruce is on the office wall. This together with the new website is reflected in the questions campers are asking.

Meeting closed at 9 pm

Next meeting will be in the **Duvauchelle Community Centre** at 7.30 pm. Monday 12th May, 2014

Minutes Stanley Park Reserve Management Committee
3rd April 2014 held at the Akaroa Yacht Club

Present: Rod Naish [Chair] Peter Haylock, Enid Gillanders, Lyndon Graham , Elizabeth Haylock, Lizzie Farthing CCC Greenspace Project Manager

Apologies: Kit Grigg, Robyn Grigg

Minutes of previous meeting 13th February 2014 were taken as read.
P Haylock / E Gillanders

Matters Arising:

Enid reported there are at least 18 clumps of Arum lilies that need to be eradicated and a huge area of Helichrysum. Rod said that Kit & Rob have nearly completed the list of weeds that we need to give to Trevor Partridge CCC Botanist so he can develop a site based eradication programme and we will make sure these are on the list.

Correspondence:

BP Reserve Management Committee Handbook 2014
BP Reserve Management Committee Seminar notes
Email from Peter Langbein Finance Manager Capital Programme

Lynn asked if we had seen the copy of the letter the CCC send out to the Reserve Boards giving them monthly update on CB & CCC business. We have not and E Haylock was to ask Wendy about this.

Lizzie said it was important to use the Handbook as a reference as the Community Board had delegated authority from them to the Reserve Management Boards for reserve business.

Financial:

E Haylock went to the drop in session on the draft annual plan the Council held on 26th March. She had been alerted to the fact that our budget had been cut. Peter Langbein Finance Manager Capital Programme told her the change was not intended as a permanent reduction but was a reprogramming of the spend to spread costs. There was however no guarantee that we would get the full amount we had been cut by in future years.

The budget is reduced to have an overall program of \$50000 per year for next 5 years which would be a cut of \$62,509 on what was budgeted for the next financial year. This will mean we do not have enough money to carry out the Indicative development as per the management plan, esp. the signage and entranceway.

Where is the go forward?

We decided we cannot roll over and accept this and will put in a submission. Elizabeth will draft this out and put out to all committee to add to, we will then get Kit to finalise it and put it in. It has to be in by 22nd April.

It has taken 7 years to get the management plan adopted and we need to be able to carry out the plan.

70% employment in this town comes from tourism. The Council has encouraged Cruise ships & visitors to this town and have revenue from this. The walking tracks and Stanley Park in particular are heavily used every time a cruise ship comes in. The lack of signage and the health and safety issues associated with the poor entrance and rough steep start of the track into the park have bought comment from visitors and locals often act as guides in the park.

We recognise budget pruning is necessary but a small amount of money is inefficient. If we spread the \$52k out over 5 years we can do very little with it but if lumped together we could use it very efficiently which will have better cost benefits. Part of what we wish to see carried out could be done at the end of one financial year & the start of another to use the money more wisely.

Concept Plan

Lizzie presented the revised plan with changes that have been made after our special meeting on the 10th March to look at the plans.

The Park management committee is delegated to accept the plans.

They will go out to the community for 2 weeks either as an information bulletin in the have your say section on the website or on the Council project information site.

There will be copies of the images in the Akaroa library and the service centre.

They will be ready for us to look at for our 5th June meeting.

The alterations from what was discussed were where it sits, road reserve and park entrance. Any build out physical on the road will be a road assets.

Greenspace has worked with a heritage planner to work out the level of heritage & elements involved. There are 5 notable trees, the stone wall is in the historic area but not HPT listed.

General Business:

After the storm the bridge was completely blocked by a tree, this was cleaned up by a local after Enid sought his help. Enid has cleared some debris away & City Care has done a little work but there are still tracks with debris and the bridge still has vine & rubbish near the approach.

We will put in a CSR to get more cleaning up carried out. Enid will be the contact person. Elizabeth to action.

The meeting closed at 10.30am

Next meeting 5th June @ 9.00am

Okains Bay Reserve Management Committee meeting
Held on Tuesday 11th February 2014

Present: Richard Boleyn, Derek Cox, Klaus Rexer, Judy Thacker, Nick Thacker, Pam Richardson, Wayne Kay, Gillian Thacker, Bob Boughton, Peter Ramsden, Riki Lewis, Peter Thelning, Warren Wisneski.

Apologies: nil.

Minutes of the previous meeting: The minutes of the previous meeting held on Tuesday 10th December 2013 were passed as true and correct.

Moved G.Thacker/K.Rexer

Carried.

Matters arising: # Derek has sent a letter to the Rod Donald Trust re: estuary walkway. Pam suggested 'Immediate steps' may help with funding for walkway.

Bob asked if the account for Shane Dickens was paid by John Thacker. Richard thinks the Board is paying half with John.

Bob asked if the Smart TV for the school has been purchased. *Sharon informed the Board that it was installed today.*

Correspondence: *Inward;* # Letter from CCC re: Reserve Management Committee matters for January 2014 and Induction Day on Tuesday 25th March at Little River clubrooms 2-4pm. This is an opportunity to meet Akaroa/Wairewa Community Board members and support staff. RSVP by 28th February 2014.

Letter of thanks from Anney Collin, Okains Bay School principal, for the support and donation towards the purchase of an interactive smart TV.

Account from Darren Wallis-Hartley re: overpayment of rent and invoices for camping ground for purchases made during the past year. *Warren Wisneski from CCC is looking into the rent matter and will notify Sharon.*

B.Boughton/J.Thacker 'Moved that any purchases made by Darren or Michelle be presented bi-monthly for payment.'

Carried.

Nick suggested having a credit card to make purchases for the Board. *Richard to look into this possibility with BNZ Akaroa.*

Richard moved the invoices from Darren totalling \$3971.95 be paid.

Carried.

Moved B.Boughton/W.Kay 'That the correspondence be accepted.'

Carried.

Finance report: as tabled. # Richard and Sharon to make appointment to see Lorraine Stewart, at the BNZ Akaroa next week.

B.Boughton/K.Rexer moved 'that \$150,000 be transferred into the hall account and \$150,000 be deposited into an on call account.'

Carried.

Moved N.Thacker/D.Cox 'that the finance report be accepted.'

Carried.

General business: # Lyall Matchett has had engineers look at the pavilion for a DEE report. Warren bought Nadine Henwood, from the CCC facilities rebuild team, over

to see the buildings in Okains Bay. The pavilion is not registered as being owned by the CCC. *Warren is collecting information about the building and what is required and will send this information to Board members, once it is collected.*

Richard said a water tank, on the hill above the camp ground, has a leak. *Richard to look at options.*

Warren said the water supply to the camp has come up. ECan suggest fluoride be added to the water. Another option is UV light filtration. Warren is talking with City Water and Waste re: best option for cleaning water that is stored in tanks. He is very concerned about an outbreak of ecoli. Pam added that the Water Zone Committee was also looking at options for the water supply to Okains Bay.

Richard said there has been a problem with dogs on the beach this year and asked if a dog ranger could come over to ticket people? Pam asked if signs were up at the beach. The board said yes.

Richard said the camping ground has been ticking over well.

Pam said they were at the beach last weekend and commented on the cleanliness and tidiness of the camp ground. Warren also commented that Darren and Michelle have gone out of their way to help visitors to the beach and camp ground.

Moved K.Rexer/Judy Thacker "that a letter of thanks be sent to Darren and Michelle Wallis-Hartley. Carried.

Pam suggested a letter also be sent to Council for the work done at the camp ground, especially the children's area. *Sharon to action.*

Bob mentioned that some campervans have been camping overnight at Victoria Park. Pam said the Community Board are looking at this issue for the whole of the Peninsula.

Pam would like an invitation to the school when they have a Smart TV night. *Sharon to action.*

Warren has had a phone call from Ken Baxter, who was testing the river water quality, and reported seeing vehicles on the estuary riverside. The Board said ECan put up signs but no-one is policing this. The Board do not believe this is a problem. Derek pointed out that it is actually a legal road. Pam suggested asking for a fact sheet from Environment Canterbury with the rules around driving on the beach and estuary. A launching area needs to be available for boats, kayaks and jetski's. *Warren to email Sharon a copy of Kens' letter.*

Peter introduced Riki Lewis from Koukourarata, who is also on the water Board. Peter is the Ngai Tahu representative and Riki will be the Koukourarata representative.

Meeting closed at 8.55pm.

Next meeting will be held on Tuesday 8th April 2014 in the hall at 7.30pm.

Okains Bay Reserve Management Committee meeting
held on Tuesday 8th April 2014

Present: R.Boleyn, K.Rexer, D.Cox, P.Richardson from Akaroa/Wairewa Community Board, D.Wallis-Hartley, P.Thelning, B.Boughton, J.Thacker, W.Kay, Warren Wisneski from CCC.

Apologies: R.O'Malley, M.Wallis-Hartley, N.Thacker, G.Thacker, P.Ramsden, R.Lewis.

Moved D.Cox/K.Rexer 'that the apologies be accepted.' Carried.

Minutes of the previous meeting: The minutes of the previous meeting held on Tuesday 11th February 2014 were passed as true and correct.

Moved K.Rexer/B.Boughton Carried.

Matters arising: # Richard asked how Derek has progressed with the Rod Donald Trust. He advised things were slowly ticking along. Derek to draw up plan. *Derek to action.*

Richard told the Board that \$300,000 has been transferred to new accounts as moved at the last meeting.

Wayne asked if Richard had looked at the leaking water tank on the hill. He has not been able to look at it yet. He will ring Devon tanks. *Richard to action.*

Pam asked if anyone attended to Induction Day at Little River. No-one was asked if anyone had seen the DEE report on the pavilion. Darren to speak to it in general business.

Darren asked if Shane Dickens had been paid. Sharon advised it had been paid in full by the Board and an invoice for half will be sent to John Thacker.

Pam said the dog ranger Mark Vincent could inspect signage at the beach re: dog control at the estuary and in the camp ground. Pam to follow up on correct signage. Dogs are only allowed at the beach at certain times and not in the camping ground at all. *Pam to action.*

Correspondence: # Letter from CCC re: Draft Annual Plan 2014/2015

Letter from CCC re: QV rating value for Sefton's Park.

Letter from CCC re: RMCs update from Community Board meeting on 20th February 2014.

Letter from CCC re: agenda for meeting of Community Board on 20th March 2014.

Letter from CCC re: agenda for seminar with Community Board on Tuesday 25th March 2014.

Plans and proposal from CCC via Steven Gray re: new public toilet block at the beach.

Finance report: as tabled.

Richard asked about the Red Cross account. This was for the defibrillator.

Judy asked who Darrin Clement was. Darren said he was the electrician who put sensor lights in kitchen and other necessary work.

Richard asked who Johnston Engineering was. He was the digger driver that felled the trees at John Thacker's property. John is to be invoiced for half of this account as well. *Sharon to action.*

Moved P.Thelning/D.Cox 'that the finance report be adopted.' Carried.

General business: # Pam said Steven Gray has asked the Board to pass a motion on the new toilet block.

Moved B.Boughton/D.Cox 'that the Okains Bay Reserve Management Committee approve the location and design plan CP501637 for the new public toilet facility at the beach.' Carried on the proviso with questions asked. Pam to consult with Steven re: questions raised.

Richard asked if the toilet block will be lit. Peter said it has to have a septic tank. Darren suggested the septic tank and dump station site where it is when the old block is knocked down. The other option is to move them beside the new block. Judy suggested leaving it where it is and landscaping around it.

It was agreed there needed to be more discussion on the dumpsite issue so this will be carried over to a future meeting.

Richard suggested a meeting at the camp ground to discuss trees. Warren said the council arborist could come out and do a report. Warren recommends that the area be closed until advice from an expert can be gathered. Once a tree management plan is in place, they have to be followed up and adhered to. *Warren to action with Pam and the Board.*

DEE style report for pavilion has been completed and Warren suggested the Board all read the report and make an informed decision on the options. Copies to be sent to Peter, Richie, Bob and Wayne then forwarded to other members to read. Darren to forward report to Pam who will print copies and send to Sharon for distribution. *Sharon to action.*

Darren needs a letter from the Board re: rent they pay for the caretakers' house. It is the Board's understanding that the rent is \$100 per week for 9 months. Letter to be sent to Warren at CCC.

Darren said the road into the camp ground is a hazard and is need of tidying up. A digger is needed to clear mud and silt from the edges of the road by the entrance to camping ground. He was advised to ring 0800 800169. *Darren to action.*

Pam to ask about the continual silt problem around the drain and roadside opposite the caretakers' office. *Pam to action.*

Derek asked for signage about the plants at the beach. He will speak with Hugh Wilson about information boards. Derek will also try to access aluminium boards for signage.

Richard suggested the Board buy a new laptop for Sharon (secretary) as the old one is overheating and needs to be replaced. The Board agreed and suggested getting Windows 7 and going to a PC shop. *Sharon to action.*

Meeting closed at 9.30 pm.

Next meeting on Tuesday 10th June 2014 at the Okains Bay hall at 7.30 pm.

9. COMMUNITY ORGANISATIONS REPORTS

9.1 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 18 FEBRUARY 2014

The minutes of the Banks Peninsula Water Management Zone Committee meeting of 18 February 2014 are **attached**. The attachments to these minutes can be viewed at: *The Council – Meetings, agenda & minutes – schedule, agenda and minutes – February*.

9.2 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 20 MARCH 2014

The minutes of the Banks Peninsula Water Management Zone Committee meeting of 20 March 2014 are **attached**. The attachments to these minutes can be viewed at: *The Council – Meetings, agenda & minutes – schedule, agenda and minutes – March*.

STAFF RECOMMENDATION

That the Board receive the minutes of the Banks Peninsula Water Management Zone Committee meeting of Tuesday 18 February 2014 and Tuesday 20 March 2014.

9.3 ORTON BRADLEY PARK BOARD – 17 FEBRUARY 2014

The minutes of the Orton Bradley Park Board meeting held on 17 February 2014 are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Orton Bradley Park Board meeting held on Monday 17 February 2014.

**BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE
18 FEBRUARY 2014**

A meeting of the Banks Peninsula Water Management Zone Committee was held in the Akaroa Sports Complex on Tuesday 18 February 2014 at 4pm

- PRESENT:** Richard Simpson, Community Representative (Chairperson)
Donald Couch, Commissioner Environment Canterbury
Iaeen Cranwell, Te Rūnanga o Waiwera
Steve Lowndes, Community Representative
Pam Richardson, Community Representative
Kevin Simcock, Community Representative
June Swindells, Te Hapu O Ngati Wheke
Riki Lewis, Te Rūnanga o Koukourarata
- APOLOGIES:** An apology for absence was received and accepted for Councillor Andrew Turner and Pere Tainui. An apology for lateness was received and accepted from June Swindells who arrived at 4.15pm.

The meeting was opened with a karakia from Peter Ramsden.

1. CONFIRMATION OF MINUTES – 3 DECEMBER 2013

It was **decided** that the minutes 3 December 2013 be approved as a true and accurate record.

2. MATTERS ARISING

2.1 Water Related Services Bylaw

A letter to Ruth Littlewood from the Committee regarding the Water Related Services Bylaw 2008 was sent on 12 December and outlined the Committee's feedback. Ruth Littlewood gave an update on the Water Related Services Bylaw at the joint Akaroa Waiwera / Lyttelton Mt Herbert Community Board seminar which was held on 12 February 2014.

2.2 Okains Bay Water

Water flow monitoring in Okains Bay has confirmed that flows are low. Results will be presented to the Okains Bay Water Committee for feedback. A sub-committee has been looking at alternative water sources.

2.3 Reserve Management Committee

Pam Richardson reported that the Reserve Management Committee has found E Coli in the water holding tanks at Okains Bay. Environment Canterbury will be following up.

3. DEPUTATIONS BY APPOINTMENT

Nil.

4. IDENTIFICATION OF URGENT ITEMS

- 4.1 Lesley Woudberg is to investigate the holding of a potential field day on 15 March 2014 as part of the Wairewa Sub-Regional Plan process.

5. IDENTIFICATION OF ANY GENERAL PUBLIC CONTRIBUTIONS

- 5.1 Pam Richardson reported that there is increasing erosion of the harbour at Wainui.
- 5.2 Concerns have been raised with community boards about the state of private community water supplies at Tikao Bay and Purau. It is hoped that the experience gained by the zone committee in working with the Okains Bay community may be able to assist these communities.

6. IMMEDIATE STEPS PROJECT PROPOSALS

The Committee received two Immediate Steps project proposals.

- 6.1 The Committee **decided** to allocate \$6,976 in Immediate Steps Funding for the Okana Confluence Restoration project. The Committee requested that the Christchurch City Council and the landowner have a formal written agreement on how the paper road will be dealt with in the future.
- 6.2 The Committee **decided** to allocate \$51,560 in Immediate Steps Funding for the Teddington Stream (Te Rapu) Restoration project.

7. WAIREWA SUB-REGIONAL PLAN

The Committee received documents regarding the Wairewa Sub-Regional chapter of the Canterbury Water Management Strategy including the following:

7.1 Land and Water Regional Plan Assessment

The Committee noted the information and questions for consideration in the Zone Implementation Plan (ZIP) Addendum. The Committee has been asked to consider, in particular, the following questions:

- How should the Wairewa catchment be subdivided?
- What flow allocation regime should be set in the Wairewa catchment?

7.2 Preparation of the Wairewa Catchment Sub-Regional Plan

The Committee discussed the proposed March/April 2014 timetable. Dates tentatively suggested include:

- Workshop Tuesday 4 March 2014 at 5pm in Little River
- Workshop Monday 10 March 2014 at 6pm in Little River
- Meeting Thursday 20 March 2014 at 4pm in Koukourarata
- Hui Wednesday 26 March 2014 at 6pm in Wairewa Marae

Lesley Woudberg is to check the dates above and confirm with the Committee by email.

7.3 Draft Wairewa Rūnanga Cultural Evaluation Report

The Committee **decided** to note the outcomes of the draft Cultural Evaluation Report, and use these to further inform the development of the preferred 'solution package'.

8. SELECTION OF COMMUNITY REPRESENTATIVE

The Committee discussed the selection of a community representative following the resignation of Yvette Couch-Lewis.

8.1 The Committee **decided** to recommend to the Canterbury Water Management Strategy partners that expressions of interest should be called now and a selection process for a new community representative undertaken. This will be followed by Council adoption of the representative in April and the new member starting in May.

8.2 The Committee requested that the appointments committee include the residence location of the applicants in its consideration.

8.3 The Committee **decided** to defer the election of a Deputy Chairperson until the next meeting.

9. PRONUNCIATION PRACTICE

9.1 Iaeen Cranwell gave a brief overview of local Maori history in the Akaroa area with emphasis on Maori place names. A booklet on Maori pronunciation will be distributed to the Committee at the next meeting.

10. GENERAL UPDATES

10.1 Regional Committee Update

The Committee received a verbal update from Steve Lowndes regarding the Regional Water Management Committee meetings of 10 December 2013 and 11 February 2014. Steve presented a paper on funding for environmental remediation at the 10 December meeting which led to a proposal to establish a working group.

10.2 Community Update

The Committee received a verbal update from Pam Richardson regarding the issue of loose dogs, particularly at Corsairs and Okains Bay. There are restrictions on the times of day that dogs are allowed along the waterfront.

10.3 Stormwater Consent Update

The Committee received a verbal update from Peter Kingsbury regarding the Interim Global Stormwater Discharge Permit. The Committee requested that Lesley Woudberg meet with Peter Kingsbury to discuss the permit and its application in the Banks Peninsula zone and report back to the Committee.

11. FACILITATOR UPDATE

The Committee received an update from Lesley Woudberg on the following:

- Zone Committee progress report
- Steve Lowndes is to represent the Committee at both the Review of Immediate Steps on 11 March 2014 and the Land Use Water Quality Review on 12 March 2014. These reviews are both being held in Ashburton.

The meeting concluded at 7.15pm.

CONFIRMED THIS 15TH DAY OF APRIL 2014

**RICHARD SIMPSON
CHAIRPERSON**

**BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE
20 MARCH 2014**

**A meeting of the Banks Peninsula Water Management Zone Committee was held
in Tūtehuarewa Marae on Thursday 20 March 2014 at 4.10pm**

PRESENT: Richard Simpson, Community Representative
Steve Lowndes, Community Representative
Kevin Simcock, Community Representative
Riki Lewis, Te Rūnanga o Koukourarata

APOLOGIES: An apology for absence was received and accepted from Iaeen
Cranwell, Andrew Turner, Pam Richardson, Donald Couch,
June Swindells and Pere Tanui.

1. ADJOURNMENT OF MEETING

The meeting lapsed by reason of failure of a quorum.

The Committee members present then held a workshop.

CONFIRMED THIS 15TH DAY OF APRIL 2014

**RICHARD SIMPSON
CHAIRPERSON**

ORTON BRADLEY PARK
Minutes of the Board Meeting held on Monday 17 February 2014 at 1 pm
in the cottage

1. Present: S. Martin, B. Studholme (until 2pm), R. Watson, B. Bowater, P. Devlin, C. Oliver, J. Broughton, M. Cameron

Jane was welcomed to the Board as a representative for the Lyttelton / Mt Herbert Community Board along with Bill Studholme. There was some discussion around John Rentoul's position on the board and it was agreed that Jane would follow this up with the community board and advise accordingly. Barry Bowater represents the Akaroa/Wairewa community board not the Mt Herbert/ Diamond Harbour community board as outlined in the recent letter received from the CCC.

In Attendance: I. Luxford, S. Nicholl, A. Nicholl (until 2pm)

2. Apologies: M. Catton, J. Thacker, J. Rentoul, B. Dixon

Carried

3. Minutes of the Board Meeting held on 28 November, 2013

The minutes were accepted with a few alterations to the section **4.1 Golf Club Lease.**
Studholme / Oliver **Carried**

4. Matters Arising

4.1 Golf Club Lease

This is still on-going. The two parties have met. The Golf Club has proposed they pay an annual lease of \$7,500 maximum which does not line up with the board's proposal of \$10,000. The board's position is that they want the Golf Club to accept that the board has the right to decide how to use its land so as to avoid future conflict. There is a proposal that a joint committee made up from members of the Golf Club committee and the Orton Bradley Board meet to discuss the rebuilding of the golf club.

4.2 Tennis Club Lease

This is still ongoing

4.3 Stone Cottage

Matt shared the completed drawings that are almost ready to present to the Council. Any feedback on these to Matt by the end of the week please. It is no longer necessary to apply for a building consent however we still need to apply for a building consent exemption which saves us having to go through the whole consent process.

He recommended making the external door 20mm wider to allow for wheelchair access and not rebuilding the internal wall. There was some discussion around these alterations not adhering to the original building however it was agreed that the building can't be rebuilt to its original form and still comply with the building code. It is not registered with the Historical Society but may be required to be after the re-build.

Bill thanked BECA and particularly Matt for their generosity and expertise on the project.
Studholme / Watson **Carried**

4.4 Social Enterprise Fund

Ian is currently working on a pitch for the second round of Applications to this fund under the guidance of John Barr as business mentor. The focus is on innovation and social enterprise with the goal of long term sustainability. A goal of the strategic plan is to extend the use of the Outdoor Education Centre by providing more shelter in inclement weather and also working with schools to link in the historical element of the park into their programme.

Ian and Simon are meeting with John Barr this week and the documentation for the application will be submitted in late March with Ian making his pitch to the panel in early April.

Rob congratulated and thanked Ian for his work to date.

4.5 Peony Roses

Too late! These have already been dealt with.

4.6 Mountain Bike Tracks and Pump Track

Included in the Manager's Report.

4.7 Bricks for Cath's Cottage

These have been delivered to Cath's cottage and the PDs will begin laying them on Saturday under the supervision of a brickie. They will need to be laid on their edge and offset.

Thank you to Rob for organizing this. Sarah will write a letter of thanks to Margaret Collier for donating the bricks.

4.8 Volunteer's Life Membership

It was decided that all volunteers will receive "Friends of the Park" membership as a token of thanks for their hard work. Barry will compile a list and pass on to Sarah to write to inform them of this. Free firewood for volunteers will continue. Sarah will contact Neil McGillivray to inform him of this change, thank him for his work to date and offer him free "friends of the park" membership as well.

Life membership will be reserved for those volunteers who make an exceptional contribution to the park and be communicated separately.

4.9 43 South

This is no longer going ahead as the organisers have pulled out.

The park has been approached to hold a dance party up under the silver birches by Multievents. The proposal is to pay \$10/person + a \$20 000 bond. Multievents is an experienced company and the event would be smaller and simpler than the one proposed by 43 South. Jane questioned whether having a dance party is the right fit for the park and its values. It was decided that Ian will arrange a meeting between Multievents and interested board members so they can outline their proposal.

4.10 Harbour Wind Turbine Group

This was dealt with as part of the manager's report.

5. Correspondence

Inwards:

A letter from the CCC outlining the contact details for Paula Smith and Jane Broughton as part of the Lyttelton/Mt Herbert Community Board Liaison.

A letter of complaint from Alex Stewart about being asked to pay an entry fee when he came into the park looking for a wedding venue. Sarah to reply.

Outwards:

The correspondence was Received.

6.1 Reports

Park Manager

Ian presented his report to the Board.

Camping

There has been a reasonable number of campers this season but would have been more if the weather was better. We need to advertise more to get our numbers up during the week but the

weekends were generally busy. There was a clash between family campers and New Year's Eve revellers. A staff member will need to stay on site next year to monitor groups.

Faulkner Brothers Donation

Another very generous donation has been made to the park for developing tracks in the park by the Faulkner brothers. Ian has already written to thank them however Sarah will write a follow up letter from the board. Paul has several photos of the brothers and will find a suitable one to copy so that the park has a record of their contribution. There was discussion around naming a track after the brothers, perhaps Faulkner's Loop (Faulkners Track already exists).

Ian called for any ideas for publicity for the opening of the bike track which is still under construction.

A separate account needs to be opened for the Harbour Wind Turbine management, and Jan Henderson removed as a signatory.

That a separate account be opened as an operational account for wind turbine construction. That Jan Henderson is removed as a signatory on the Orton Bradley Park accounts.

Martin/Watson

Carried

The track up to the waterfall needs some work on it, there has been a complaint about signage and the wooden structures need repairing.

The Community Trust has given the park \$35,000 towards upgrading the wooden bridge. Unfortunately the cost of the repair is \$49,000 + GST, not including consents so the park will need to come up with the difference. Matt offered to do some research to find out what consents are required and to look at the quote for the work to see if it can be done cheaper. In the meantime it was decided to apply for other funding and to start the planning process as the bridge definitely needs to be replaced.

Jane offered to work with Ian on general funding applications as she has a wealth of experience in this area.

The Managers Report was received by the board.

6.2 Finance

The Finance report was received.

Oliver/Martin

Carried

6.6 Paul Devlin

A new track has been opened in the Whakaraupo reserve.

The summit road is still closed but work is being done to have it partially opened soon for walkers and cyclists.

Plans are underway for the Cashmere Forest Park which aims to include a gondola, mountain bike tracks, luge etc . The plan has council support and is being fast tracked through the district plan.

Ian was invited to take part in an advanced tree felling course.

On-going work is underway with track maintenance, weed and pest control and reviewing grazing licences.

7. General Business

7.1 The historic winch has been recovered from Hays Bay.

The meeting closed at 2:50pm. The next meeting will be an inspection meeting held at 10am in the cottage on 14 April 2014, followed by a board meeting at 1pm.

10. BIRDLINGS FLAT RESERVE – COMMUNITY HALL DEVELOPMENT AND RESERVE NAMING/CHANGE OF PURPOSE

		Contact	Contact Details
General Manager responsible:	General Manager, City Environment Group	N	
Officer responsible:	Unit Manager, Asset & Network Planning	Y	Ron Clarke, DDI 941 5009
Author:	Derek Roozen, Senior Network Planner Greenspace	N	

1. PURPOSE AND ORIGIN OF REPORT

- 1.1 For the Akaroa/Wairewa Community Board to resolve to change the purpose for which the Birdlings Flat Reserve is classified under the Reserves Act 1977 to enable a community hall building to be located on that park. Further, for the Community Board to approve the proposed location of the community hall on the park and recommend a formalised park name to the Council for approval.
- 1.2 The report has been requested by Community Services Group staff, following an investigation by and advice from City Environment Group staff, in order to implement a funding grant decision by the Metropolitan Funding Committee.

2. EXECUTIVE SUMMARY

- 2.1 Since 2008 there has been a desire of the local community at Birdlings Flat, supported by Council staff working in the community and the Akaroa/Wairewa Community Board, for a community centre to be established in that settlement to hold community meetings, run activities and provide social services from. Initially, options for purchasing land for that purpose were considered but none of these were subsequently supported by projects included in the 2009/19 Long Term Council Community Plan (LTCCP).
- 2.2 Post-earthquakes, it has been highlighted that these events have had an impact on the Birdlings Flat community, which prior to the earthquakes was a vibrant and resilient one. The adverse effect of not having a building available for community use or delivery of social or health services has been felt even more keenly since the earthquakes.
- 2.3 Consequently, the Birdlings Flat community, again supported by local staff in the Council's Strengthening Communities Team and the Akaroa/Wairewa Community Board, re-evaluated potential opportunities to address the identified need for a community facility. To this end, the Community Board sought funding from the Council's Capital Endowment Fund – Special One-Off Projects Scheme in 2012/13 to go towards the cost of a community hall building at Birdlings Flat. A grant was approved, with details of this given in paragraph 3.3 of this report.
- 2.4 Part of the existing Birdlings Flat Reserve was identified as a suitable location for the building and draft plans were drawn up to show the potential building design and location in that park.
- 2.5 The park is comprised of two reserve parcels, these both being Local Purpose (Utility) Reserve subject to the Reserves Act 1977. Council officers have recommended that, for the reserve parcel upon which the community hall building is proposed to be located, the purpose for which the local purpose reserve is classified under the Reserves Act be changed from Utility to Community Buildings to allow the building to be placed in the park. Officers recommend the opportunity also be taken at the same time to formalise an agreed name for the park.

3. BACKGROUND

- 3.1 The need for a community facility for Birdlings Flat was raised by Council staff in conjunction with the local community in 2008. A report on a feasibility study to look at the need for a community centre in the settlement was prepared in October 2008. This report identified four options to be considered in the settlement, all involving land purchase. The Birdlings Flat Reserve was not at that time considered a viable option as it was already occupied with a playground, toilets and car parking areas.

- 3.2 Upon consideration of the afore-mentioned report at its meeting on 18 December 2008, the Akaroa/Wairewa Community Board decided to include support for a community facility and possible recreational area as part of the Board's submission to the 2009/19 LTCCP for a capital sum to be provided to acquire a parcel of land at Birdlings Flat. This, though, was not included as a project in the LTCCP.
- 3.3 The Metropolitan Funding Committee, at its meeting on 11 April 2013, approved a grant of \$180,000 from the Capital Endowment Fund – Special One-Off Projects Scheme 2012/13 for the Christchurch City Council to purchase a transitional building and rent it to the Little River Wairewa Community Trust for a peppercorn rental with all ongoing maintenance and any incurred costs relating to the building being the responsibility of the Trust.
- 3.4 The project description in the attachment to the report to the Metropolitan Funding Committee outlined the intention that a transitional, re-locatable small multipurpose community building be sited on road reserve close to the current public toilets at the seaward end of Poranui Beach Road.
- 3.5 Council officers have determined that the intended site is, in fact, on Reserves Act 1977 reserve land, the southern part of which is encroached on to by unsealed formed road.
- 3.6 This reserve land was vested in the Wairewa County Council in 1968 as Utility Reserve. With enactment of the Reserves Act in 1977, this reserve became Local Purpose (Utility) Reserve subject to section 23 of that Act. Upon amalgamation of the Banks Peninsula District into the Christchurch District in 2005/2006, the reserve became a park administered by the Christchurch City Council and was informally named, in combination with a similar reserve on the opposing side of Lake Terrace Road, as "Birdlings Flat Reserve".

4. COMMENT

- 4.1 Council officers advise that a community hall building is not consistent with or contemplated by the purpose for which a Local Purpose (Utility) Reserve is classified (that is, for utilities such as water tanks) and that a reserve with such a facility should be a Local Purpose (Community Buildings) Reserve. Therefore, in this case, the part (157 Poranui Beach Road/Lot 2 DP 26174 – shown in **Attachment 1**) of Birdlings Flat Reserve, upon which the community hall building is proposed to be located, needs to be changed from Local Purpose (Utility) Reserve to Local Purpose (Community Buildings) Reserve to accommodate such a building and use.
- 4.2 The part of the Birdlings Flat Reserve lying to the north of Lake Terrace Road (7 Lake Terrace Road / Lot 27 DP 26174), upon which is sited a large water tank, should remain classified for the current purpose (that is, for utility). The public toilets were previously located on this lot and there is now no direct public recreational or amenity use of this part of the Birdlings Flat Reserve.
- 4.3 The Akaroa/Wairewa Community Board has the powers of the Christchurch City Council delegated to it with respect to approval of:
 - 4.3.1 the change of purpose for which the park is classified as local purpose reserve in accordance with section 24A(1) of the Reserves Act 1977; and
 - 4.3.2 a landscape plan incorporating the proposed community hall building.
- 4.4 Plans showing draft design options for the proposed community hall building were put before the Birdlings Flat community for comment by members of the Akaroa/Wairewa Community Board in January and February 2014. The outcome was community support and approval for option 1 of the draft plans. A plan of the proposed location of the building on the park (shown in **Attachment 1**) is now being put before the Community Board for its approval.
- 4.5 Council officers expect that the community hall will be a long term (five years minimum) or even permanent fixture on the park. This warrants the identified process of formalisation of reserve status, name and development/occupation being progressed.

Site options considered

- 4.6 In 2008 four options for land purchase in the Birdlings Flat settlement were suggested but none were subsequently supported in the 2009/19 LTCCP. Although the larger part of Birdlings Flat Reserve was discounted as an option at the time due to what was seen to be insufficient room, it is now shown that it is a workable location for the proposed community hall building (refer **Attachment 1**). There is no other Council land that meets all the criteria of being close to the community, of sufficient size, having ground able to support such a building and not being a site set aside, or intended to be used, for other purposes.

Public consultation

- 4.7 Comment has been provided by the Council's Legal Services Unit that the proposed change of purpose of the reserve at 157 Poranui Beach Road will bring the proposed development and use into conformity with the Banks Peninsula District Plan due to community facilities being a "controlled activity" for the Recreation Reserves (RV) zone that the reserve is in. Therefore, the exception to the requirement for public advertising, as provided in section 24A(3)(a) of the Reserve Act 1977, applies and advertising is not required.
- 4.8 Further consultation with the wider community has been undertaken. Informal discussions at a Wairewa Runanga hui were held three months ago where the proposal was endorsed and supported. It is intended to have further discussions, and to attend another hui, when more detailed plans are available. Recognising the significant cultural and archaeological history associated with Birdlings Flat, assistance and advice from the Runanga will be accessed as an integral component of the development. The site will be blessed prior to construction commencing.
- 4.9 The Historic Places Trust has not yet been formally notified of this proposal but this will occur prior to the lodging of resource and building consent applications.

Asset administration

- 4.10 The community hall building will be owned by the Christchurch City Council and administered through the Council's Community Services Group. Formalisation of the Little River Wairewa Community Trust's occupation and use of the building will likely be by way of a Memorandum of Understanding.
- 4.11 The part of the park at 157 Poranui Beach Road and the facilities on it, other than the proposed community hall building, will continue to be administered and managed by the Council's Transport and Greenspace Unit as park assets.
- 4.12 The part of the park at 7 Lake Terrace Road, and the facilities on it, will also continue to be administered and managed by the Council's Transport and Greenspace Unit as park assets until such time a decision is made about its future use.

Park naming

- 4.13 Prior to amalgamation of the Banks Peninsula District into the Christchurch District the park now informally named "Birdlings Flat Reserve" (comprising the two separate land parcels) had been included in the Banks Peninsula District Plan's Recreation Reserve (RV) Zone as one of the "Birdlings Flat Reserves". In order to formalise names for the separate parts of the existing park in accordance with the Council's Naming of Reserves and Facilities policy, Council officers propose the following naming options for the Community Board to consider.

Address / Land Parcel	Proposed Name
157 Poranui Beach Road / Lot 2 DP 26174	Birdlings Flat Community Reserve
7 Lake Terrace Road / Lot 27 DP 26174	Birdlings Flat Utility Reserve

- 4.14 During discussions some community people have indicated a preference for simplicity with the name Birdlings Flat Community Reserve being used as this is consistent with current practice in the community. Also, the community may wish to name the community building with something more relevant to its historic roots such as Te Mata Hāpuku, which is the name of the original Pa.

Consents required

- 4.15 In addition to “landowner approval” for the location of the proposed community hall building on the park, resource and building consents for the proposed development will need to be obtained.

5. FINANCIAL IMPLICATIONS

- 5.1 There are no financial implications arising from the Community Board's adoption of the staff recommendations. The proposed community hall building will be funded from the Capital Endowment Fund – Special One-Off Projects Scheme 2012/13 to at least the lock up stage. Extras and internal fit-out costs not able to be funded from this budget will be funded by way of community fundraising, volunteer input and applications to philanthropic trusts such as the Lottery Grants Board. There is no intention to approach the Council for further funding. There is a will and strong desire for the project's success to come from within the Birdlings Flat community.

6. STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board:

- 6.1 Exercising the powers of the Christchurch City Council in section 24A of the Reserves Act 1977 delegated to Community Boards, approve the change of purpose for which the reserve at Lot 2 DP 26174, having an area of approximately 2,266 square metres, is classified from Local Purpose (Utility) Reserve to Local Purpose (Community Buildings) Reserve to enable a community hall building to be located there.
- 6.2 Approves the location of a community hall building on the reserve at 157 Poranui Road, as approximately shown on the plan in **Attachment 1**.
- 6.3 Recommend to the Christchurch City Council that it approve the name of Birdlings Flat Community Reserve for the reserve at 157 Poranui Beach Road, and Birdlings Flat Utility Reserve for the reserve at 7 Lake Terrace Road.



11. APPLICATION TO THE AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND (YOUTH DEVELOPMENT SCHEME) – IZZY HOULT, MONICA BROSNHAN, HOLLY BOARDMAN AND HANNA ANDERSON.

		Contact	Contact Details
General Manager responsible:	General Manager, Community Support		
Officer responsible:	Unit Manager, Community Support Unit		
Author:	Sue Grimwood, Strengthening Communities Adviser	Y	03 304 8659 021 02279627

1. PURPOSE AND ORIGIN OF THE REPORT

- 1.1 The purpose of this report is to present a combined request for Youth Development funding from Izzy Hoult, Monica Brosnahan, Holly Boardman and Hanna Anderson to the Akaroa/Wairewa Community Board from it's 2013/14 Discretionary Response Fund.
- 1.2 The request is for a contribution towards the cost of the four girls attending a British Ballet Organisation Concourse in Sydney, Australia in June 2014.

2. BACKGROUND

- 2.1 The Akaroa/Wairewa Community Board has not established a specific Youth Development Fund, preferring to consider any applications for Youth Development from the Board's Discretionary Response Fund. In 2013/14 the total pool available for allocation for the Discretionary Response Fund is \$12,799.
- 2.2 The purpose of the Youth Development Scheme is to assist 12-20 year old individuals by supporting and providing some financial assistance towards activities which will provide personal development and growth and/or representation at events. These may include programmes such as providing leadership training, career development, extra curricular educational opportunities, and selection to represent a school or community team at a local, national or international event or competition.
- 2.3 Criteria for the Akaroa/Wairewa Youth Development Scheme include:
 - 2.3.1 Projects must have obvious benefits for the young person and if possible the wider Community.
 - 2.3.2 Only one successful application per project per applicant each year.
 - 2.3.3 Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.

3. COMMENT

- 3.1 Izzy and Monica live with their families in Little River while Holly and Hanna live with their families in Okains Bay. All are primary school pupils.
- 3.2 The four girls have been dancing from an early age and have all achieved excellence and distinction awards at yearly exams and have also earned gold medal awards for solo dances. Each girl has stepped into prominent characters and roles in the dance-school productions.
- 3.3 Each girl attends classes two to three times per week throughout the year in Christchurch, plus practice at home each day. During performance and exam weeks, tuition is daily.
- 3.4 The Aspire Dance Academy tutor has recommended the girls as recipients of the scholarship, which covers the course fees of \$1,500 each, and believes this will be a wonderful opportunity and experience for them. It will also provide benefits for their immediate dance community by them bringing home new skills to share.
- 3.5 Although the girls are not yet in their teens they all aspire to continue with their dance education and are looking forward to the opportunity they are being given to meet and train with other students from around Australia which will boost their confidence and establish connections for the future.

- 3.6 As well rounded young girls they enjoy other recreational activities. Monica is interested in performance; Holly in kapa haka group, performance and reading; Hanna likes horse riding, playing piano and violin; and Izzy enjoys kapa haka group, swimming and writing.
- 3.7 Fundraising for the trip, being undertaken by all participants, includes sausage sizzles at Oderings Garden Centres in Christchurch, raffles, quiz nights, selling chocolate bars and branded clothing. Proceeds from these events are divided amongst all students at the school who will be attending. Any funding from the Community Board Discretionary Response Fund will be shared equally between Izzy, Monica, Holly and Hanna.

4. FINANCIAL IMPLICATIONS

- 4.1 There is currently a balance of \$2,336 remaining in the Board's 2013/14 Discretionary Response Fund
- 4.2 There is one other application to the Discretionary Response Fund, totalling \$500, which will be discussed at the Board's May 2014 meeting.
- 4.3 Subject to the success of this other application there will still be \$1,836 remaining in the fund.
- 4.4 The total cost to each girl for her trip to the Sydney Concourse Ballet activities is \$1,360.

INDIVIDUAL (x 4)	
EXPENSES	Cost
Travel - Airfares	\$600
Accommodation	\$600
Food and daily travel costs	\$160
Sub Total/girl	\$1,360
Total Costs	\$5,440
INCOME	
Sausage sizzles at Oderings Garden Centres in Christchurch. Raffles. Quiz nights. Selling chocolate bars and branded clothing.	unknown
Amount requested from Community Board	Contribution

5. STAFF RECOMMENDATION

- 5.1 It is recommended that the Akaroa/Wairewa Community Board approves a grant of \$1,836 from its 2013/14 Discretionary Response Fund to Izzy Hoult, Monica Brosnahan, Holly Boardman and Hanna Anderson towards the cost of their travel and accommodation to attend the Ballet Concourse week in Sydney.

12. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND – LITTLE RIVER WAIREWA COMMUNITY TRUST

		Contact	Contact Details
General Manager responsible:	Acting General Manager, Community Services		
Officer responsible:	Unit Manager, Community Support Unit		
Author:	Sue Grimwood - Strengthening Communities Advisor	Y	Ph 03 304 8659

1. PURPOSE OF REPORT

1.1 The purpose of this report is for the Akaroa Wairewa Community Board to consider an application for funding from its 2013/14 Discretionary Response Fund from the Little River Wairewa Community Trust for \$500 for the Coronation Heritage Garden.

2. EXECUTIVE SUMMARY

2.1 Not applicable

3. BACKGROUND

3.1 In 2013/14, the total budget available for allocation in the Akaroa Wairewa Discretionary Response Fund is \$12,799. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.

3.2 The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.

3.3 At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.

3.4 The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:

- (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
- (b) Projects or initiatives that change the scope of a Council project; and
- (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

3.5 Council also made a note that: "*Community Boards can recommend to the Council for consideration grants under (b) and (c).*"

4. COMMENT

4.1 Based on the above criteria, the application from the Little River Wairewa Community Trust is eligible for funding.

4.2 Detailed information on the application and staff comments are included in the attached Decision Matrix. (**Attachment 1**)

5. FINANCIAL IMPLICATIONS

5.1 There is currently \$2,336 remaining in the Board's 2013/14 Discretionary Response Fund.

5.2 Pages 227 and 235-236 of the 2013-16 Three Year Plan cover community grants schemes including Board funding.

6. STAFF RECOMMENDATION

- 6.1 It is recommended that the Akaroa Wairewa Community Board approves a grant of \$500 from its 2013/14 Discretionary Response Fund to the Little River Wairewa Community Trust towards the Coronation Heritage Garden project for plants and mulch.

2013-14 DRF AKAROA-WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00052037	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	The Little River Wairewa Community Trust	Coronation Heritage Garden Planting, pruning, developing, expanding and maintaining flower gardens around the Coronation Heritage Library in Little River.	\$ 800 \$ Requested \$ 500 (63% requested)	Plants and Mulch - \$500.00	\$ 500 That the Akaroa Wairewa Community Board makes a grant of \$500 from their 2013/14 Discretionary Response Fund to the Little River Wairewa Community Trust towards the Coronation Heritage Garden project for plants and mulch.	2

Organisation Details

Service Base: Little River
 Legal Status: Charitable Trust
 Established: 4/03/2011
 Target groups: Residents across the age and gender spectrum
 Annual Volunteer hours: 1500

Number of project participants: 10

Alignment with Council Strategies

- Strengthening Communities Strategy;
- Board Objectives:
- 2. Enhance and Sustain the Banks Peninsula environment, its culture and heritage;
- 7. Encourage the participation of residents in recreation, events and programmes.

CCC Funding History

This is the Coronation Heritage Garden group's first application for funding.

Other Sources of Funding (this project only)

Little River Wairewa Community Trust \$300 (initial seeding funding)

Staff Assessment

As an informal Little River group, Coronation Heritage Garden group is applying for this grant under the umbrella of the Little River Wairewa Community Trust.

The group has been formed to improve the landscaping around the Coronation Heritage Library on the Awa Iti Reserve in Little River. The library sustained significant damage in the earthquakes of 2010 and 2011 and repairs are being managed by the Heritage and Community Facilities staff of the Council.

The surrounding grounds had become unkempt and barren over the last 18 months detracting from the historical nature of the building and also of the memorial gates which are in the same vicinity.

Planting out of annual flowers over summer has enhanced the area. The group intend planting bulbs, flowers and shrubs (in keeping with the planting in the surrounding area) and are seeking some funding to help defray the costs of plants, bulbs, mulch and sundry garden requirements.

Members of the Coronation Heritage Garden Group are involved with other beautification projects being proposed and/or undertaken by the local community but have prioritised the Coronation Library for their own, current project.

There are sufficient residents involved with the passion, enthusiasm and expertise to ensure the ongoing maintenance and development of the area into the future.

13. AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND – KEY LOCAL PROJECTS 2014/15

		Contact	Contact Details
General Manager responsible:	General Manager, Community Services Group		
Officer responsible:	Strategic Initiatives Manager		
Author	Andrea Wild, Strengthening Communities Adviser	Y	941 5605

1. PURPOSE OF REPORT

1.1 The purpose of this report is for the Akaroa/Wairewa Community Board to consider whether they wish to recommend Key Local Projects to the Metropolitan Strengthening Communities Fund for 2014/15.

2. EXECUTIVE SUMMARY

2.1 In a public excluded workshop, held on 17 April 2014, the Akaroa/Wairewa Community Board considered the issue of Key Local Projects for 2014/15.

2.2 The Akaroa/Wairewa Community Board wish to consider the following project as a Key Local Project in 2014/15. Attached is a decision matrix that provides information on this project (**Attachment 1**).

Name of Group	Year	Name of Project	Amount
Akaroa Resource Collective Trust	2014/15	Akaroa Community Building Resilience Project	\$46,000
Total amount nominated			\$46,000

3. BACKGROUND

3.1 In October 2007, the Council adopted the Strengthening Communities Fund operational procedures, which included the process for nominating Key Local Organisations (KLOs), subsequently renamed Key Local Projects (KLPs).

3.2 Each Board may nominate (Key Local Projects) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.

3.3 The agreed process to determine if a “local” funding application should be processed as a Key Local Project is detailed in a report that was adopted by the Council on 4 October, 2007.

3.4 The process for considering Key Local Projects is as follows:

3.4.1 Community Boards nominate and priorities their KLPs and make a recommendation to the Metropolitan Funding Committee.

3.4.2 The Metropolitan Funding Committee makes decisions on Board recommended Key Local Projects.

3.4.3 Successful KLPs are allocated funding from the Metropolitan Strengthening Communities Fund.

3.4.4 Unsuccessful KLPs are returned to the Community Board for consideration under the local Strengthening Communities Fund

3.5 Community Boards are advised that where candidates for Key Local Project funding consideration are successful in receiving funding from the Metropolitan Funding Committee, then there can be no further funding call on the Board for that project.

3.6 This is also the case, where a successful candidate is funded to a lower level than has been recommended by the Board. This reflects the “funding constraints” criteria agreed by Council in Appendix F of the 4 October 2007 report which states that “Groups receiving funding at a Metropolitan level may only receive local level funding if the

project is specifically local and no portion of it has been funded at the Metropolitan level".

4. COMMENT

- 4.1 As part of the Strengthening Communities Grants Funding Programme, each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
- 4.2 The Metropolitan Funding Committee will make Key Local Project decisions based on affordability and the following priorities:
- Strengthening Communities Strategy principles and Goals
 - Funding outcomes and priorities as set out in Strengthening Communities Strategy
 - Alignment to local Community Board objectives
 - Projects deliver benefits to the city outside of the local Board area
 - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.
- 4.3 In addition, staff recommendations for Key Local Projects are also based on whether the project meets the following criteria:
- The organisation undertaking the project has a proven track record with the Council in providing a high quality level of service
 - Significantly contributes towards the Council's Funding Outcomes and Priorities
 - Demonstrates leadership and innovation
 - Demonstrates best-practice and collaboration
- 4.4 There is no set budget allocation for the KLPs, however any funding contribution towards the nominated KLPs reduces the amount of funding available to meet the requests submitted by the general applicants who have applied to the Metropolitan Strengthening Communities Fund.
- 4.5 For the 2014/15 year, after allowing for a nominated KLP total of approximately \$723,000 across all Community Boards, it is anticipated that the remaining funding pool available to fund general metropolitan applications will be approximately \$1.9 million. There are 187 general applicants seeking funding of \$5.96 million from the expected remaining budget allocation of \$1.9 million, if the Board nominations remain as anticipated.
- 4.6 Previous Key Local Projects for this Community Board are:

Name of Group	Year	Name of Project	Amount
Akaroa Resource Collective Trust	2013/14	Akaroa Community Building Resilience Project	\$47,000
Akaroa Resource Collective Trust	2012/13	Akaroa Community Building Resilience Project	\$43,950
Akaroa Resource Collective Trust	2011/12	Akaroa Community Building Resilience Project	\$30,800

- 4.7 All previous funding for Key Local Projects ended in the 2013/14 funding round. Staff have reviewed all applications to the Strengthening Communities Fund 2014/15 to identify if there are any projects that could be considered for recommendation to the Metropolitan Funding Committee as Key Local Projects for 2014/15.

5. FINANCIAL IMPLICATIONS

- 5.1 The 2013-16 Three Year Plan and Draft 2014/15 Annual Plan includes \$7.203 million for the 2014/15 Strengthening Communities Programme, including funding for the Metropolitan SCF which incorporates funding for the Key Local Projects. However, this is subject to the final determination of the 2014/15 Annual Plan.
- 5.2 Current recommendations align with the 2013-16 Three Year Plan page 237 regarding community grants schemes including Board funding.

6. STAFF RECOMMENDATION

- 6.1 It is recommended that the Akaroa/Wairewa Community Board recommends the Akaroa Resource Collective Trust project as a Key Local Project and recommends a grant of \$46,000 to be considered by the Metropolitan Funding Committee from the 2014/15 Strengthening Communities Fund.

2014-15 SCF AKAROA-WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00051650	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Akaroa Resource Collective Trust	<p>Akaroa Community Building Resilience Project</p> <p>The Community Building Resilience Project aims to promote social integration and strengthen the resilience of residents.</p> <p>The project aids participants in providing a confidential, supportive community hub in which one can access information, resources, advice, help and support which is not available elsewhere in the Akaroa/Wairewa area. The Akaroa office is open Mon-Thurs 10-4 and Little River open 8 hours per week. When the needs arise home visits are arranged.</p> <p>The Community Board is keen to support and be involved with the projects activities and have requested a presentation of progress after six months.</p>	<p>Staff: 3</p> <p>Volunteers: 35</p> <p>Number of participants: 3,500</p> <p>User fees: Nil</p>	<p>CCC funding history (this project only)</p> <p>2013/14 - \$47,000 (Resilience Project) KLP 2012/13 - \$43,950 (Resilience Project) KLP 2011/12 - \$30,800 (Resilience Project) KLP 2011/12 - \$7,235 (Youth Development) SCF</p> <p>Other sources of funding (this project only)</p> <p>MSD - Rent for Akaroa premises as well as contracting Heartland Services from ARCT (\$25,336.27 inclusive GST for 2013/14).</p>	\$95,537	<p>\$50,000</p> <p>52% percentage requested</p> <p>Contribution sought towards: Wages - \$36,000 Rent (Little River) - \$2,000 Venue Hire (Akaroa Sports Pavilion) - \$250 Phone/Internet - \$1,500 Training (for Coordinators) - \$1,500 Power - \$1,000 Hui/Meetings - \$500 Volunteer costs - \$1,000 Administration - \$2,200 Equipment/Materials - \$550 Travel - \$500 Workshops/Presentations - \$1,500 Photocopying/Stationery - \$1,500</p>	<p>\$46,000</p> <p>That the Akaroa/Wairewa Community Board nominate the Akaroa Resource Collective Trust as a Key Local Project and recommends funding of \$46,000 for the Akaroa Community Building Resilience Project from the Metropolitan Funding Committee.</p>	1

<p>Organisation Details</p> <p>Service Base: 39 Rue Lavaud, Akaroa</p> <p>Council Facility: Akaroa - No, Little River - Yes (Little River Service Centre)</p> <p>Legal Status: Charitable Trust</p> <p>Established: 9/05/1997</p> <p>Staff – paid: 3</p> <p>Staff – unpaid: 35</p> <p>Target groups: Children, Youth, People with Disabilities, Older Adults, Disadvantaged and/or Socially Excluded, Whanau, General Community.</p> <p>Annual Volunteer hours: 350</p> <p>Networks: Akaroa District Promotions, Akaroa Area School, Little River/Wairewa Community Trust, Health Professionals, ACC, CYF, He Whaka Tapu, WINZ, Heartlands, NZ Police, Community and Family Services.</p> <p>Audited accounts: 31/03/2013</p> <p>Organisation Description/Objectives:</p> <p>To provide, promote and support charitable services that are beneficial to the community.</p> <p>To provide social services and support to a rurally isolated community.</p> <p>To provide a service that strengthens and enriches community relations by facilitating community projects and events.</p> <p>To provide an advocacy service liaising with governmental and non-governmental organisations in support of the client.</p> <p>CCC Funding History</p> <p>2013/14 - \$47,000 (Resilience Project) KLP</p> <p>2012/13 - \$43,950 (Resilience Project) KLP</p> <p>2012/13 - \$5,000 (Youth Development) SCF</p> <p>2011/12 - \$30,800 (Resilience Project) KLP</p> <p>2011/12 - \$7235 (Youth Development) SCF</p>	<p>Alignment with Council Strategies and Board Objectives</p> <ul style="list-style-type: none"> • Strengthening Communities Strategy • Safer Christchurch Strategy • Child and Youth Strategies • Retain and enhance core community services and infrastructure delivery to Akaroa-Wairewa communities • Encourage the participation of Akaroa-Wairewa residents in recreation, sporting and cultural events and programmes <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> • Foster collaborative responses • Reduce or overcome barriers • Provide community based programmes • Enhance community & neighbourhood safety • Community participation and awareness • Support, develop and promote capacity <p>How much will the project do? (Measures)</p> <ul style="list-style-type: none"> • 2 Community Events - One of which is Christmas in the Park. A local Christmas event which is now well established and attended. Promotes local artists and musicians. • 1 Youth Initiated Project - Encourages youth participation, organisation and involvement and varies depending on youth needs. • July School Holiday Programme - Well attended by both local and holiday makers. No other holiday programme available in Akaroa. • 1 Seniors Activity – Seniors Christmas Morning tea is well established. Organised in conjunction with the school. An opportunity for our young and our aged to share. • 1 Whanau Presentation -varies from year to year. • Host 10 other groups to use this office space. <p>How will participants be better off?</p> <ul style="list-style-type: none"> • Be supported and encouraged to participate in collaborative events in order to overcome the social isolation that comes with living in a small rural community. • Relations between young and old will be strengthened as participants will be encouraged to share their strengths and their wisdom with tamariki and taitamariki. • Participants will gain a greater understanding, awareness and sense of belonging to a community, which in turn creates a sense of worth and a greater self esteem. • Be provided with a confidential, supportive community hub where people can access information, resources, advice, help and support not available elsewhere in the Akaroa/Wairewa area. • Participants are encouraged to further engage within the community and support one another. 	<p>Staff Assessment</p> <p>This project is recommended as a Key Local Project due to its reach, depth and impact. The Akaroa Resource Collective Trust (ARCT) plays a key role in the delivery and coordination of community projects addressing the long term safety, health and quality of life for residents of Akaroa. This project meets the needs of the community by holistically supporting, promoting and nurturing the community, offering a social and community service that identifies and recognises individual needs. In providing this service they are able to identify the challenges and changes that both influence and affect community living, working collectively with other groups and organisations to overcome any adversities that arise. In establishing strong and confidential relationships this project enables individuals to access support when needed, provides social outlets for those who are more isolated and connects people with common interests.</p> <p>Since the earthquakes there has been a greater demand for social services in the Akaroa and Wairewa areas. The extension of the Building Resilience Project and provision of similar services in Little River has helped to meet the needs of Wairewa clients by providing an outreach office in which community concerns and needs can be identified and addressed. This project enables the coordinators to not only provide a hub in which to access services but also allows insight as to the needs of the community, whanau and individuals.</p> <p>ARCT work with a broad spectrum of the community including children, youth, older adults and families. They provide employment support services where needed such as CV preparation, interview skills etc. With many agencies moving to online applications and services, the provision of internet has become even more crucial to rural clients. ARCT provides the support and guidance required in navigating online services. ARCT initiatives such as the school holiday program and community van meet the needs of both whanau and community groups by providing a service that is not otherwise available in this area.</p> <p>This project also meets the needs of the community in providing a facility in which both groups and visiting organisations can utilise such as Plunket, CCC, CDHB, Counsellor, Podiatrist and other visiting organisations.</p> <p>ARCT works collaboratively with a wide range of local and national organisations to support individuals. There is no similar service operating in the Akaroa/Wairewa area and no other community organisation with the experience, skills and networks required to coordinate such a broad range of activities, events and provide services to meet the changing needs of the community.</p>
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**APPLICATIONS RECEIVED FOR AKAROA/WAIREWA STRENGTHENING COMMUNITIES FUND
2014/15**

Organisation Name	Project Name	Project Cost	Total	Requested Amount
Akaroa District Promotions	ADP Events Programme	\$12,000		\$12,000
Little River Support Group	Community/School Pool Funding	\$4,900		\$3,700
The Little River Community Trust	Little River Community Development	\$27,500		\$13,150
Akaroa/Wairewa Community Board	Community Service Awards 2015	\$1,500		\$1,500
Akaroa/Wairewa Community Board	Christmas Lighting and Decorations	\$1,100		\$1,100
Akaroa/Wairewa Community Board	Neighbourhood Week	\$1,100		\$1,100
Akaroa/Wairewa Community Board	Community Board Newsletter and Other Media	\$1,100		\$1,100
Akaroa/Wairewa Community Board	ANZAC Day Services	\$1,815		\$1,815
Little River Craft Station Inc	Little River Information Centre	\$11,860		\$11,860
Kaituna Golf Club	Provision and Delivery of Golfing Facilities in Little River District	\$22,455		\$8,000
Grand Total				\$55,325

14. BRIEFINGS

14.1 RITCHIE MOYLE, SENIOR PROJECT MANAGER

The Senior Project Manager will brief the Board on the Facilities Rebuild.

14.2 ORTON BRADLEY PARK BOARD – BARRY BOWATER

Barry Bowater is the Akaroa/Wairewa Community Board appointed Council representative on the Orton Bradley Park Board. He will update the meeting on the activities and plans of the Park Board.

15. COMMUNITY BOARD ADVISERS UPDATE

15.1 BOARD FUNDING BALANCES

A copy of the Board's 2013//2014 funding balances as at 15 May 2013 is **attached** for members' information.

15.2 AKAROA MUSEUM ADVISORY COMMITTEE

At its meeting on 19 December 2013, the Board resolved the following:

Akaroa Museum Advisory Committee

The Board **resolved** that the Akaroa Museum Advisory Committee be appointed, the present Terms of Reference be adopted and that Board member Janis Haley be appointed to the Committee as the Board's representative.

Subsequent to the December meeting a public advertisement has been placed calling for expressions of interest for the position of Community Representative on the Committee and a letter has been sent to the Friends of Akaroa Museum, asking for nominations for the two representatives from that organisation.

No expressions of interest were received in response to the advertisement for Community Representative.

A verbal update will be given on nominations to the Committee from the Friends of the Akaroa Museum.

15.3 LOCAL GOVERNMENT NEW ZEALAND TRAINING – UNDERSTANDING TE AO MAORI

There is an opportunity for Board members to attend a training workshop which has been designed to give elected members the tools they need to make the right decisions on behalf of their communities. It is an introduction to Te Ao Maori and will assist in better understanding the Maori culture.

The workshop will be held over 1.5 days as follows:

Thursday 5 June 2014 - 12 noon to 5pm
(commences with lunch)

Friday 6 June 2014 - 8.30am to 4pm

Venue: Function Room, Level 1 Civic Offices

Cost: \$625 plus GST

STAFF RECOMMENDATION

That the Board give consideration to members wishing to attend the Understanding Te Ao Maori training.

ATTACHMENT TO CLAUSE 15.1

Codes	Akaroa/Wairewa Discretionary Response Fund		Board Approval
	Discretionary Response Fund - 2013/2014 allocation	12,799.00	
	Carried Forward 2012/2013 projects that did not proceed (EQ related)	0	
	Total 2013/2014	12,799.00	
461/124/9/	Allocations made		
1	Little River Craft Station Inc. – Kitsfeast Holiday Programme –	800.00	17/7/2013
2	Akaroa District Promotions Inc. – Earthquake Relief Assistance	500.00	17/7/2013
3	Okuti Valley Recreation and Sports Club – Little River Trap Library	1,500.00	18/9/2013
4	Youth Development Fund – Matthew Bayley	500.00	18/9/2013
5	Little River Wairewa Community Trust – Volunteer Nurses	2,100.00	18/09/13
6	Duvauchelle Agricultural and Pastoral Association Inc. – 100th Show Celebrations	2,000.00	18/09/13
7	Akaroa Arts and Craft Group – Christmas Banners	213.00	21/11/13
8	Youth Development Fund – Tiahla Skinner – Declined	0	21/11/13
9	Garden of Tane – Administration and Equipment	1,850.00	20/2/14
10	Te Raranga (Canterbury Post-EQ Churches Forum – Printing of Postcards – Declined	0	20/2/14
11	Youth Development Fund – Demelza Dalglish	1,000.00	20/2/14
12	Youth Development Fund – Issy Hoult, Monica Brosnahan, Holly Boardman and Hanna Anderson – Pending	1,836.00	15/5/14
13	Little River Wairewa Community Trust – Coronation Heritage Park Plants and Mulch – Pending	500.00	15/5/14
	Discretionary Response Funds Allocated	12,799.00	
	TOTAL: Akaroa/Wairewa Discretionary Response Fund Unallocated	0	

	Youth Development Fund - Opening Balance allocation from SCF	0	
	Allocations made		
1	Matthew Bayley - to participate in the New Caledonian National Optimist Championship	500.00	18/9/13
2	Tiahla Skinner – contribution towards a custom made surfboard – Declined	0	21/11/13
3	Demelza Dalglish – Costs towards British Ballet Organization Examination Advanced Two	1,000.00	20/2/14
4	Issy Hoult, Monica Brosnahan, Holly Boardman and Hanna Anderson – to attend Ballet Concourse week in Sydney – Pending	1,836.00	15/4/14
	Youth Development Fund Total Allocation	3,336.00	

	Akaroa/Wairewa Reserves Fund	21,743.00	
461/128/9	Allocations made		
1	Okains Bay Maori and Colonial Museum - Insurance Costs	4,000.00	17/4/13
2	Little River Wairewa Community Trust – Relocation of Living Streams Nursery Project	4,000.00	20/3/14
3	Little River Wairewa Community Trust – Okuti Valley – Reserve Road – French Peak Road walking and biking track development	13,743.00	20/3/14
	Akaroa/Wairewa Reserves Fund Allocated	21,743.00	
	Akaroa/Wairewa Reserves Fund Balance Unallocated	0	

15. ELECTED MEMBERS INFORMATION EXCHANGE

16. QUESTIONS UNDER STANDING ORDERS