

AUDIT AND RISK MANAGEMENT COMMITTEE

SUPPLEMENTARY AGENDA

7 MAY 2014

AT 9AM

COMMITTEE ROOM 1, CIVIC OFFICES, 53 HEREFORD STREET

Committee: Chairperson: Sue Sheldon
Deputy Chairperson: Councillor Raf Manji
Councillors Vicki Buck, Jimmy Chen, David East, Jamie Gough, The Mayor,
Messers Mark Russell and Michael Rondel.

**General Manager
Corporate Services**
Peter Gudsell
Telephone: 941-8540

Committee Adviser
Margaret Henderson
Telephone: 941-8185

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AUDIT AND RISK MANAGEMENT COMMITTEE 7. 5. 2014**7. RESOLUTION TO BE PASSED - SUPPLEMENTARY REPORTS**

Approval is sought to submit the following reports to the Audit and Risk Management Committee on 7 May 2014.

- Action Tracker
- Procurement Report

The reason, in terms of section 46A(7) of the Local Government Official Information and Meetings Act 1987, why the reports were not included on the main agenda is that they were not available at the time the agenda was prepared.

It is appropriate that the Audit and Risk Management Committee receive the reports at the current meeting.

RECOMMENDATION

That the reports be received and considered at the Audit and Risk Management Committee on 7 May 2014.

8. AUDIT AND RISK MANAGEMENT COMMITTEE – RESOLUTION TRACKER

The Audit and Risk Management Committee Resolution Tracker contains a list of actions requested by the Committee.

Refer **attachment**.

STAFF RECOMMENDATION

That the information be received.

Audit and Risk Management Committee - Resolution Tracker						
Committee Meeting Date	Report Title	Action Required	Report Required (Y/N)	Due Date	Responsible Group	Commentary
02-Apr-14	1. Internal Audit Status Report	The Committee considered that a list of high risk audit issues should be included in each report that is presented to the Committee and the Council and requested that staff prepare a list to be included when the report goes to the Council.	N	7 May 2014	Chief Executive's Office	Going as part of 7 May 2014 Audit and Risk Management Committee Report to the Council following review and improvement
		The Committee further requested that a list of the high priorities go immediately to the Mayor, Acting Chief Executive and the Chief Financial Officer and that a list of all outstanding items be circulated to the Audit and Risk Committee.	N	7 May 2014	Chief Executive's Office	Report going to Audit and Risk Management Committee on 7 May 2014.
		The Committee also recommended that the Acting Chief Executive investigate getting an Audit and Risk update into the SCIRT framework.	N		Chief Executive's Office	Acting Chief Executing engaging with SCIRT via Higg.
		The Committee discussed the Interests Register and considered that it be updated on an ongoing basis.	N	-		Ongoing
02-Apr-14	2. Audit New Zealand Management Report For The Year Ended 30 June 2013	The Committee requested that the Acting Chief Executive and Chief Financial Officer address the matter of lack of information on Capitalisation of completed horizontal infrastructure projects with SCIRT and report back to the next meeting.)	N	30 June 2014	Chief Executive's Office/ Corporate and Finance	Chief Financial Officer has met with GM and Higg. Higg r eviewing actions plans to address by 30 June 2014

5. (CONT'D) RESOLUTION TO EXCLUDE THE PUBLIC

Attached.

7. 5. 2014

RISK AND AUDIT MANAGEMENT SUBCOMMITTEE

RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following part of the proceedings of this meeting, namely item 9.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
9. Procurement Report) GOOD REASON TO WITHHOLD EXISTS UNDER SECTION 7	SECTION 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER ACT	SECTION	PLAIN ENGLISH REASON	WHEN REPORT CAN BE RELEASED
9.	Protections of Privacy	S7(2)(i)	Protection of named individuals from public comment	As determined by Council

Chairperson’s Recommendation: That the foregoing motion be adopted.

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
 - (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”