

13. 03. 2014

**AKAROA/WAIREWA COMMUNITY BOARD
20 FEBRUARY 2014**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Thursday 20 February 2014 at 1pm in the
Akaroa Sports Complex, Akaroa Recreation Ground, 28 Rue Jolie, Akaroa**

PRESENT: Pam Richardson (Chairman), Maria Bartlett, Lyndon Graham,
Janis Haley and Andrew Turner

APOLOGIES: An apology for absence was received and accepted from
Bryan Morgan and apologies received for lateness from Janis Haley,
who was not in attendance for Clause 15, Maria Bartlett, who was not
in attendance for Clauses 5.1, 5.2, 5.3, 5.4, 5.5 and part of Clause 13
and Lyndon Graham, who departed the meeting at 5.35pm and was not
in attendance for part of Clause 13.

DECLARATION OF INTEREST: There were no declaration of interests received.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

**1. CONNECTION OF EXISTING DWELLINGS TO WATER AND WASTEWATER SERVICES ON
BANKS PENINSULA**

The Board considered a report seeking its recommendation to the Council to approve the offer to connect owners of existing dwellings currently located in the rural zone but which are adjacent to the residential zone, to new water services in Little River and wastewater services in Wainui that are now being installed in these settlements.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board recommend that Council:

- 1.1 Authorise the City Environment General Manager to offer seven non-residential properties in Wainui a wastewater service and up to 15 properties in Little River a restricted water service, providing an existing legal dwelling sits within 100 metres of the road frontage in which the service exists.
- 1.2 That those property owners who take up this offer of service pay rates for the service on the same basis as the residential properties in each settlement.
- 1.3 That as part of the District Plan Review process the General Manager Strategy and Planning reconsiders the Rural Residential Zone provisions in the Banks Peninsula Plan.

BOARD CONSIDERATION

The Board noted that it had received correspondence from the Banks Peninsula Rugby Club in Little River, regarding a lack of water on busy days at the Club, and also reports of similar problems being experienced at the nearby Wairewa Marae.

The Board was concerned that allowing additional connections to the Little River Water Supply would exacerbate these problems.

Staff reported that the problems at the Rugby Club and Marae were more likely related to lack of onsite storage, rather than a capacity issue with the water supply.

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BOARD RECOMMENDATION

The Board recommended that the Council:

- (a) Adopt the staff recommendation.
- (b) That staff be requested to work with the Banks Peninsula Rugby Club, and the Wairewa Marae to resolve quantity issues with their connections to the Little River water supply.

The report and accompanying recommendation from the Board were **submitted** to the Council meeting on 13 March 2014 as a report from the Chairman.

2. AKAROA TERMINAL WASTEWATER PUMPING STATION SITE OPTIONS

The Board considered a report seeking its recommendation to the Council for the siting of a new terminal wastewater pumping station in Akaroa to serve the new Akaroa wastewater treatment plant.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board recommend to the Council that it:

- 2.1 Support the option of the site in the Akaroa Boat Parking area, behind the Mini Golf area (Site 5) as the preferred site for the terminal wastewater pumping station.
- 2.2 Request that staff meet with the Akaroa Design and Appearance Advisory Committee to discuss options for the external appearance of a new pumping station, and report back to the Community Board with the design details when these are determined.

BOARD CONSIDERATION

The Board recognised the need to establish a site for a new wastewater pumping station and supported the staff recommendation.

BOARD RECOMMENDATION

That the staff recommended be adopted.

The report and accompanying recommendation from the Board were **submitted** to the Council meeting on 13 March 2014 as a report from the Chairman.

3. DEED OF LEASE – LITTLE RIVER RAILWAY STATION TRUST

The Board considered a report seeking its recommendation to the Council to enter into a Deed of Lease with the Little River Railway Station Trust for the Little River Historic Railway Station.

STAFF RECOMMENDATION

It is recommended that the Akaroa / Wairewa Community Board recommend that the Council:

- 3.1 Resolve to enter into a Deed of Lease with the Little River Railway Station Trust for a term of thirty years with an Annual Rent of \$1.00 and that the Corporate Support Manager be granted delegated authority to negotiate, finalise and conclude all other further terms and conditions.
- 3.2 Resolve that the Corporate Support Manager be granted delegated authority to administer the terms and conditions of the lease including the approval of any sub-leases to appropriate sub-tenant put forward by the Little River Railway Station Trust.

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BOARD CONSIDERATION

The Board noted its appreciation of the work carried out by the volunteers of the Little River Railway Station Trust and the investment the Trust had made in the Station buildings and surrounding area.

BOARD RECOMMENDATION

That the staff recommendation be adopted.

The report and accompanying recommendation from the Board were **submitted** to the Council meeting on 13 March 2014 as a report from the Chairman.

4. DEED OF ASSIGNMENT OF LEASE – AKAROA MINI GOLF

The Board considered a report seeking its recommendation to the Council to consent to the assignment of the lease of land comprising part of Lot 1 DP 79110 for the Akaroa Mini Golf from Brian Stanley Woods to Darin Charles Rainbird and that it also recommend to Council that a further lease term be negotiated with Mr Rainbird.

The report had been initiated by staff on the request of the tenants as the lease requires landlord approval before consenting to an assignment.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board recommend to the Council that it:

- 4.1 Resolve to consent to the assignment of the lease of land comprising part of Lot 1 DP 79110 for the Akaroa Mini Golf from Brian Stanley Woods to Darin Charles Rainbird.
- 4.2 Resolve that prior to the final expiry of the lease and subject to the consultation and satisfaction of the Akaroa/Wairewa Community Board, that the Corporate Support Unit Manager be granted delegated authority to negotiate and enter into a new lease with Darin Charles Rainbird for a maximum term of fifteen years, subject to the Akaroa/Wairewa Community Board being satisfied with the proposed investment in the design and development of the Akaroa Mini Golf facilities.

BOARD CONSIDERATION

The Board expressed some concern that the area in question may be used for activities that would not complement the surrounding reserve area, but noted that the staff recommendation provided for any new lease to be conditional on the Board being satisfied with any proposed activities.

The Board wished to emphasise to staff that the conditions of the existing lease should be enforced, until such time as any activities under a new lease were approved by the Community Board.

BOARD RECOMMENDATION

That the staff recommendation be adopted, subject to the following amendment:

- (a) Resolve to consent to the assignment of the lease of land comprising part of Lot 1 DP 79110 for the Akaroa Mini Golf from Brian Stanley Woods to Darin Charles Rainbird, **emphasising that the lease provides for mini golf only and no other commercial activity.**
- (b) Resolve that prior to the final expiry of the lease and subject to the consultation and satisfaction of the Akaroa/Wairewa Community Board, that the Corporate Support Unit Manager be granted delegated authority to negotiate and enter into a new lease with Darin Charles Rainbird for a maximum term of fifteen years, subject to the Akaroa/Wairewa Community Board being satisfied with the proposed investment in the design and development of the Akaroa Mini Golf facilities.

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The report and accompanying recommendation from the Board were **submitted** to the Council meeting on 13 March 2014 as a report from the Chairman.

PART B – REPORTS FOR INFORMATION

5. DEPUTATIONS BY APPOINTMENT

5.1 KAY TERRY

Kay Terry addressed the Board regarding campervan use of public places in Akaroa.

Ms Terry reported on instances over the summer when areas of the public space adjacent to the Akaroa Recreation Ground were so congested with freedom campers it was difficult for people to use the area for recreational purposes. She was concerned at the loss of use of public space for members of the public because of the increase in freedom camping.

Ms Terry asked that the Board take steps to protect the Akaroa Recreation Ground and Boat Slipway area for use by the general public.

The Board agreed that freedom camping in the vicinity of the Akaroa Recreation Ground has become an issue and that the problem needed to be addressed urgently.

The Board was informed that at the Council meeting held on 30 January 2014 it was resolved: *“that in view of recent problems related to freedom camping, that staff investigate actions which could be taken to control, restrict, or designate specific areas for freedom camping on Banks Peninsula and elsewhere in the city and urgently report to Council with recommendations.”*

The Board **decided** to request, as an interim measure, that staff enforce the Parks and Reserves Bylaw in relation to camping for the boat park area from Rue Brittan to the southern branch of the Grehan Stream, and that staff also be requested to convene a workshop for the Board and interested parties to discuss freedom camping.

5.2 PETER KELLY

Peter Kelly addressed the Board regarding long term options for the Tikao Bay water supply.

Mr Kelly reported on problems with the existing private water supply, including no easements to protect the source, use of untreated stream water in times of shortage and continuing breakages of the 1960's alkathene pipes that reticulate the supply.

Mr Kelly said he wanted to start a dialogue of what could be done to improve the supply over the coming years.

The Board **decided** to liaise with the Banks Peninsula Water Management Zone Committee on the issues pertaining to the Tikao Bay water supply and consider the options to assist the Tikao Bay residents with a potable, reliable water supply, under its submission to the Long Term Plan.

5.3 HOLLIE HOLLANDER – AKAROA DISTRICT PROMOTIONS

Hollie Hollander updated the Board on recent Akaroa District Promotions activities and spoke on the upcoming 175th anniversary of the European settlement of Akaroa.

The Board thanked Ms Hollander for her work in the community and the promotion of Akaroa.

The Board agreed that any 175th anniversary event should be combined with the French Festival event, however felt that discussions should be held with the wider community for their input into such an occasion.

The Board **decided** to hold a public forum inviting members of the community to attend in order that ideas could be discussed, for appropriate ways of celebrating the 175th anniversary of Akaroa.

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5.4 JOHN WRIGHT

John Wright sought the Board's support in obtaining a site for his boat cradle adjacent to the Akaroa Boat Compound.

Mr Wright explained that he was the last commercial fisherman operating from Akaroa and the cradle was vital for his boat maintenance regime. The cradle was also used by members of the local Akaroa Fishermens Association for maintenance on their boats. The cradle was too large to be accommodated in the Akaroa Boat Compound.

Mr Wright was also concerned that the replacement of the bridge over the southern branch of the Grehan Stream would impede large boat trailers being moved from the Akaroa Boat Compound to the nearby slipway.

The Board supported Mr Wright's request for an area to store his boat cradle in the vicinity of the Akaroa Boat Compound and **requested** that staff investigate how the cradle could be accommodated in that area.

The Board **requested** that staff takes steps to remove the boats stored in the work area of the Akaroa Boat Compound so that all compound users had access to those sites.

The Board also **requested** that staff confirm that the replacement bridge for the Grehan Stream would be capable of carrying all of the larger vessels which used the current bridge.

5.5 ROBERT (MAC) BURCH – LITTLE RIVER WAIREWA COMMUNITY TRUST

Robert Burch addressed the Board on behalf of the Little River Wairewa Community Trust regarding storm water and associated flooding, sanitation and "The Little River Project".

Mr Burch posed two questions to the Board:

- Flooding – what work does the Christchurch City Council intend to do before the onset of the next wet season (ie Winter)?
- Sanitation – What does Christchurch City Council intend to do in 2014 to address the Little River Project?

Mr Burch explained that the Little River Project was a proposal for an alternative wastewater system for Little River which would prevent waste leeching into Lake Forsyth/Te Roto o Wairewa.

The Board **decided** to forward the questions from the Little River Wairewa Community Trust to staff, along with information on the Little River Project, and ask them to comment on the alternative scheme, as proposed.

6. PRESENTATION OF PETITIONS

Nil.

7. NOTICES OF MOTION

Nil.

8. CORRESPONDENCE

8.1 NICK WALLS

Nick Walls had written to the Board regarding the condition of the Wainui Main Road between French Farm wharf and the French Farm public toilets.

The Board **received** the correspondence and requested that it be passed to staff for urgent comment, and maintenance action as required.

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8.2 NEW ZEALAND WHALE AND DOLPHIN TRUST

The New Zealand Whale and Dolphin trust had written to the Board regarding the camper vans parked in the vicinity of the Akaroa boat ramp, and the safety issues posed by congestion in the area.

The Board **received** the correspondence.

(Refer Clause 5.1)

9. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 5 DECEMBER 2013

The Board **received** the minutes of the Akaroa Design and Appearance Advisory Committee held on Thursday 5 December 2013.

10. RESERVE MANAGEMENT COMMITTEES

10.1 RESERVE MANAGEMENT COMMITTEES ORDINARY MINUTES

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Duvauchelle Reserve Management Committee – 9 December 2013
- Duvauchelle Reserve Management Committee – 14 January 2014

10.2 RESERVE MANAGEMENT COMMITTEES TRIENNIAL MINUTES

The Board **received** the minutes of the following Reserve Management Committees Triennial meetings:

- Ataahua Reserve Management Committee – 4 November 2013
- Garden of Tane Reserve Management Committee – 7 December 2013

(Refer Clause 10.2, Part C)

11. BRIEFINGS

11.1 SUE GRIMWOOD – STRENGTHENING COMMUNITIES ADVISER

Sue Grimwood briefed the Board on the following matters:

- Birdlings Flat Community Building
- Reserve Road, Little River
- Little River Service Centre grounds
- Edible Trees proposal for Wairewa Pa Road and Puaha Road.

11.2 MAIRE KIPA – CANTERBURY EARTHQUAKE RECOVERY AUTHORITY (CERA)

Maire Kipa briefed the Board on Community Resilience and the current activities of CERA, around social wellbeing.

12. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information from the Community Board Adviser on various matters.

• **Seminars**

The Board **decided** as from April 2014 to hold each scheduled monthly Board seminar at the Little River Service Centre. It was also agreed that the seminar to be held on Monday 7 April 2014 be cancelled.

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13. ELECTED MEMBERS' INFORMATION EXCHANGE

Board members received information on various matters.

- **Lake Forsyth/Te Roto o Wairewa - Causeway**
The Board **decided** that the Chairman should make a deputation to the Environmental Committee, seeking Council's agreement for staff to pursue a formal process to designate the causeway at Lake Forsyth/Te Roto o Wairewa as a legal road.
- **Rue Jolie North – Speed Issues**
The Board **decided** to ask staff to investigate reports of vehicles speeding in the vicinity of the Akaroa Tennis Courts on Rue Jolie North, and what steps could be taken to address the issue.
- **Vandalism**
The Board **decided** to invite the Akaroa Police to a meeting to discuss the reported late night vandalism that is occurring around the town and how this could be addressed.
- **Birdlings Flat Water Supply**
The Board **decided** to ask staff for an update on the Birdlings Flat Water Supply.
- **Dogs on Beach – Okains Bay**
The Board **decided** to ask staff if any proactive monitoring was carried out to patrol beaches where dogs were prohibited after it was reported that there had been a number of problems with dogs on the beach at Okains Bay.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

15. CONFIRMATION OF MEETING MINUTES – 19 DECEMBER 2013

The Board **resolved** that the minutes of its ordinary meeting held on Thursday 19 December 2013 be confirmed.

16. DEED OF LEASE – AKAROA CROQUET CLUB INCORPORATED

The Board considered a report on an application from Akaroa Croquet Club Incorporated to lease part of the old tennis pavilion and croquet greens at the Akaroa Recreation Ground for the purposes of playing croquet and providing a venue for local community organisations to offer recreational and community activities.

The Board **resolved** to:

- (a) Approve the granting of a Deed of Lease commencing 1 January 2014 for three years, with two rights of renewal for a total term of nine years to the Akaroa Croquet Club Incorporated over an area of approximately 2123 square metres being part of Lot 2 Deposited Plan 2868, Lot 1 Deposited Plan 79110, and Section 2 Survey office 18642, held for Reclamation and Public Recreation purposes contained in Certificate of Title CB45A/1127 held in the Canterbury Electronic Land Registry; and
- (b) Approve that the Corporate Support Manager negotiates and concludes the lease agreement on behalf of the Transport and Greenspace Manager.

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17. COLLABORATIVE SKILLS TRAINING – BOARD MEMBER ATTENDANCE

The Board considered a report to retrospectively approve a request for Board Chairman, Pam Richardson, to attend the Collaborative Skills Training held in Christchurch on 13-14 February 2014.

The Board **resolved** to retrospectively approve operational funding for the attendance of the Board Chairman at the Collaborative Skills Training held in Christchurch on 13-14 February 2014.

18. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND (YOUTH DEVELOPMENT SCHEME) – DEMELZA DALGLISH

The Board considered an application for funding from its 2013/14 Discretionary Response Fund from Demelza Dalglish for \$700 towards the cost of advanced ballet training to finish the British Ballet Organization examination Advanced Two.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board approves a grant of \$700 from its 2013/14 Discretionary Response Fund to Demelza Dalglish towards the cost of ballet lessons, examinations and accessories.

Members felt that Miss Dalglish had substantially contributed towards the costs in relation to her activity by obtaining employment during weekends as well as continuing her school work and studies.

BOARD RECOMMENDATION

The Board **resolved** to approve a grant of \$1,000 from its 2013/14 Discretionary Response Fund to Demelza Dalglish towards the cost of ballet lessons, examinations and accessories.

19. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND – GARDEN OF TANE

The Board considered an application for funding from its 2013/14 Discretionary Response Fund from the Garden of Tane Reserve Management Committee for \$1,850 towards administration and equipment.

STAFF RECOMMENDATION

It is recommended that the Akaroa Wairewa/Community Board approves a grant of \$1,500 from its 2013/14 Discretionary Response Fund to the Garden of Tane Reserve Management Committee towards administration and sundry equipment costs.

BOARD RECOMMENDATION

The Board **resolved** to approve a grant of \$1,850 from its 2013/14 Discretionary Response Fund to the Garden of Tane Reserve Management Committee towards administration and sundry equipment costs.

20. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND – TE RARANGA (CANTERBURY POST-EQ CHURCHES FORUM)

The Board considered an application for funding from its 2013/14 Discretionary Response Fund for \$2,500 from the Te Rarangas' (Canterbury Post-EQ Churches Forum) for The Neighbourhood Project.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board approves a grant of \$300 from its 2013/14 Discretionary Response Fund to Te Raranga (Canterbury Post-EQ Churches Forum) towards the printing of "Piece of Cake" postcards to each household in the Akaroa/Wairewa.

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The Board agreed that although this project would benefit city residents, it would be difficult to ensure that Akaroa/Wairewa residents would receive the proposed postcards as it was intended to circulate them with the CERA newsletter which was not delivered in the Akaroa and Little River areas.

BOARD RECOMMENDATION

The Board **resolved** to decline the application from Te Raranga (Canterbury Post-EQ Churches Forum) for a grant of \$300 from its 2013/14 Discretionary Response Fund towards "Piece of Cake" postcards.

10. RESERVE MANAGEMENT COMMITTEES - CONTINUED

10.2 RESERVE MANAGEMENT COMMITTEES – MEMBERSHIP 2013/2016

The Board **resolved** to approve the following people as members of the Garden of Tane Reserve Management Committee.

- Suky Thompson (Chairperson)
- Warwick Harris (Secretary/Treasurer)
- Alan Hemsley
- John McIlroy
- Lynda Wallace
- Leigh Hickey
- Steve Le Lievre

12. COMMUNITY BOARD ADVISERS UPDATE - CONTINUED

12.1 ORTON BRADLEY PARK BOARD

The Board was asked to consider under delegated authority, the nomination of Barry Bowater as the Council's representative for the Akaroa/Wairewa area to the Orton Bradley Park Board.

The Board **resolved** to appoint Barry Bowater as the Council's representative for the Akaroa/Wairewa area to the Orton Bradley Park Board.

12.2 BANKS PENINSULA ECOLOGICAL STUDY STEERING GROUP

The Board **resolved** to appoint Janis Haley as its representative to the Banks Peninsula Ecological Study Steering Group for the 2013/16 triennial term.

The meeting concluded at 5.40pm.

CONFIRMED THIS 20TH DAY OF MARCH 2014

**PAM RICHARDSON
CHAIRMAN**