

3. 10. 2013

**AKAROA/WAIREWA COMMUNITY BOARD
18 SEPTEMBER 2013**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 18 September 2013 at 9.30 am in the Little River Service Centre,
4238 Christchurch-Akaroa Road, Little River**

PRESENT: Pam Richardson (Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller, Bryan Morgan and Claudia Reid.

APOLOGIES: Nil.

DECLARATION OF INTEREST: Board Member Bryan Morgan declared an interest in Clause 14 in relation to the Reserve Fund Application by the Little River Wairewa Community Trust and left the meeting during the Board's discussion and voting on this item (10.23am - 10.31am).

Board Member Pam Richardson declared an interest in Clause 18 in relation to the Duvauchelle Agricultural and Pastoral Association's Funding Application and withdrew from the discussion and voting thereon.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. APPLICATION FOR A NEW LEASE AND A LICENCE – THE CHISNALLWOOD INTERMEDIATE SCHOOL OUTDOOR RECREATION FACILITY AT TAKAMATUA RECREATION RESERVE

The Board considered a report seeking its recommendation to the Council to approve a new lease and licence under delegated authority from the Minister of Conservation to the Chisnallwood Intermediate School over their existing leased area at Takamatua Recreation Reserve, within which they maintain seven buildings for the purposes of an outdoor recreation centre, and, to grant a new licence to enable the Chisnallwood Intermediate School to continue maintaining the grounds.

STAFF RECOMMENDATION

That the Akaroa/Wairewa Community Board recommend to Council under delegated authority from the Minister of Conservation:

- (e) Approve the granting of a new Deed of Lease to the Chisnallwood Intermediate School over approximately 336m² on Recreation Reserve, being Lot 1 DP 11774 contained in the Canterbury Electronic Land Registry as CPR CB 464/287 which existing buildings are located, for a period of up to 33 years, broken into three 11-year periods with rights of renewal at the end of the first two periods of 11 years, these rights of renewal being subject to the Council being satisfied that the terms and conditions of the lease have been complied with, and that there is sufficient need for the sports, games, or other recreational activity specified in the lease, and that in the public interest some other sport, game, or recreational activity should not have priority.
- (f) Approve the granting of a new Deed of Licence to the Chisnallwood Intermediate School, excluding the building footprints on site, of approximately 7272m², in which the Chisnallwood Intermediate School shall maintain the grounds and allocate them for any informal sports activity.

Refer to Clause 1 (cont'd) in Part C of these minutes for a decision made under delegated authority.

BOARD CONSIDERATION

The Board questioned what steps the Chisnallwood School took to make the public aware that the reserve could be used by them, and suggested that the School could have better communication with the community so that there was no perception that the School had exclusive use of the site.

1 Cont'd

During discussion when considering its delegated decision on this matter, the Board requested that staff investigate whether a Men's Shed could also be accommodated on this site.

The Board did not wish the lease with the Chisnallwood School to be delayed but suggested that appropriate wording be included in the lease that would cover use of the reserve outside of the times it is used by the school.

BOARD RECOMMENDATION

That the staff recommendation be adopted.

PART B – REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 RICHARD PATTON

Richard Patton, Principal, Chisnallwood Intermediate School, addressed the Board on the renewal of the lease over an area at Takamatua Recreation Reserve, formerly the Takamatua School.

Mr Patton gave a comprehensive report on the history of the site and the improvements made over the years that it has been leased by the Chisnallwood Intermediate School. The School has strived to retain it as place of learning and respect its historic value to the community. In relation to a suggestion a Men's Shed could be established on the site, Mr Patton said although the School did not expect exclusive use of the site it felt that other proposals needed to be carefully considered so it could be retained as a learning centre, and the safety of the children was not compromised.

Refer Clause 1 under Part A and Part C for the Board's comments in relation to this item.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

Nil.

6. AKAROA/WAIREWA COMMUNITY BOARD SMALL GRANTS FUND ASSESSMENT COMMITTEE REPORT – 21 AUGUST 2013

The Board **received** the minutes of the Akaroa/Wairewa Community Board Small Grants Fund Assessment Committee held on Wednesday 21 August 2013.

7. RESERVE MANAGEMENT COMMITTEES

The Board **decided** to ask staff if Council policy permitted Reserve Management Committees to use internet banking for payment of accounts and the transferring of funds, after it was noted that Committees were still making manual transactions.

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Duvauchelle Reserve Management Committee – 8 July 2013
- Duvauchelle Reserve Management Committee – 12 August 2013

8. BRIEFINGS

Nil.

9. COMMUNITY BOARD ADVISERS' UPDATE

The Board received information from the Community Board Adviser on various matters.

- **Duvauchelle Reserve Management Committee**

The Duvauchelle Reserve Management Committee had written to the Board expressing its appreciation for the support it had given to progressing the reopening of the Duvauchelle Community Centre.

The correspondence was **received**.

10. ELECTED MEMBERS' INFORMATION EXCHANGE

Specific mention was made on the following matters:

- **Birdlings Flat Water Supply**

The Board **decided** to request that staff regularly update the Board on issues regarding the Birdlings Flat water supply and how resolution of the salinity issue is progressing, after it was noted that updates were being provided to the Banks Peninsula ZIP Committee but not the Board.

- **Cruise Ship Traffic Management Plan**

The Board **decided** to ask staff to investigate the siting of signage put in place as part of the Cruise Ship Traffic Management Plan after it was reported that the "Events" signs were significantly narrowing the carriageway.

- **Akaroa Seawall – Childrens Playground**

The Board **decided** to ask staff for an update on the current condition of the seawall at the Akaroa Childrens Playground to ensure that the historic wall was not deteriorating beyond repair, while waiting for permanent repairs to be carried out in 2014, as the Board suggested that re-prioritisation of the project may be required to ensure that the historic wall was saved.

- **Rock Wall – Beach Road**

The Board **decided** to ask staff to liaise with Board member Lyndon Graham regarding a contact for a dry-wall stonemason to repair the rock wall at the entrance to the Stanley Park walking track.

10 Cont'd

- **Navigational Safety Bylaw**

The Board **decided** to request a briefing from Environment Canterbury staff on the process to amend the Navigation Bylaw to allow cruise ships to enter the Akaroa Harbour outside daylight hours after Board members expressed concern about the possible hazards of allowing this to occur, particularly if it became regular practice.

- **Ngaio Point – Storm Damage**

The Board **decided** to ask the New Zealand Transport Agency for an update on the reconstruction/repair of the Christchurch-Akaroa Road at Ngaio Point, which was damaged in a recent storm, and whether there was any danger posed to adjacent houses or the highway.

- **Britomart Toilets**

The Board **decided** to ask staff for an explanation of why the Britomart toilets would not be completed in time for the cruise ship season, as plans for the project had been presented to the Akaroa Design and Appearance Advisory Committee at its meeting on 7 February 2013 and staff had given an undertaking that the renovated toilets would be completed prior to the cruise ship season commencing. It had recently been reported to the Board that the work had not yet commenced and would not now be completed until early December. Board members questioned why the Board had not been informed of this delay earlier.

11. **QUESTIONS UNDER STANDING ORDERS**

Nil.

12. **VALEDICTORY SPEECHES**

Valedictory speeches were giving by retiring Board member Stewart Miller and Claudia Reid who was not standing for re-election in the Banks Peninsula Ward.

PART C – DELEGATED DECISIONS

13. **CONFIRMATION OF MEETING MINUTES**

13.1 **Ordinary Minutes – 21 August 2013**

The Board **resolved** that the minutes of its ordinary meeting held on Wednesday 21 August 2013 be confirmed.

14. **AKAROA/WAIREWA COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND – LITTLE RIVER TRAP LIBRARY**

The Board considered a report seeking approval for funding from its 2013/14 Discretionary Response Fund from Okuti Valley Recreation and Sports Club Incorporated for \$2,050 for costs of the Little River Trap Library.

The Board **resolved** to approve a grant of \$1,500 from its 2013/14 Discretionary Response Fund to Okuti Valley Recreation and Sports Club Incorporated towards costs of the Little River Trap Library.

15. **APPLICATIONS TO AKAROA/WAIREWA COMMUNITY BOARD – AKAROA/WAIREWA RESERVE FUND - LITTLE RIVER WAIREWA COMMUNITY TRUST**

15 Cont'd

The Board considered two applications for funding from its Akaroa/Wairewa Reserve Fund, from the Little River Wairewa Community Trust for \$4,000 towards relocation of the living streams nursery in Little River; and \$13,743 to the Okuti Valley - Reserve Road - French Peak Road walking and cycling track.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board:

- (a) Approve a grant of \$4,000 from its 2013/14 Akaroa/Wairewa Reserve Fund to the Little River Wairewa Community Trust for Relocation of the Living Streams Nursery Project.
- (b) Approve a grant of \$13,743 from its 2013/14 Akaroa/Wairewa Reserve Fund to the Little River Wairewa Community Trust for development of the Okuti Valley - Reserve Road - French Peak Road walking and biking track.

BOARD CONSIDERATION

The Board questioned whether the projects had been approved by the relevant Council Unit, as in both cases it was proposed that Council property would be used by an outside organisation.

BOARD RECOMMENDATION

The Board **resolved** to allow this application to lay on the table until further information was provided to show that the relevant Council Unit was aware of, and had approved, the proposed use of Council property and road reserve.

16. APPLICATION TO THE DISCRETIONARY RESPONSE FUND – YOUTH DEVELOPMENT SCHEME FOR MATTHEW BAYLEY

The Board considered a report seeking approval for youth development funding from its 2013/14 Discretionary Response Fund for Matthew Bayley.

The Board **resolved** to approve a grant of \$500 from its 2013/14 Discretionary Response Fund to Matthew Bayley towards the cost of his being part of the New Zealand Optimist Development team and participation in the New Caledonian National Optimist Championship.

17. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND – LITTLE RIVER WAIREWA COMMUNITY TRUST

The Board considered a report seeking approval for funding from its 2013/14 Discretionary Response Fund from Little River Wairewa Community Trust for \$2,100 towards volunteer nurses in Little River.

The Board **resolved** to approve a grant of \$2,100 from its 2013/14 Discretionary Response Fund to the Little River Wairewa Community Trust towards equipment and materials, for volunteer nurses in Little River, subject to the equipment being retained in community ownership.

18. APPLICATION TO AKAROA WAIREWA COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND – DUVAUCHELLE AGRICULTURAL AND PASTORAL ASSOCIATION INC.

The Board considered a report seeking approval for funding from its 2013/14 Discretionary Response Fund from Duvauchelle Agricultural and Pastoral Association Inc. for \$2,327 for a 100th show celebration.

The Board **resolved** to approve a grant of \$2,000 from its 2013/14 Discretionary Response Fund to the Duvauchelle Agricultural and Pastoral Association Inc for a 100th show celebration towards display materials.

18 Cont'd

The Board requested that the applicant be asked to use display boards that could be reused for other occasions or by other groups.

19. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING

The Board considered a report on applications for Neighbourhood Week funding.

The Board **resolved** to approve the allocation of Neighbourhood Week funding as follows:

Group	Activity	Amount Allocated
Joanne Cameron – Birdlings Flat	Birdlings Flat Community BBQ	\$ 162.50
Vanessa Mitchell (Little River Wairewa Community Trust)	Neighbourhood Breakfast	\$ 225.00
Sue Mather	Western Valley Road BBQ	\$ 100.00
Geoffrey Carter	Bayview Crescent Street Party	\$ 200.00
Fay Miller	Residents morning tea/lunch	\$ 137.50
David Kearns	Gebbies Valley to Birdlings Flat BBQ/movie night	\$ 175.00

1. APPLICATION FOR A NEW LEASE AND A LICENCE – THE CHISNALLWOOD INTERMEDIATE SCHOOL OUTDOOR RECREATION FACILITY AT TAKAMATUA RECREATION RESERVE (CONT'D)

The Board considered a report to seek its approval to grant a new lease to the Chisnallwood Intermediate School over their existing leased area at Takamatua Recreation Reserve, within which they maintain seven buildings for the purposes of an outdoor recreation centre, and to grant a new licence to enable the Chisnallwood Intermediate School to continue maintaining the grounds.

STAFF RECOMMENDATION

That the Akaroa/Wairewa Community Board under delegated authority from the Council:

- (a) Approve the granting of a new Deed of Lease to the Chisnallwood Intermediate School over approximately 336m² on Recreation Reserve, being Lot 1 DP 11774 contained in the Canterbury Electronic Land Registry as CPR CB 464/287 which existing buildings are located, for a period of up to 33 years, broken into three 11-year periods with rights of renewal at the end of the first two periods of 11 years, these rights of renewal being subject to the Council being satisfied that the terms and conditions of the lease have been complied with, and that there is sufficient need for the sports, games, or other recreational activity specified in the lease, and that in the public interest some other sport, game, or recreational activity should not have priority.
- (b) Approve the granting of a new Deed of Licence to the Chisnallwood Intermediate School, excluding the building footprints on site, of approximately 7272m², in which the Chisnallwood Intermediate School shall maintain the grounds and allocate them for any informal sports activity.
- (c) Authorise the Corporate Support Manager to conclude and administer the terms of the lease and licence.
- (d) Resolve that the Council's obligations under section 4 of the Conservation Act 1987 have been considered.

BOARD CONSIDERATION

The Board had previously been approached by a group seeking a site on which to establish a Men's Shed, and staff had suggested that this site may be able to accommodate that.

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1 Cont'd

The Board **requested** that staff investigate whether a Men's Shed could also be accommodated on the site, and prepare a scoping report to come back to the Board.

BOARD RECOMMENDATION

The Board **resolved** that the staff recommendation be adopted.

Refer Part A Clause 1 with reference to (e) and (f) in Clause 16 of the agenda, that required a Council decision.

The meeting concluded at 12.30pm.

SIGNED BY THE CHAIRMAN OF THE BOARD AND THE COMMUNITY BOARD ADVISER PURSUANT TO STANDING ORDER 3.18.2.

CONFIRMED THIS 24TH DAY OF SEPTEMBER 2013

**PAM RICHARDSON
CHAIRMAN**

**LIZ CARTER
COMMUNITY BOARD ADVISER**