

12. 9. 2013

**SHIRLEY/PAPANUI COMMUNITY BOARD  
SMALL GRANTS FUND ASSESSMENT COMMITTEE  
13 AUGUST 2013**

**Minutes of a meeting of the Shirley/Papanui Community Board  
Small Grants Fund Assessment Committee  
held on Tuesday 13 August 2013 at 4pm  
in the Board Room, Papanui Service Centre,  
Corner Langdons Road and Restell Street, Papanui.**

**PRESENT:** Chris Mene (Chairperson), Kathy Condon, Anna Button, Pauline Cotter and Aaron Keown.

**APOLOGIES:** An apology was received and accepted from Ngaire Button.

The Committee reports that:

**PART C – DELEGATED DECISIONS**

**1. DECLARATION OF INTEREST**

None were declared.

**2. ELECTION OF A CHAIRPERSON**

The Community Board Adviser called for nominations for a Chairperson.

Chris Mene was nominated by Pauline Cotter, seconded by Kathy Condon.

There being no other nominations, Chris Mene was declared elected as Chairperson of the Shirley/Papanui Small Grants Fund Assessment Committee for the term of the Committee.

**3. SHIRLEY/PAPANUI SMALL GRANTS FUND 2013/14 ALLOCATIONS**

The Committee considered a report and an accompanying funding spreadsheet detailing applications made to the Shirley/Papanui Small Grants Fund for 2013/14.

The Committee **resolved** to:

- (a) Allocate the Shirley/Papanui Small Grants Fund 2013/14 to applications assessed by staff as Priority One or Two to the total amount of \$72,529 as follows:

**Priority One**

1	\$3,360 to Northgate Community Services Trust towards Community Education.
2	\$4,700 to Shirley Community Trust towards the Shirley "Shine" Community Festival.
3	\$500 to Westminster Sports Incorporated towards the XERO Accounting Package.

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## 3 Cont'd

## Priority Two

4	\$3,600 to Belfast Community Network Incorporated towards Older Adults Leisure.
5	\$2,000 to Belfast Community Network Incorporated towards Delivery of Services.
6	\$675 to Belfast Friendly Club towards the running of Belfast Friendly Club and Entertainment.
7	\$2,000 to Belfast Rugby Football Club towards their Junior Section playing uniforms.
8	\$5,000 to Canterbury Cook Islands Sports Association Incorporation towards rent for weekly meetings. It was noted that the grant is to be paid directly to the Landlord.
9	\$2,000 to Christchurch Methodist Central Mission towards Aratupu Early Childhood Education for outings.
10	\$342 to Christchurch North Presbyterian Church towards their Alternative to Halloween.
11	\$1,500 to Christchurch Pistol Club towards equipment required for its Junior Club Programme.
12	\$3,500 to Delta Community Support Trust towards its cultural work with refugees and migrants in Richmond/Shirley. It was noted that the original staff recommendation was \$2,000.
13	\$2,400 to Kidsfirst Kindergarten MacFarlane Park towards excursions and rain water tanks.
14	\$700 to the Mairehau Ladies Probus Club towards rent and meeting costs.
15	\$700 to the Mairehau Public Library towards a DVD Stand.
16	\$800 to the Merivale Combined Probus Club towards the operational enhancement of the Merivale Combined Probus Club.
17	\$1,000 to Neighbourhood Trust towards Website Maintenance and Development.
18	\$4,000 to Neighbourhood Trust towards Mairehau Community Day.
19	\$500 to the New Brighton Men's Probus Club towards day trips and outings for Probus members.
20	\$3,654 to Northgate Community Services Trust towards volunteer recognition.
21	\$1,792 to Northgate Community Services Trust towards the Papanui Community Health Clinic. The Board added the proviso that these funds are not be used for rent. It was noted that the original staff recommendation was \$2,000, but that this amount would have included a contribution towards rent.
22	\$880 to Northgate Community Services Trust towards Box 4 Life.
23	\$800 to the Papanui Combined Probus Club towards a bus outing.
24	\$4,000 to the Papanui Community Toy Library Incorporated towards rent.
25	\$2,000 to Papanui Returned Services Association Incorporated towards the ANZAC Day Citizens Service. It was noted that the original staff recommendation was \$1,200.
26	\$660 to the Papanui Senior Citizens Welcome Club.
27	\$800 to the Papanui Youth Development Trust for the Warhammer Gaming Club.
28	\$2,500 to the Papanui Youth Development Trust towards the salary for the Financial Administrator.
29	\$500 to the Papanui Youth Development Trust towards volunteer expenses.
30	\$2,000 to the Papanui Youth Development Trust for the Te Koru Toasters. It was noted that the original staff recommendation was \$3,000, however staff had since been advised that there was a change in how the programme would be run.

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## 3 Cont'd

## Priority Two cont'd

31	\$665 to the Redwood Beautifying Association and Garden Club towards its bus trip to Springfield in February 2014.
32	\$800 to the Redwood Boxing Club towards their Community Boxing Project. It was noted that the original staff recommendation was \$500.
33	\$2,000 to the Royal New Zealand Plunket Society – Redwood/Belfast sub branch towards a playground. It was noted that the original staff recommendation was \$1,800.
34	\$2,000 to the Shirley Community Trust towards its Shirley 'Family Get Away Bus Trips'.
35	\$200 to the Shirley Community Trust towards the Shirley residents "Light Party".
36	\$1,050 to the Shirley Community Trust towards balls of wool for the Shirley "Knit and Natter" Group.
37	\$570 to the Shirley Community Trust towards "MacFarlane on the Park" Friday Community Café replacement tee-shirts. It was noted that this would be the cost of the tee-shirts excluding GST.
38	\$700 to the Shirley Ladies Probus Club towards its trips away.
39	\$1,626 to the Shirley Rugby League Football Club towards club overheads and volunteer expenses. It was noted that the original staff recommendation was \$1,500.
40	\$1,000 to the Spencerville Residents Association towards their Fireworks Evening.
41	\$200 to the Spencerville Residents Association towards its Kids' Christmas Party
42	\$315 to the St Albans Art Society towards art workshops for members.
43	\$250 to the Wayfarers Walking Group towards its Quail Island trip.
44	\$1,000 to the Western Association Football Club for Winter/Wet Weather Training Equipment/Clothing.
45	\$1,290 to the Western Association Football Club towards the purchase of footballs for Junior and Senior teams.

- (b) Decline applications to the Shirley/Papanui Small Grants Fund 2013/14 assessed by staff as Priority Three or Four as follows:

## Priority Three

46	An application from Delta Community Support Trust for gardening tutoring and coordination at Shirley Intermediate School.
47	An application from Papanui Youth Development Trust towards Continents of our Community.
48	An application from St Albans Residents' Association for Local Body Election Issue of St Albans News.
	An application from St Albans Residents' Association for the St Albans News 20 Year Anniversary Community Celebration.
50	An application from Westminster Sports Incorporated for a Club Outreach Officer.

## Priority Four

An application from St Albans Residents' Association for the St Albans Leisure Group.
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It was **resolved** to delegate authority to the Committee Chairperson and a member of the Committee to confirm the minutes of the meeting.

The Chairperson thanked staff and the Committee for their valuable contribution to the funding assessment and decision making process.

At 5.35pm the Chairperson declared the meeting closed.

**CONFIRMED THIS 4TH DAY OF SEPTEMBER 2013**

**CHRIS MENE  
CHAIRPERSON**