

12. 9. 2013

**SHIRLEY/PAPANUI COMMUNITY BOARD
21 AUGUST 2013**

**Minutes of the meeting of the Shirley/Papanui Community Board
held on Wednesday 21 August 2013 at 4.00pm in the Board Room
Papanui Service Centre, corner Langdons Road and Restell Street, Papanui**

PRESENT: Kathy Condon (Chairperson), Anna Button, Ngaire Button, Pauline Cotter and Aaron Keown.

APOLOGIES: Apologies for absence were received and accepted from Chris Mene. Apologies for a late arrival and early departure were received and accepted from Ngaire Button who arrived at 4.07pm and departed at 5.52pm being absent for clauses 3, 9, 11 and 12 and parts of clauses 4 and 10.

The Board adjourned from 5.31pm to 5.35pm and 5.53pm to 6.11pm.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. EASEMENTS OVER ROAD RESERVE – 13R COLE PORTER AVENUE

The Board considered a report seeking its recommendation that the Council, as delegate of the Minister of Conservation, give Ministerial consent to the granting of easements for rights of service through Council-owned Local Purpose Reserve for Road for services to 248 Queen Elizabeth II Drive.

As a delegate of the Council, the Board granted its approval of the easements as recorded in Part C, Clause 1 of these minutes.

STAFF RECOMMENDATION

That the Council, pursuant to Section 48(1) of the Reserves Act 1977:

(a) Grant the Minister of Conservation's consent for the easements listed in the schedule below:

Schedule of Proposed Easements

Purpose	Shown	Servient Tenement	Dominant Tenement
Right of Way	A	358421	23A/560
		Lot 303 DP 389575	Lot 1 DP 44379
Right to convey electricity	B	358421	23A/560
		Lot 303 DP 389575	Lot 1 DP 44379
Right to convey telecommunications & computer media	B	358421	23A/560
		Lot 303 DP 389575	Lot 1 DP 44379
Right to convey water	B	358421	23A/560
		Lot 303 DP 389575	Lot 1 DP 44379

(b) Waive the requirement for public notification of these easements.

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BOARD RECOMMENDATION

That the Council adopt the staff recommendation.

2. PROPOSED EASEMENT FOR THE CONVEYANCE OF ELECTRICITY – HAREWOOD PARK

The Board considered a report seeking its recommendation that the Council, as delegate of the Minister of Conservation, give Ministerial consent to the granting of an easement in favour of Orion New Zealand Limited over a portion of Harewood Park.

As a delegate of the Council, the Board granted its approval of the easement as recorded in Part C, Clause 1 of these minutes.

STAFF RECOMMENDATION

That the Council, pursuant to Section 48(1) of the Reserves Act 1977:

- (a) Grant the Minister of Conservation's consent for the Council to grant a 5.5 square metre easement in favour of Orion New Zealand Limited over a portion of Harewood Park, being Reserve 4892 (SO 9044).
- (b) Note that this easement will accommodate the provision of a 11kva transformer which will enable the power supply to be upgraded to the Council's expanded Harewood Nursery site.
- (c) Resolve, as conditions of the granting of the easement:
 - (i) That all costs associated with the survey and registration of the easement on the Council's title, be paid for by the Council.
 - (ii) Not to request a one-off compensatory payment for the privilege of having the easement encumbrance placed on the Council's title in accordance with Council policy (27 September 2001), because the easement being requested is to build a transformer kiosk, which is being built earlier than would normally be the case with future subdivisions so as to partly service a Council owned facility.
 - (iii) To pay for officers' time, and other processing costs to process the application for the easement.
- (d) Approve that no public consultation be undertaken before granting the easement as required by section 48 (2) of the Reserves Act 1977 due to the requirements of section 48 (3) of that Act being fulfilled.
- (e) Approve that no Iwi consultation be undertaken as required under section 4 of the Conservation Act 1987 for the following reasons:
 - (i) This area is not identified as an area of interest to Iwi in Appendix 3 "Sites of Significance to Tangata Whenua" in the Christchurch City Plan.
 - (ii) The area is already a highly modified site.

BOARD RECOMMENDATION

That the Council adopt the staff recommendation.

PART B – REPORTS FOR INFORMATION

3. DEPUTATIONS BY APPOINTMENT

3.1 POSITIVE YOUTH DEVELOPMENT FUND REPORT BACK – JESSICA BOYD

Jessica Boyd reported on her participation on the Spirit of New Zealand Ten Day Youth Development Voyage in June 2013.

The Chairperson thanked Miss Boyd for her report.

3.2 DISCRETIONARY RESPONSE FUND REPORT BACK – TE PUNA ORAKA

Anna Langley and Marge Reedy from Te Puna Oraka reported on the Strengthening Collaboration Skills training, which they attended at the Taita Community Hub earlier in 2013 with funding assistance from the Board. They also updated the Board on work being carried out by the Te Puna Oraka team in the Shirley area.

It was noted that some families with whom Te Puna Oraka work, are living in sub-standard and crowded conditions which puts children's health and well-being at risk.

The Board **decided** to invite representatives from the Canterbury Earthquake Temporary Accommodation Service (CETAS) and Housing New Zealand to a workshop to discuss housing issues in the ward.

The Chairperson thanked Anna Langley and Marge Reedy for their report.

3.3 SISSON DRIVE CROSSING

Lucy Boock (representing Pakn'Save Northlands) addressed the Board regarding concerns about pedestrian safety on Sisson Drive.

It was noted that Ms Boock had submitted suggestions for design changes to encourage pedestrians to use the existing crossing.

The Board **decided** to request that staff prepare a memorandum commenting on potential changes to improve pedestrian safety on Sisson Drive.

The Chairperson thanked Ms Boock for her deputation.

3.4 POSITIVE YOUTH DEVELOPMENT FUND REPORT BACK – HAMISH CADIGAN

An apology was received from Hamish Cadigan.

4. PRESENTATION OF PETITIONS

Nil.

5. NOTICES OF MOTION

Nil.

6. BRIEFINGS

7.1 LEADERSHIP DAY SYMPOSIUM 2013 – DEBRIEF

Staff debriefed the Board on the Leadership Day Symposium, which was held on 19 July 2013 for local community organisations.

The Board requested that staff consider:

- dates and venues for a similar event in 2014
- sending out an evaluation questionnaire for 2013 participants.

7. CORRESPONDENCE

7.1 REQUEST FOR KERBSIDE TREE REMOVAL – BRYCE AND ADRIENNE PARRATT

The Board **received** correspondence from Bryce and Adrienne Parratt requesting the removal of a London Plains tree planted in the berm outside their property at 25 Laguna Gardens, Clearbrook Palms.

It was noted that the tree's roots are reportedly causing damage to the berm, curbing and driveway, and possibly also to the waste water and sewerage laterals to the property.

The Board **decided** to request an onsite meeting with staff to discuss removal of the tree.

7.2 PAPANUI BAPTIST CHURCH COMMUNITY SERVICE FREEDOM TRUST FOOT CLINIC – IAN GRAHAM

The Board **received** correspondence from Ian Graham, Podiatrist, regarding the foot clinic run by the Papanui Baptist Church Community Service Freedom Trust.

The Board **decided** to request that staff report back on:

- health and safety issues relating to foot clinics
- the use of funding from the Board to the Papanui Baptist Church Community Service Freedom Trust
- the Board's responsibilities in relation to providing funding towards health services.

Staff also undertook to provide a response to Mr Graham's letter.

8. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on Board-related activities, including upcoming meetings and events. It was noted that:

- A request had been received from the Community, Recreation and Culture Committee regarding the Shirley Community Centre.

The Board **decided** to refer this matter for discussion at the next Board meeting to be held on Wednesday 4 September 2013.

- The Northern Arterial Route designation decision would be made on behalf of the Council by a Commissioner. Consultation feedback thus far indicates a small majority in favour of the designation change.

The Board **decided** to request a seminar on the consultation process for the Northern Arterial Route, including the designation decision.

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- At this stage right turn signals will not be installed at the intersection of Cranford Street and Innes road, as traffic volumes have increased considerably on Cranford Street and installing right turn signals would result in a significant loss of efficiency for traffic on Cranford Street.
- The removal of the Stop control on Rayburn Avenue, at its intersection with Perry Street, is not recommended. Ministry of Transport guidelines state that all crossroads must have a Stop or a Give Way control. Rayburn Avenue is the most appropriate street for the Stop control as it assists in controlling the speeds of motorists.
- There is currently no definite timeframe for the completion of the Styx Mill Conservation Reserve fence as this project is not funded in the Council Three Year Plan. Funding will be requested in future Council Long Term Plans for this project. Even without the fence being completed, work is progressing to improve the biodiversity of the Reserve.

The Board **decided** to support the inclusion of this project in the next Long Term Plan.

- The Older Persons' EXPO is being held on Monday 30 September 2013 from 10am to 3pm.

The Board **decided** to run a table at the Older Persons' EXPO and requested that staff assist with the organisation for this.

9. ELECTED MEMBERS' INFORMATION EXCHANGE

The Board:

- **requested** an update on progress with the Belfast Skate Park
- **noted** that a fundraising dinner for the Papanui Youth Development Trust will be held on Saturday 31 August 2013 at Papanui High School
- **requested** that staff provide an update on housing in Skipton Street in relation to an alternative site for a Community Centre in Shirley
- **received** a complaint from Mrs Ida Clancy, resident at 36 Primrose Street, that rubbish collection trucks were regularly swiping her letterbox and fence while emptying the recycling bins and **requested** that staff investigate the complaint
- **noted** feedback from a recent consultation meeting held in Belfast regarding the development of a new light industrial park.

10. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**1. EASEMENTS OVER ROAD RESERVE – 13R COLE PORTER AVENUE (CONTINUED)**

It was **resolved** to:

- (a) Approve the granting of easements as listed in the schedule below:

Schedule of Proposed Easements

Purpose	Shown	Servient Tenement	Dominant Tenement
Right of Way	A	358421	23A/560
		Lot 303 DP 389575	Lot 1 DP 44379
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Right to convey water	B	358421	23A/560
		Lot 303 DP 389575	Lot 1 DP 44379

- (b) Delegate authority to the Corporate Support Unit Manager to negotiate, manage and conclude the easement agreement and its registration instrument on the terms and conditions that are satisfactory in her sole discretion.

2. PROPOSED EASEMENT FOR THE CONVEYANCE OF ELECTRICITY – HAREWOOD PARK (CONTINUED)

It was **resolved** to:

- (a) Approve the granting of an easement to Orion New Zealand Limited, pursuant to section 48(1) of the Reserves Act 1977 over approximately 5.5 square metres of Harewood Park, the specific land parcel being Reserve 4892 (SO 9044) contained in certificate of title 231660, a recreation reserve held under the Reserves Act 1977, which is vested in the Council on which to build a transformer kiosk subject to the following conditions:
- (i) The easement terms being negotiated by the Corporate Support Unit Manager or his nominee.
 - (ii) The easement construction area being maintained by the applicant, and their contractors in a safe and tidy condition at all times.
 - (iii) All costs associated with the survey and registration of the easement on the Councils title, being paid for by the Council.
 - (iv) All the infrastructure to be built is to be placed within the easement.

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- (v) That the Council resolve not to request a one off compensatory payment for the privilege of having the easement encumbrance placed on the Council's title in accordance with Council policy (27 September 2001), because the easement being requested is to build a transformer kiosk, which is being built earlier than would normally be the case with future subdivisions so as to partly service a Council owned facility.
- (vi) The Council pays for officers' time, and other processing costs to process the application for the easement.
- (vii) The applicant is to pay a \$2,000 bond to the Council via the Greenspace Area Contracts Manager, and sign a temporary access licence before any construction work commences on the site. The bond less any expenses incurred by the Council will be refunded to the payee upon completion of the work, including the restoration of the site to a standard acceptable to the Greenspace Manager or his nominee.

11. DECLARATION OF INTEREST

Nil.

12. CONFIRMATION OF MEETING MINUTES

The Board **resolved** that the minutes of its meeting of Wednesday 7 August 2013 be confirmed subject to the amendment of clause 7 to note that Plan Bee was an additional nomination for the Capital Endowment Fund 2013/14 - Phase Two.

13. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD POSITIVE YOUTH DEVELOPMENT FUND 2013/14

The Board considered a report seeking its approval of an application for funding from Ella Hutchinson to assist with the costs of attending the Touch New Zealand Elite Junior Academy in Rotorua.

The Board **resolved** to grant \$150 from the 2013/14 Positive Youth Development Fund to Ella Hutchinson towards the cost of attending the Touch New Zealand Elite Junior Academy in Rotorua from 28 September to 1 October 2013.

14. KEEP NEW ZEALAND BEAUTIFUL 2013 CONFERENCE AND ANNUAL GENERAL MEETING – BOARD MEMBER ATTENDANCE

The Board considered a report seeking its support for a member to attend the 2013 Keep New Zealand Beautiful Conference and Annual General Meeting.

The Board **resolved** to allocate up to \$1,000 from its operational funding budget for Pauline Cotter to attend the Keep New Zealand Beautiful Conference and Annual General Meeting in Auckland from Friday 20 to Sunday 22 September 2013.

The meeting concluded at 6.40pm.

CONFIRMED THIS 4TH DAY OF SEPTEMBER 2013

**KATHY CONDON
DEPUTY CHAIRPERSON**