

# **CANTERBURY REGIONAL LANDFILL JOINT COMMITTEE AGENDA**

**FRIDAY 9 AUGUST 2013**

**AT 9.30AM**

**IN COMMITTEE ROOM 1, CIVIC OFFICES 53 HEREFORD STREET**

**Committee:** Councillor Sally Buck (Christchurch City Council) (Chairman)  
Councillor Glenn Livingstone (Christchurch City Council)  
Councillor Aaron Keown (Christchurch City Council)  
Councillor Darryl Nelson (Ashburton District Council)  
Councillor Richard Davison (Hurunui District Council)  
Councillor Lindsay Philips (Selwyn District Council)  
Councillor Robbie Brine (Waimakariri District Council)

**General Manager  
(Acting)**

Terry Howes  
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**Principal Adviser**

Mark Christison  
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**Committee Adviser**

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**1. APOLOGIES**

**2. CONFIRMATION OF MINUTES - MEETING OF 12 APRIL 2013**

Attached.

It is recommended that the Committee adopt the Minutes of the Meeting held on 12 April 2013.



**CHRISTCHURCH CITY COUNCIL**  
**MINUTES OF A MEETING OF THE**  
**CANTERBURY REGIONAL LANDFILL JOINT COMMITTEE**

**Held in Committee Room 1, Civic Offices, 53 Hereford Street Christchurch  
on Friday 12 April 2013 at 10.15am.**

**PRESENT:** Councillor Sally Buck (Chairperson)(Christchurch City Council)  
Councillor Dick Davison (Hurunui District Council)  
Councillor Aaron Keown (Christchurch City Council)  
Councillor Glenn Livingstone (Christchurch City Council)  
Councillor Lindsay Philps (Selwyn District Council)

**IN ATTENDANCE:** Jane Parfitt (Christchurch City Council)  
Gavin Sole (Selwyn District Council)  
Kitty Waghorn (Waimakariri District Council)  
Martin Pinkham (Canterbury Waste Services  
Steve Watson (Secretary, Transwaste Ltd)  
Janet Anderson (Christchurch City Council, Minutes Secretary)

**APOLOGIES:** Councillor Robbie Brine and Councillor Darryl Nelson  
Gill Cox (Chairman Transwaste Ltd)

**1. MINUTES OF PREVIOUS MEETING: 10 AUGUST 2012**

The reference to the “Gold Club” as venue for the Annual General Meeting of Transwaste Canterbury Limited should be “Golf Club”.

It was **resolved** on the motion of Councillor Lindsay Philps, seconded by Councillor Sally Buck, Livingstone, that the minutes of the Canterbury Regional Landfill Joint Committee held on 13 April 2012, as circulated and as amended, be confirmed as a true and correct record of the meeting.

**2. TRANSWASTE CANTERBURY LIMITED – APPOINTMENT OF CHAIRPERSON**

It was noted that Mr Gill Cox had been a member of the Board of Transwaste Canterbury Ltd since March 1999 and Chairman since 2007. Councillors Davison and Buck both stated that Mr Cox had been an excellent and effective Chairman and that they were happy to support the staff recommendation.

It was **resolved** on the motion of Councillor Aaron Keown, seconded by Councillor Lindsay Philps that the Committee’s directors on the Transwaste Canterbury Ltd Board be instructed to extend the appointment of Mr Gill Cox as Chairperson of the Board to include the period of 9 June 2013 to 8 June 2014.

**3. TRANSWASTE CANTERBURY LIMITED – COMMENT ON THE DRAFT STATEMENT OF INTENT FOR THE THREE YEAR PERIOD ENDING 30 JUNE 2016**

Steve Watson, Secretary Transwaste Ltd explained that the Burwood Resource Recovery Park (BRRP) was not yet fully operational and that Budgets were still being finalised. In answer to questions he advised that a target of 10% for staff turnover was lower than the normal range for a contracting company (at 15-20%). Residents adjacent to the BRRP appeared generally happy, especially with the new access road.

It was **resolved** on the motion of Councillor Sally Buck, seconded by Councillor Dick Davison that the Draft Statement of Intent for the three year period ending 30 June 2016 be approved.

**4. TRANSWASTE CANTERBURY LIMITED – INTERIM REPORT TO 31 DECEMBER 2012**

Steve Watson advised that 21 out of 23 performance targets had been achieved. Because BRRP was not yet fully operational, and with approval from the Inland Revenue Department, income was taken into account only to the extent that expenditure had been incurred and therefore the facility was showing no profit. Currently there was approximately \$26,000,000 of deferred income. Martin Pinkham, Chief Executive Officer of Transwaste Canterbury Ltd, advised that the Annual Review Report would be on the Company's Website in the next four to five weeks.

It was **resolved** on the motion of Councillor Glenn Livingstone, seconded by Councillor Lindsay Philps that the Transwaste Canterbury Limited Interim Report to 31 December 2012 be received.

**5. RESOLUTION TO EXCLUDE THE PUBLIC**

It was **resolved** on the motion of Councillor Aaron Keown and Councillor Dick Davison that the public be excluded from the meeting to enable the Minutes of a Meeting held on 10 August 2012 from which the Public were excluded to be confirmed and to enable the Secretary and Chief Executive Officer of Transwaste Canterbury Limited to present an update, Section 7(2)(b)(ii) of the Local Government Official Information and Meetings Act 1987, Prejudice Commercial Position.

It was **resolved** on the motion of Councillor Dick Davison, seconded by Councillor Sally Buck that the public be readmitted at 11am.

**8. VOTE OF THANKS TO STAFF OF TRANSWASTE CANTERBURY LIMITED AND OF CHRISTCHURCH CITY COUNCIL**

It was **resolved** on the motion of Councillor Lindsay Philps, seconded by Councillor Dick Davison that a vote of thanks be extended to the staff of Transwaste Canterbury Limited and of the Christchurch City Council for the successful commencement to operations of the Burwood Resource Recovery Park and for their commitment to working with the local community and resolving issues.

The meeting concluded at 11.10am.

## CANTERBURY REGIONAL LANDFILL JOINT COMMITTEE AGENDA 9. 9. 2013

### 3. APPOINTMENT OF A REPRESENTATIVE TO ATTEND THE TRANSWASTE CANTERBURY LTD ANNUAL GENERAL MEETING

<b>General Manager responsible:</b>	Acting General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	City Water and Waste Manager
<b>Author:</b>	Janet Anderson Committee Adviserr

#### PURPOSE OF REPORT

1. The purpose of this report is to appoint a representative to attend the Transwaste Canterbury Ltd Annual General Meeting (AGM), which will be held in November 2013 in Christchurch.

#### BACKGROUND

2. The Transwaste Board has advised that the 2013 AGM will be held on Friday 29 November 2013 (still to be confirmed by the Board), at a time and venue to be notified. It is intended that the AGM will, as has become the custom, be followed by a shareholder briefing which includes indicative pricing for the next year. Each shareholder group appoints a representative for the AGM, with the form to be received by Transwaste prior to the meeting commencing.
3. All rights of the Councils are exercised through the Canterbury Landfill Joint Committee including rights to vote at shareholder meetings. Under clause 10.2 of the Shareholders Agreement, the Committee appoints its representative for the Annual meeting by written notice to Transwaste Canterbury Limited. This is the equivalent of appointment of a proxy or corporate representative under clause 21 of Transwaste Canterbury Limited's Constitution.
4. The Committee therefore needs to formally appoint a representative before the AGM, and it is advisable to appoint an alternate to cover for unforeseen contingencies that might arise. The proxy voting form is attached (**Attachment 1**).
5. This year voting for the local body elections will close on 12 October 2013 and the AGM will be held before Member Councils are expected to have appointed their representatives to this Committee for the new term. The previous practice has been to appoint senior staff members as voting representative and alternate in this situation.

#### STAFF RECOMMENDATION

That the Canterbury Landfill Joint Committee appoint Mark Christison (Christchurch City Council) to attend and vote at the Transwaste Canterbury Ltd Annual General Meeting in November 2013 and that a senior staff member from one of the rural member councils be appointed as alternate.





**CANTERBURY REGIONAL LANDFILL JOINT COMMITTEE 9. 9. 2013**

**4. TRANSPORT COSTS FOR WASTE TO KATE VALLEY 2012/2013**

<b>General Manager responsible:</b>	General Manager City Environment , DDI 941-8606
<b>Officer responsible:</b>	Unit Manager, City Water and Waster
<b>Author:</b>	Zefanja Potgieter, Senior Resource Planner

**PURPOSE OF REPORT**

1. To approve the annual transport cost arrangement for waste transported to Kate Valley landfill for 2012/2013.

**BACKGROUND**

2. On 6 September 2004 the Canterbury Waste Subcommittee passed a resolution to implement a shared transport cost arrangement whereby Christchurch City Council, Banks Peninsula District Council (since amalgamated with Christchurch City) and Waimakariri District Council proportionally (based on population) contribute towards the transports costs for waste sent to Kate Valley landfill by Ashburton and Selwyn District Councils. By agreement the Hurunui District Council, as host council to the landfill, is not part of the cost share arrangement, the purpose of which is to ensure that communities further away from the landfill are not disadvantaged through higher transport costs.
3. The table below sets out a summary of 2012/2013 financial year information based on all waste tonnages going to Kate Valley from Ashburton and Selwyn districts. Last year's figures are in italics.

	Total waste in tonnes	Average cost per tonne for four councils \$	Cost based on average cost \$	Actual cost paid by district council \$	Difference funded by CCC and WDC \$	CCC Share based on tonnages \$	WDC Share based on tonnages \$
<b>Ashburton</b>	9,055.74 <i>(8,258.56)</i>	30.64 <i>(28.91)</i>	277,467.87 <i>(238,754.97)</i>	404,310.84 <i>(346623.30)</i>	126,842.97 <i>(107,868.33)</i>	119,112.55 <i>(100,557.73)</i>	7,730.42 <i>(7,310.60)</i>
<b>Selwyn</b>	12,991.36 <i>(12,107.44)</i>	30.64 <i>(28.91)</i>	398,055.27 <i>(350,026.09)</i>	440,364.47 <i>(385,945.56)</i>	42,309.20 <i>(35,919.47)</i>	39,730.67 <i>(33,485.09)</i>	2,578.53 <i>(2,434.38)</i>

4. The agreed mechanism for payments to Ashburton and Selwyn Councils is via a request by the Joint Committee to Transwaste Canterbury Limited to adjust the company's final dividend payments (to be declared) accordingly – ie. to reduce the Christchurch and Waimakariri Councils dividend payments by the amounts indicated above and to increase the Ashburton and Selwyn Councils dividend payment accordingly. The calculations are based on the following rules:
  - (a) The number of return trips that would have been required by each district if all loads had been full loads.
  - (b) The annual transport costs for all Councils combined, based on full load trips.
  - (c) The average cost per tonne for all Councils combined, based on full load trips.
  - (d) The amounts that Ashburton and Selwyn would have paid if they had been charged at average, per tonne, all Councils combined, rates (based on full load trips).
  - (e) For Ashburton and Selwyn, the differences between individual annual transport costs (full loads) and average annual transport costs (full loads). This amount will be the transport cost amount to be shared between Christchurch City and Waimakariri.
  - (f) Contributions required from Christchurch City and Waimakariri shall be proportioned on the basis of annual tonnages from these councils.

**STAFF RECOMMENDATIONS**

It is recommended that the Canterbury Landfill Joint Committee:

- (a) Approves the 2012/2013 transport cost payments to Ashburton and Selwyn District Councils as set out in the report.

**4 Cont'd**

- (b) Requests Transwaste Canterbury Limited to implement the payments set out above by adjusting its dividend payments to the participating territorial authority shareholders.