

15. 8. 2013

**BURWOOD/PEGASUS COMMUNITY BOARD
15 JULY 2013**

**Minutes of a meeting of the Burwood/Pegasus Community Board
held on Monday 15 July 2013 at 4pm in the Board Room
Corner Beresford and Union Streets, New Brighton.**

PRESENT: Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East, Glenn Livingstone and Tim Sintes.

APOLOGIES: An apology for absence was received and accepted from Julie Gorman.

The Board reports that:

Part B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 KEITH MACKAY

Keith Mackay addressed the Board on the matter of undertaking temporary repairs to the surface of roads associated with the SCIRT rebuild programme. Examples included Keyes Road and Shirley Road.

Mr Mackay also proposed that local communities be engaged via the Council in practical projects to help reinstate earthquake affected local pedestrian ways and cycle paths such as in Frosts Road.

Mention was made of information available online detailing SCIRT's immediate work schedule, and of the general benefits to the community to be able to have access to the organisation's long term work programme. In this regard it was noted that a Board seminar with SCIRT was occurring on 5 August 2013.

The Chairperson thanked Mr Mackay for his deputation.

1.2 PAUL ZAAZEN

Paul Zaanen provided an update on the activities of the New Brighton Business and Landowners' Association and also thanked the Board for its recent grant support and its involvement in the allocation made from the Capital Endowment Fund – Special One-off Projects Scheme for the New Brighton Crime Panel initiative.

Mr Zaanen responded to questions from Board members.

The Board congratulated Mr Zaanen on his work and an offer was made to provide a Board letter of support for any application being made by the organisation for financial assistance.

2. PRESENTATION OF PETITIONS

Nil

3. NOTICES OF MOTION

Nil

4. CORRESPONDENCE

Nil

5. BRIEFINGS

5.1 TRANSPORT SAFETY MANAGER, ROAD CORRIDOR OPERATIONS

The Board **agreed** to defer the briefing from the Council's Transport Safety Manager to a later meeting.

6. PARKLANDS RESERVE – PARKLANDS UNITED SPORTS CLUB - SPORT FIELD LIGHTING - APPLICATION

The Board considered a report regarding an application from the Parklands United Sports Club to install two new sports field lighting poles on Parklands Reserve.

The Board **decided** to support the approval by the Transport and Greenspace Unit Manager of the application by the Parklands United Sports Club to erect two lighting poles on Parklands Reserve, subject to:

- (a) The applicant obtaining (if required) any necessary resource consents, and building consents, at their cost before commencing installation of the lighting system upon the park.
- (b) The applicant being responsible for ensuring that they or the contractors they engage are responsible for obtaining plans of all services presently laid underground in the park (electricity, telephonic, sewerage, storm water, high pressure water supply and irrigation).
- (c) The applicant being required to deposit scaled plans, showing the lighting poles and cable layout in the park, as built, within two months of the work being completed.
- (d) The applicant being responsible for all costs associated with the installation and maintenance of the lighting system.
- (e) The applicant being responsible for ensuring that the lighting system is maintained in a safe and tidy condition at all times.
- (f) That the lights are operated on a maximum of four nights over any weekday period.
- (g) That the lights are not operated after 9pm.
- (h) The applicant is to pay a bond of \$2,000,000 to the Council via the Transport and Greenspace Area Contract Manager (Eastern) before any construction work commences on the site. The bond, less any expenses incurred by the Council, will be refunded to the payee upon completion of the development to a standard acceptable to the Transport and Greenspace Unit Manager or his designate.
- (i) That the poles be painted Flax Green (12 B 21) in colour to integrate them into the park environment.
- (j) This approval will lapse if the development is not completed within two years of application.

7. PROHIBITED TIMES ON ROADS - REVIEW

The Board considered a report reviewing the Prohibited Times on Roads Policy.

The Council, at its meeting of 12 May 2011, had resolved that the Burwood/Pegasus Community Board and the Council “receive a report from staff on the efficacy of the Prohibited Times on Roads Policy adopted by the Council in 2010”.

The Board **decided** to:

- (a) Receive the report on the efficacy of the Prohibited Times on Roads Policy and;
- (b) Note that the current Policy is assessed to provide an adequate framework for assessing and processing requests for roads to be added to the Prohibited Times on Roads Register.

8. BURWOOD/PEGASUS EARTHQUAKE RECOVERY

Tasha Black, the Earthquake Recovery Community Advocate briefed the Board on current issues including the percentage of TC3 properties and Red Zoned properties by ward; New Zealand Post’s issues with deliveries to TC3 properties; Canterbury Earthquake Temporary Accommodation Service; PEEEP Trust beautification projects and the Aranui Response Plan.

The Board **received** the information.

9. COMMUNITY BOARD ADVISER’S UPDATE

9.1 UPCOMING BOARD AND COMMUNITY ACTIVITIES

The Board **received** information on:

- upcoming Board activities including the Joint Burwood/Pegasus and Shirley/Papanui Community Board Extraordinary Meeting (Marshland/Prestons Intersection) on 18 July 2013; the Board Meeting (including the Strengthening Communities Funding 2013/14) and Seminar on 5 August 2013 and the Board Meeting on 19 August 2013.
- upcoming community activities including the Neighbourhood Trust Parenting Week from 11 to 18 August 2013.

9.2 SOUTH NEW BRIGHTON RESIDENTS’ ASSOCIATION – BOARD LIAISON

The Board was asked to approve a change in the Board Liaison with the South New Brighton Residents’ Association.

The Board **decided** to appoint Tim Sintes to replace Tim Baker as the Board Liaison with the South New Brighton Residents’ Association.

9.3 BOARD FUNDS 2013/14 – UPDATE

The Board **received** information on the current status of the Burwood/Pegasus Discretionary Response Fund 2013/14 and the Burwood/Pegasus Youth Development Fund 2013/14.

9.4 SCIRT UPDATE

Documents were tabled from SCIRT regarding repairing the eastern Avon River bridges, the city’s state highway network and the city’s wastewater network.

10. QUESTIONS UNDER STANDING ORDERS

Nil

PART C – DELEGATED DECISIONS TAKEN BY THE BOARD

11. CONFIRMATION OF MINUTES – 1 JULY 2013

The Board **resolved** that the report of its ordinary meeting of 1 July 2013, be confirmed.

12. SOUTH NEW BRIGHTON RESERVES DRAFT MANAGEMENT PLAN 2013 AND DRAFT DEVELOPMENT PLAN 2013

The Board considered a report seeking approval for the draft South New Brighton Reserves Management Plan and draft South New Brighton Reserves Development Plan 2013 to be released for public consultation.

After discussion and questions, the Board **resolved** to approve for consultation, the Draft South New Brighton Reserves Management Plan 2013 and the Draft South New Brighton Reserves Development Plan 2013.

13. RESOLUTION TO BE PASSED – SUPPLEMENTARY REPORTS

The Board **resolved** to receive and consider the following reports at this meeting:

- Burwood/Pegasus Youth Development Fund 2013/14 – Establishment
- Burwood/Pegasus Youth Development Fund 2013/14 – Application – Aimee Blackler

14. BURWOOD/PEGASUS YOUTH DEVELOPMENT FUND 2013/14 - ESTABLISHMENT

The Board considered a report seeking approval to establish the 2013/14 Youth Development Fund from the Board's 2013/14 Discretionary Response Fund and to confirm the fund criteria.

The Board **resolved** to:

- (a) approve the transfer of an initial sum of \$2,500 from the Burwood/ Pegasus Community Board Discretionary Response Fund 2013/14 to establish the Burwood/Pegasus Youth Development Fund 2013/14.
- (b) approve the criteria and processes for the 2013/14 Youth Development Fund as follows:
 - (i) Applicants are to be aged between 12 to 20 years and living in the Burwood/Pegasus ward.
 - (ii) Applications will be accepted and considered from:
 - Individual persons.
 - Multiple members of one family.
 - Up to three applications will be considered from a team on an individual basis. Where four or more applications have been received from team members of the same team the application will be considered a "Team application" and will be considered as such from the Discretionary Response Fund, unless an individual can show their need is exceptional relative to other team applicants in which case they may still be considered as an individual under the Youth Development Fund.
 - (iii) The need for funding assistance must be proven, e.g. limited income/unwaged.
 - (iv) Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
 - (v) The project or event must be of obvious benefit for the young person and if possible the wider community.

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- (vi) This subsidy is available to each young person once per year. A second application will only be accepted in exceptional cases and considered at the discretion of the Community Board.
- (vii) A subsidy of up to \$500 per applicant is available.
- (viii) Application is by way of an application form from the young person with details of the event or project and supporting information e.g. referees and event/project confirmation.
- (ix) Applications should be received no later than six weeks prior to the event. Retrospective applications will not be considered.
- (x) Applications received by staff prior to the event taking place will be processed and not considered retrospective at the discretion of staff where the event will have occurred prior to the decision making meeting due to council processes and timeframes or where short notice by selectors/organisers of events has been given to the applicant.
- (xi) Each application will be assessed by the appropriate staff member and presented to the Board for its consideration
- (xii) Assessment/allocation of the funds is deliberated by a meeting of the Community Board.
- (xiii) The decisions that are made by the Community Board are final and no correspondence will be entered into.
- (xiv) Accountability to the Board is by an attachment to the Community Board agenda of the allocations, including recipient's names and a running total of the fund.
- (xv) All applicants are advised at the time of applying that the Community Board requires an accountability reply within one month of the completion of the event or project.

**15. BURWOOD/PEGASUS YOUTH DEVELOPMENT FUND 2013/14 - APPLICATION
AIMEE BLACKLER**

The Board considered an application for funding from the Youth Development Fund 2013/14.

The Board **resolved** to approve a grant of \$400 from its Youth Development Fund 2013/14 to Aimee Blackler to attend the Karate World Cup in Sydney from 19 to 22 July 2013.

The meeting concluded at 6.04pm.

CONFIRMED THIS 5TH DAY OF AUGUST 2013

**LINDA STEWART
CHAIRPERSON**