

25. 7. 2013

**SHIRLEY/PAPANUI COMMUNITY BOARD
19 JUNE 2013**

**Minutes of the meeting of the Shirley/Papanui Community Board
held on Wednesday 19 June 2013 at 4.02pm in the Board Room
Papanui Service Centre, corner Langdons Road and Restell Street, Papanui**

PRESENT: Chris Mene (Chairperson), Kathy Condon, Anna Button, Ngaire Button, Pauline Cotter and Aaron Keown.

APOLOGIES: An apology for early departure was received and accepted from Chris Mene who left at 6.16pm and was absent for clause 7. Kathy Condon took the chair at that time.

The Board adjourned from 5.23pm to 5.36pm.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 POSITIVE YOUTH DEVELOPMENT FUND REPORT BACK – SARAYA MARTIN-MCKENZIE

Saraya Martin-McKenzie reported on her representation of Girl Guiding New Zealand at the Australian Girl Guide Jamboree Fantastic held in Tasmania in January 2013.

The Chairperson thanked Saraya for her report.

1.2 POSITIVE YOUTH DEVELOPMENT FUND REPORT BACK – OLIVIA HODGSON

Olivia Hodgson reported on her attendance at the Showcase Dance Competition held in Brisbane in January 2013.

The Chairperson thanked Olivia for her report.

1.3 POSITIVE YOUTH DEVELOPMENT FUND REPORT BACK – HENRY BURRELL

Henry Burrell reported on his attendance at the Ice Hockey Friendship Games held in Aldergrove, British Columbia, Canada in March 2013.

The Chairperson thanked Henry for his report.

1.4 POSITIVE YOUTH DEVELOPMENT FUND REPORT BACK – MIN HYEOK BAI

Min Hyeok Bai sent an apology for non-attendance.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. BRIEFINGS

Nil.

5. CORRESPONDENCE

5.1 ST ALBANS RESIDENTS ASSOCIATION– NORTHERN ARTERIAL INFORMATION REQUEST

The Board **received** correspondence from Emma Twaddell, Chairperson, St Albans Residents Association requesting information regarding the process taken for the Northern Arterial Plan and consultation. Specifically, how the preferred route was selected.

The Board **decided** to request that staff inform the Board of answers to Emma Twaddell's question on the process taken for the Northern Arterial Plan and consultation and how the preferred route was selected.

5.2 NORTHWOOD RESIDENTS ASSOCIATION – LIGHT TIMINGS AT THE INTERSECTION OF NORTHWOOD BOULEVARD AND RADCLIFFE ROAD

The Board **received** correspondence from Clive Smith, Chairman of the Northwood Residents Association requesting information regarding the timings of the lights cycle at the intersection of Northwood Boulevard and Radcliffe Road, specifically the time allocated for pedestrians to cross the Main North Road.

The Board noted staff advice that the timings of the lights cycle at the intersection of Northwood Boulevard and Radcliffe Road, including the time allocated for pedestrians crossing the Main North Road, had been set to the Australian Standard which is used at similar crossings elsewhere in New Zealand and Australia.

6. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on Board-related activities, including upcoming meetings and events. Specific mention was made of the following:

- **2010 NOTICE OF MOTION – SUSTAINABLE ORGANIC PRACTICES**

On 3 March 2010, Pauline Cotter presented a Notice of Motion requesting Council to implement organic best practices for the parks and reserves of Christchurch. The Council considered this matter on 8 April 2010 and received staff advice on what the Council was doing in terms of sustainable organic practices in the parks and reserves.

At the Board's request, the information given at that time was supplied.

The Board **decided** to request staff to advise them on what type of spray the Council used to control roadside weeds.

- **DRAFT LOCAL ALCOHOL PLAN SUBMISSION**

Clause 6 (Part C) of these minutes records the Board's decision on its submission to the Draft Local Alcohol Plan 2013.

- **JOINT MEETING WITH THE BURWOOD/PEGASUS COMMUNITY BOARD**

Clause 6 (Part C) of these minutes records the Board's decision on the request to hold a joint meeting with the Burwood/Pegasus Community Board for the purpose of considering a report on installing lights at the Prestons/Marshland Roads intersection.

6 Cont'd

- **NGAIO MARSH RETIREMENT VILLAGE – ENTRANCE AND EXIT POINTS**

The Board **received** a memorandum from staff providing information to the Board on the options at the driveway entrance and exit points for Ngaio Marsh Retirement Village.

The Board noted that a report will be submitted to the Board for the resolution of the recommended no stopping restrictions.

- **BELFAST ROAD SPEED SIGNAGES**

The Board **received** a memorandum from staff in response to the 3 April 2013 deputation from Mr Les Thompson, who was concerned about the speed of heavy vehicles on a part of Belfast Road. Mr Thompson sought the Board's support in requesting that the Council reduce the speed limit from 50 kilometres an hour to 30 kilometres for this section of Belfast Road.

The Board noted that staff will request that the speed change point on Belfast Road is assessed to ascertain if the existing position of this speed change is in the most appropriate location. The Board also noted that the existing speed signage on Belfast Road will be upgraded either this financial year or next financial year, and can be relocated if and as necessary.

- **REALLOCATION OF REMAINING BALANCES – STRENGTHENING COMMUNITIES FUND BOARD BIDS**

Clause 6 (Part C) of these minutes records the Board's decision on a request from staff to reallocate the remaining balances from the Strengthening Communities Fund Board Bids.

7. ELECTED MEMBERS' INFORMATION EXCHANGE

- **SIGNAGE ON CORNER OF HAREWOOD AND MAIN NORTH ROADS**

The Board expressed concern that the large billboard-type signs recently erected on the vacant land at 1 Main North Road were installed without resource consent and understood that the property owner is now applying for retrospective resource consent.

The Board **decided** to request that their concern on the work being undertaken on 1 Main North Road without consent be noted by staff and that the Board be informed of the outcome of the retrospective resource consent application for signage on 1 Main North Road.

- **CAPITAL ENDOWMENT FUND: SPECIAL ONE-OFF PROJECTS SCHEME PHASE 1**

The Board queried the delay in delivering the \$130,000 Capital Endowment Fund grant to Neighbourhood Trust for the purchase and development of Pay it Forward Community Facility. Staff advised that there were further legal assurances to be agreed and signed off regarding accountability and that this should be resolved in a matter of weeks.

- **CRANFORD STREET FOUR LANING AND REZONING**

The Board considered there was a need to rezone the land to Business/Commercial either side of Cranford Street from the northern end of the rural section of the street to Bealey Avenue, due to the proposed four laning of part of Cranford Street. The Board believed this would encourage the development of appropriate commercial premises.

The Board **decided** to request staff to provide guidance to the Board on the process available to it to advocate for a zoning change.

7 Cont'd

- **PERRY STREET/RAYBURN AVENUE STOP SIGNS**

The Board considered that the two stop signs on Rayburn Avenue, at its intersection with Perry Street, were possibly redundant. These stop signs had been installed at a time when the Wendover Rest Home in Erica Street had been a maternity hospital.

The Board **decided** to request staff to investigate if the two stop signs on Rayburn Avenue, at its intersection with Perry Street, were redundant and to inform the Board of the outcome.

- **STRENGTHENING COMMUNITIES FUND SEMINAR 2013/14**

Following consultation with staff, the Board **decided** to hold a Strengthening Communities Fund 2013 Seminar at 10am on Monday 24 June 2013, noting that Aaron Keown and Ngaire Button are apologies for this meeting.

- **STAPLETONS ROAD**

The Board noted its agreed action from the 5 June 2013 minutes to request staff to provide clarification on how SCIRT intended to treat the request from Clarrie Pearce regarding the proposed repair of Stapletons Road, including any plans, timing and the possibility of narrowing the southern portion of Stapletons Road between Dudley Street and North Avon Road.

In addition to that action, the Board **decided** to request that staff write to the Council's Environment and Infrastructure Committee to ask if the matter of the improvements to the southern end of Stapletons Road, as proposed by Mr Pearce, could be discussed and considered as an inclusion within the proposed SCIRT work.

8. **QUESTIONS UNDER STANDING ORDERS**

Nil.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

9. **CONFIRMATION OF MEETING MINUTES**

9.1 **JOINT FENDALTON/WAIMAIRI AND SHIRLEY/PAPANUI COMMUNITY BOARDS – 28 MAY 2013**

The Board **resolved** that the minutes of the Joint Meeting of the Fendalton/Waimairi and Shirley/Papanui Community Boards on Wednesday 22 May 2013 be confirmed.

9.2 **SHIRLEY/PAPANUI COMMUNITY BOARD – 5 JUNE 2013**

The Board **resolved** that the minutes (both ordinary and public excluded) be confirmed subject to the correction of the word "HIRLEY" to "SHIRLEY" in the first heading on page one in the ordinary minutes.

10. **PROPOSED DEED OF LICENCE – ADRENALIN FOREST LIMITED AT SEAFIELD PARK**

The Board considered a report seeking its approval to grant a new Deed of Licence to Adrenalin Forest Limited at Seafield Park for the purposes of a ropes based adventure course.

10 Cont'd

STAFF RECOMMENDATION

That the Shirley/Papanui Community Board under delegated authority from the Council and Minister of Conservation:

- (a) Approve the granting of a new licence under Section 54(1) (d) of the Reserves Act 1977 to Adrenalin Forest Limited for a term of up to six years over part of Rural Section 40231.
- (b) Authorise the Corporate Support Manager in association with the Policy and Leasing Administrator (Network Planning Unit) to conclude and administer the terms of the lease.
- (c) Resolve that the Council's obligations under section 4 of the Conservation Act 1987, have been considered, and determine that this issue does not require specific consultation with Te Runanga, for the reasons set out in section 14 above.

BOARD CONSIDERATION

The Board noted the lack of toilet facilities on site for patrons of Adrenalin Forest Limited, the nearest toilets available being some distance away at the Seafield Community Hall, and recommended that the lessee install a toilet for customers, giving consideration to this being an eco-friendly composting toilet within the leased area.

The Board considered that the lessee would be encouraged to improve existing facilities if there was a right of renewal added to the lease documentation.

BOARD DECISION

The Board **resolved** to:

- (a) Approve the granting of a new licence under Section 54(1) (d) of the Reserves Act 1977 to Adrenalin Forest Limited for a term of up to six years with right of renewal over part of Rural Section 40231, subject to Adrenalin Forest Limited establishing a patron's toilet within the lease area.
- (b) Authorise the Corporate Support Manager in association with the Policy and Leasing Administrator (Network Planning Unit) to conclude and administer the terms of the lease.
- (c) Resolve that the Council's obligations under section 4 of the Conservation Act 1987, have been considered, and determine that this issue does not require specific consultation with Te Runanga, for the reasons set out in section 14 of the report.

It was noted that the Board encourages that Adrenalin Forest Limited consider a compost toilet.

11. 2011/12 STRENGTHENING COMMUNITIES FUND END OF PROJECT ACCOUNTABILITY REPORTS

The Board **received** a report which provided a summary of the end of year accountability report for projects that received funding from the Board's 2011/12 Strengthening Communities Fund (SCF).

BOARD CONSIDERATION

The Board considered there was a requirement to ensure clarity when organisations are applying for funding, ensuring that organisations understand funding must only be used for the purposes stated on the application and accounted for accordingly in the end of project reports.

11 Cont'd

The Board noted its concern at the perceived governance/management conflict of interest with the Papanui Youth Trust Manager's role being filled by a current member of the Trust's Board.

BOARD DECISION

The Board **resolved** to receive the information.

12. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD FOR A CHANGE OF PURPOSE IN 2012/13 STRENGTHENING COMMUNITIES FUNDING – PAPANUI BAPTIST CHURCH COMMUNITY SERVICES FREEDOM TRUST

The Board considered a report regarding an application for a change of purpose for the \$5,000 grant made from the 2012/13 Strengthening Communities Fund to the Papanui Baptist Church Community Services Freedom Trust who applied for a 24/7 Youth Worker for the 2012/13 period which has not eventuated due to a combination of circumstances.

The Board **resolved** that the Shirley Papanui Board allow the Papanui Baptist Church Community Services Freedom Trust to change purpose of the Strengthening Communities grant from the 2012/13 funding round of \$3,341 towards the costs of establishing a Foot Clinic at Papanui Baptist Church. The remaining amount of \$1,659 is returned into the council consolidated funds.

13. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – THE ROTARY CLUB OF PAPANUI

The Board considered a report seeking approval of an application for funding from its 2012/13 Discretionary Response Fund from The Rotary Club of Papanui for \$11,414 towards equipment and material costs to produce the Papanui Community Directory.

The Board **resolved** to approve a grant of \$5,216 from its 2012/13 Discretionary Response Fund to The Rotary Club of Papanui towards the cost of producing the Papanui Community Directory.

14. RESOLUTION TO BE PASSED - SUPPLEMENTARY REPORT

The Board **resolved** to receive and consider a further report from staff at this meeting regarding applications to the Shirley/Papanui Community Board 2012/13 Discretionary Response Fund from Edgware Tennis Club, St Albans Leisure Group and Neighbourhood Trust.

15. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – EDGEWARE TENNIS CLUB, ST ALBANS LEISURE CLUB AND NEIGHBOURHOOD TRUST

The Board considered a report seeking its approval for funding from its 2012/13 Discretionary Response and St Albans Discretionary Response Fund.:

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board approve grants of:

- (a) \$1,300 from its 2012/13 St Albans Discretionary Response Fund to Edgware Tennis Club Inc to assist with the cost of purchasing balls for the Junior tennis programme.

15 Cont'd

- (b) \$1,475 from its 2012/13 St Albans Discretionary Response Fund to St Albans Leisure Group to assist with the costs of visiting activities, volunteer expenses and the hire of St Albans temporary facility.
- (c) \$946 from its 2012/13 St Albans Discretionary Response Fund to Neighbourhood Trust to assist with the costs of extra staff to ensure all their holiday programmes are inclusive.
- (d) \$3,054 from its 2012/13 Discretionary Response Fund to Neighbourhood Trust to assist with the costs of extra staff to ensure all their holiday programmes are inclusive.
- (e) \$2,615.71 from its 2012/13 Discretionary Response Fund to Neighbourhood Trust to assist with the costs of the "Light Party" project.

BOARD CONSIDERATION

Staff advised of an amendment to the recommendation for the Neighbourhood Trust to assist with the costs of the "Light Party" project, to \$3,499.71. Further advice was given that in order to meet the recommendations it would be necessary to return the unexpended balance of the Positive Youth Development Fund to the Discretionary Response Fund.

BOARD DECISION

The Board **resolved** to return the remaining Positive Youth Development Fund Balance of \$100 to its Discretionary Response Fund.

The Board **resolved** to adopt Staff Recommendations (a) to (d) and to approve a grant of \$3,499.71 to Neighbourhood Trust to assist with the costs of the "Light Party" project.

6. COMMUNITY BOARD ADVISER'S UPDATE (CONTINUED)

- **DRAFT LOCAL ALCOHOL POLICY**

The Board **resolved** to ratify their submission on the Draft Local Alcohol Policy 2013 with agreed amendments made at the meeting.

- **JOINT MEETING WITH THE BURWOOD/PEGASUS COMMUNITY BOARD**

The Board **resolved** to hold a joint meeting with the Burwood/Pegasus Community Board on Thursday 18 July 2013 at 4pm in the Papanui Service Centre Board Room for the purpose of considering a report on installing lights at the Prestons/Marshland Roads intersection.

- **REALLOCATION OF REMAINING BALANCES – STRENGTHENING COMMUNITIES FUND BOARD BIDS**

The Board considered a verbal request from staff to give its permission to reallocate the remaining combined balance of \$3,484.16, comprising three Strengthening Communities Fund Board bids items, to another Board Bid item, to ensure that the Leadership Development Day project is not overspent:

The Board **resolved** to reallocate the remaining balances from the following Strengthening Communities Fund Board bids to the Strengthening Communities Fund Board bids item Communication with the Community, to ensure that the Leadership Development Day project is not overspent:

Neighbourhood Week	\$1,372
Garden Awards	\$1,205
Community Services Awards	\$907.16

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The meeting concluded at 6.37pm.

CONFIRMED THIS 3RD DAY OF JULY 2013

**CHRIS MENE
CHAIRPERSON**