

15. 8. 2013

LYTTELTON/ MT HERBERT COMMUNITY BOARD  
20 JUNE 2013

Minutes of a meeting of the Lyttelton/Mt Herbert Community Board  
held on Thursday 20 June 2013 at 1.30pm  
in the Boardroom, Lyttelton Service Centre, 15 London Street, Lyttelton.

**PRESENT:** Paula Smith (Chairperson), Jeremy Agar, Ann Jolliffe, Adrian Te Patu and Andrew Turner.

**APOLOGY:** An apology for absence was received and accepted from Claudia Reid.

**KARAKIA:** Adrian Te Patu gave the opening karakia.

The Chairperson gave a reminder to Board members of Clause 3.3.3 of Standing Orders:

**3.3.3**

***Chairperson rising*** *Whenever the chairperson rises during a debate any member then speaking or offering to speak is to be seated, and members are to be silent so that the chairperson may be heard without interruption.*

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

Nil.

**2. CORRESPONDENCE**

**2.1 LYTTELTON RESERVES MANAGEMENT COMMITTEE**

The Board received correspondence from the Lyttelton Reserves Management Committee asking the Board to request that Council staff investigate whether new tracks have been formed in the Urumau and Whaka Raupo Reserves.

**STAFF RECOMMENDATION**

That the Board receive the correspondence and refer it to staff with a request to investigate and report back to the Board and the Lyttelton Reserves Management Committee on whether new tracks have been formed in the Urumau and Whaka Raupo Reserves.

**BOARD RECOMMENDATION**

The Board **received** the correspondence and requested that staff report back to the Board and the Lyttelton Reserves Management Committee on the issues raised in the correspondence.

The Board wished to record a vote of thanks to the Lyttelton Reserves Management Committee for bringing its concerns to the Board's attention.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. RESERVE MANAGEMENT COMMITTEES**

Nil.

**6. 2011/12 STRENGTHENING COMMUNITIES FUND END OF PROJECT ACCOUNTABILITY REPORTS**

**STAFF RECOMMENDATION**

That the Board receive the report.

**BOARD CONSIDERATION**

The Board noted the underspend on the Community Newsletter (Project 00034021, page 18 of the agenda).

It was **requested** that staff from the communications team provide the Board with advice and assistance to help it improve the newsletter process, including advice on how the Board could improve its general communications with the community.

It was **requested** that in the next report on the Strengthening Communities Fund, that further information be provided on the approximate numbers of people involved, for example the Youth Council and Lyttelton Community House.

**BOARD RECOMMENDATION**

The Board **received** the report.

**7. BRIEFINGS**

**7.1 ROBYN GARDENER, TRANSPORT SAFETY MANAGER, ROAD CORRIDOR OPERATIONS**

This briefing was postponed.

**8. COMMUNITY BOARD ADVISER'S UPDATE**

The Board received information from the Community Board Adviser on various matters.

It was noted that the May update on SCIRT projects had not yet been received.

**9. ELECTED MEMBERS' INFORMATION EXCHANGE**

Specific mention was made of the following matters:

- **MEMORIAL FOR THOSE LOST AT SEA**

The Board **requested** that staff work with Mr Gary Horan and Ms Christine Wilson to identify a suitable site, or site options, for this memorial, noting that their preferred site is Sutton Reserve.

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- **HUSKY DOG STATUE**

The Board noted that there is general support in Lyttelton for the husky statue idea.

It **requested** that staff work with Ms Sue Stubenvoll and Board members to identify a suitable site, or site options, for the statue.

- **SEAFARERS' CENTRE**

It was noted that a meeting with stakeholders will be held this week, which staff will also attend.

- **GODLEY HOUSE FOUNDATION**

The Board heard that approximately 30 people had attended the community briefing at Diamond Harbour last Saturday.

The Board **requested** that staff provide advice on whether decisions regarding the site can be made prior to completion of the District Plan Review. It is understood that this may take up to three years, and it is considered that a decision is required well before then.

The Board wished to extend a vote of thanks to Maria Adamski for attending this briefing at the weekend as the only staff member present.

- **AFTER SCHOOL CARE – LYTTTELTON AND DIAMOND HARBOUR**

The Board **requested** that staff provide an overview on the provision of after school care services in Lyttelton and Diamond Harbour. It would be useful if this could outline what the issues are and provide advice on what assistance the Board may be able to provide.

**10. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS**

**11. CONFIRMATION OF MEETING MINUTES – 23 MAY 2013**

The Board **resolved** that the minutes of the Board's meeting held on Thursday 23 May 2013 be confirmed.

The meeting closed at 2.20pm.

**CONFIRMED THIS 18TH DAY OF JULY 2013**

**PAULA SMITH  
CHAIRPERSON**