

**BURWOOD/PEGASUS COMMUNITY BOARD
AGENDA**

TUESDAY 4 JUNE 2013

AT 4PM

**IN THE BOARD ROOM,
CORNER BERESFORD AND UNION STREETS,
NEW BRIGHTON**

Community Board: Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East, Julie Gorman, Glenn Livingstone, and Tim Sintes.

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PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS

INDEX	PG NO
PART C 1. APOLOGIES	2
PART C 2. CONFIRMATION OF MEETING MINUTES – 20 MAY 2013	2
PART B 3. DEPUTATIONS BY APPOINTMENT	2
PART B 4. PRESENTATION OF PETITIONS	2
PART B 5. NOTICES OF MOTION	2
PART B 6. CORRESPONDENCE	2
PART B 7. BRIEFINGS	2
PART C 8. PROPOSED TUMARA PARK RESIDENTS' ASSOCIATION - RECOGNITION	7
PART B 9. COMMUNITY BOARD ADVISER'S UPDATE 9.1 Upcoming Board Activities	13
PART B 10. QUESTIONS UNDER STANDING ORDERS	13

1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 20 MAY 2013**

The minutes of the open section of the Board's ordinary meeting of 20 May 2013, are **attached**.

The minutes of the public excluded section of the Board's meeting of 20 May 2013 have been **separately circulated** to Board members.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PRESENTATION OF PETITIONS**

5. **NOTICES OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

4. 6. 2013

- 3 -

ATTACHMENT TO CLAUSE 2

13. 6. 2013

**BURWOOD/PEGASUS COMMUNITY BOARD
20 MAY 2013**

**Minutes of a meeting of the Burwood/Pegasus Community Board
held on Monday 20 May 2013 at 4pm
in the Board Room, Beresford and Union Streets, New Brighton.**

PRESENT: Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East, Julie Gorman, Glenn Livingstone and Tim Sintes.

APOLOGIES: An apology for lateness was received and accepted from David East who arrived at 4.10pm and was absent for clause 11 and part of clause 1.

An apology for early departure was received and accepted from Peter Beck who left the meeting at 5.50pm and was absent for clauses 6, 14 and 16.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 GERALD EDMONDS - ACCIDENT COMPENSATION CORPORATION - INJURY PREVENTION

Gerald Edmonds, Community Injury Prevention Consultant, Insurance and Prevention Services, Accident Compensation Corporation (ACC), addressed the Board.

Mr Edmonds spoke of the priorities ACC had put in place to reduce injuries and he sought information from the Board on local groups and organisations who may wish to explore possible projects with the ACC.

Following questions and feedback from members, the Chairperson thanked Mr Edmonds for his deputation.

2. PRESENTATION OF PETITIONS

Nil

3. NOTICE OF MOTION

Nil.

4. CORRESPONDENCE

Nil.

5. BRIEFINGS

Nil.

ATTACHMENT TO CLAUSE 2 CONT'D

6. QUESTIONS UNDER STANDING ORDERS

Nil.

7. RESIDENTS' ASSOCIATIONS/COMMUNITY ORGANISATIONS

7.1 CHRISTCHURCH SCHOOL OF GYMNASTICS

Avril Enslow and David Evans on behalf of the Christchurch School of Gymnastics, updated the Board on their activities.

Mention was made of the programmes provided and the difficulties that had been faced and overcome since the February 2011 earthquakes. Their building at QEII Park had recently undergone strengthening work and the mezzanine and original gymnasium was now open for use. An open day is being held to celebrate the recommencement of their activities.

Following questions from members, the Chairperson thanked the representatives for their update.

7.2 WAITIKIRI RESIDENTS' ASSOCIATION

Rod Miller from the Waitikiri Residents' Association, provided an update on the group's activities.

Matters mentioned included the group's input into the work of the Burwood Resource Recovery Park Community Liaison Group, the forthcoming publishing of the group's newsletter and the group's preference for the eastern aquatics replacement to occur on the QEII Park site.

8. BURWOOD/PEGASUS EARTHQUAKE RECOVERY CO-ORDINATION

The Board had a discussion with the Earthquake Recovery Community Advocate (Burwood/Pegasus) and **received** information on the following:

- Dallington – working with the Strengthening Communities Team regarding the community conversation to be held in July
- Avon/Otakaro Network project
- Council's community funding schemes
- Aranui Community Response Plan
- Ministry of Education – portfolio role including proposed changes for schools
- Earthquake Recovery Community Advocate - role and work programme
- Residents' Associations – meeting attendances

9. COMMUNITY BOARD ADVISER'S UPDATE

9.1 UPCOMING BOARD AND COMMUNITY ACTIVITIES

The Board **received** information on:

- upcoming Board activities including its Submissions Committee meetings on 23 May and 6 June 2013, the Combined Community Board Seminar on 27 May 2013, and Board Meetings on 4 and 17 June 2013.
- upcoming community activities including the Burwood/Pegasus Networking Forum on 24 May 2013 and the Renew Brighton and Garden City 2.0 F:Fast (Food in the East) event on 25 May and 1 June 2013.

9.2 BOARD FUNDS 2012/3 UPDATE

Information was **received** on the current status of the Board's funding for 2012/13.

9.3 CHIEF EXECUTIVE'S COUNCIL AND SCIRT UPDATES APRIL 2013

The Board **received** the information.

10. BURWOOD/PEGASUS COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING - KEY LOCAL PROJECTS 2013/14

The Board considered a report seeking its recommendation on local Key Local Projects to the Metropolitan Strengthening Communities Fund for 2013/14.

The Board **decided** to recommend:

- (a) The Aranui Community Trust Incorporated Society project as a Key Local Project and recommend a grant of \$40,000 to be considered by the Metropolitan Funding Committee for the 2013/14 Strengthening Communities Fund.
- (b) The Project Employment and Environmental Enhancement Programme project as a Key Local Project and recommend a grant of \$40,000 to be considered by the Metropolitan Funding Committee for the 2013/14 Strengthening Communities Fund.
- (c) Rawhiti Community Sports Incorporated project as a Key Local Project and recommend a grant of \$15,000 to be considered by the Metropolitan Funding Committee for the 2013/14 Strengthening Communities Fund.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

11. CONFIRMATION OF MEETING MINUTES –29 APRIL 2013 AND 6 MAY 2013

The Board **resolved** that the reports of its extraordinary meeting of 29 April 2013 and ordinary meeting of 6 May 2013, be confirmed.

12. BURWOOD/PEGASUS COMMUNITY BOARD DISCRETIONARY RESPONSE FUND 2012/13 - APPLICATION

The Board considered a report regarding an application for funding from its 2012/13 Discretionary Response Fund from the New Brighton Business and Landowners' Association.

ATTACHMENT TO CLAUSE 2 CONT'D

12 Cont'd

The Board **resolved** to approve a grant of \$5,000 from its 2012/13 Discretionary Response Fund to the New Brighton Project towards the salary of the Manager employed by the New Brighton Business and Landowners' Association.

13. BURWOOD/PEGASUS COMMUNITY BOARD YOUTH DEVELOPMENT FUNDING SCHEME 2012/13 – APPLICATIONS - ISAAC MCLELLAND AND GRACE MCLELLAND

The Board considered a report seeking its approval for two applications for funding assistance from the Youth Development Funding Scheme 2012/13.

The Board **resolved** to approve:

- (a) A grant of \$400 from its Youth Development Funding Scheme 2012/13 to Isaac McLelland to attend the Classical Studies Tour to Greece and Italy from 20 September to 10 October 2013.
- (b) A grant of \$300 from its Youth Development Funding Scheme 2012/13 to Grace McLelland to travel with the Avonside Girls' High School Orchestra to perform at the 2013 Australian International Music Festival at the Sydney Opera House from 7 to 14 July 2013.

14. RESOLUTION TO EXCLUDE THE PUBLIC

The Board **resolved** that the motion set out on page 52 of the agenda in relation to the Community Service Awards nominations for 2013, be adopted.

15. ADJOURNMENT OF MEETING

The meeting adjourned at 5.58pm and resumed at 6.07pm.

The meeting concluded at 6.35pm.

CONFIRMED THIS 4TH DAY OF JUNE 2013

**LINDA STEWART
CHAIRPERSON**

8. PROPOSED TUMARA PARK RESIDENTS' ASSOCIATION - RECOGNITION

General Manager responsible:	General Manager Community Services, DDI 941 8607
Officer responsible:	Unit Manager Community Support
Author:	Mary McClemon, Strengthening Community Advisor

PURPOSE OF REPORT

1. The purpose of this report is to seek formal recognition from the Burwood/Pegasus Community Board of the newly formed residents group to be known as 'The Residents' Association for Tumara Park' (also known as Tumara Park Neighbours), and its boundaries.

EXECUTIVE SUMMARY

2. The Residents' Association for Tumara Park formed early in 2012 as residents concerns grew over the Burwood Resource Recovery Park. A letter was produced asking residents bordering Landfill Road of the impacts from the Burwood Resource Recovery Park and the route that was being used by trucks to get to the Recovery Park. Residents highlighted the need for an organisation that reflected the local Tumara Park area and also to speak on behalf of the residents. The area does not have a Residents' Association at present, and it was agreed that they consider setting one up. The group has also noted that post 2010 and 2011 earthquakes the local community has become more closely connected and can use the Association to organise future events.
3. The proposed boundaries of the group are Burwood Road, Landfill Road, Mairehau Road and Kohi Drive (see **Attachment 3**). They have called their proposed group 'The Residents' Association for Tumara Park (or Tumara Park Neighbours) and an interim committee has been established. The official contact is Robert Jugovac (tumaraparkresidents@gmail.com).
4. Tumara Park Neighbours seeks formal recognition and its proposed boundaries as required in the Residents' Association Recognition Policy 2001, (**Attachment 1**). Although presently under review, the policy remains the current guiding document for the purposes of this report. Should the Board decide to officially recognise the group, they may also wish to consider appointing a liaison to the group.
5. For further context around the request, please see the 'Background' section at the end of this report.

FINANCIAL IMPLICATIONS

6. Recognised associations are entitled to assistance for the photocopying of newsletters. This is allocated from the Community Support Unit's operational budget.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. Yes. This financial support is reflected as a line item in the Strengthening Communities budget on page 182 of the 2009-19 LTCCP.

LEGAL CONSIDERATIONS

8. There are no legal considerations involved in the establishment of a residents' association.

Have you considered the legal implications of the issue under consideration?

9. Yes, as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Recognition of residents' groups reflects the Council's provision of Strengthening Communities, within the Community Support activity management plan and on page 172 of the 2009-19 LTCCP.

8. Cont'd

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

11. Yes, as above.

ALIGNMENT WITH STRATEGIES

12. Recognition of Tumara Park Neighbours aligns with the Council's Strengthening Communities Strategy, specifically goals 1-4, 7 as mentioned on page 35 of the strategy:
- Goal 1- Understand and document communities' trends, issues and imperatives.
 - Goal 2- Promote collaboration among key stakeholders including government agencies, community and voluntary organisations, iwi and maori, to identify and address community issues.
 - Goal 3- Enhance engagement and participation in local decision-making.
 - Goal 4- Help build and sustain a sense of local community.
 - Goal 7- Enhance the safety of communities and neighbourhoods.

Do the recommendations align with the Council's strategies?

13. Yes, as above.

CONSULTATION FULFILMENT

14. Consultation with the official contact from the group has consisted of phone calls and emails. Phone calls have also been made to the chairpersons of neighbouring Parklands, Windsor/Westhaven (in recess) and Waitikiri Residents' Associations. All parties are supportive of the Association being recognised.
15. Local residents held a public meeting to discuss the formation of the Association. Every resident within the proposed catchment area was advised of the meeting by way of a letterbox drop. Around 100 people attended and there was unanimous support for the creation of the Association. The group proposes it will continue consultation with the community via further letterbox drops and a Facebook page.

STAFF RECOMMENDATION

In summary, the recognition of The Residents' Association for Tumara Park aligns with all relevant policies, plans and strategies. The potential establishment of the Association has elicited a strong response from the community and the Association has a clear plan in place to continue communicating with, and representing their membership.

It is recommended that the Burwood/Pegasus Community Board:

- (a) Formally recognise 'The Residents' Association for Tumara Park' (also known as Tumara Park Neighbours) and approve the boundaries as proposed by the group, namely, Burwood Road (west), Landfill Road (north), Mairehau Road (south) and Kohi Drive (east).
- (b) Consider appointing a Board liaison to The Residents' Association for Tumara Park.

8. Cont'd

BACKGROUND

16. The official contact for the Association is of the view that Tumara Park is unique to the areas to the north (Waitikiri) and east (Parklands) of their proposed boundaries and would not be an easy fit for the new Association. The issues that The Residents' Association for Tumara Park will discuss would not pertain as readily to these areas.
17. Parklands and Waitikiri Residents' Associations welcome Tumara Park as a separate area to that of Parklands and Waitikiri and are supportive of the residents of Tumara Park establishing a recognised Residents' Association.
18. The proposed Association recognise the need to address issues will potentially lessen as decisions are made regarding the Burwood Resource Recovery Park, however the establishment of The Residents' Association for Tumara Park will give them a voice should the need arise.
19. The proposed Association also plan to organise and run community events.

RESIDENTS' ASSOCIATIONS – FORMATION AND RECOGNITION POLICY

General guidelines

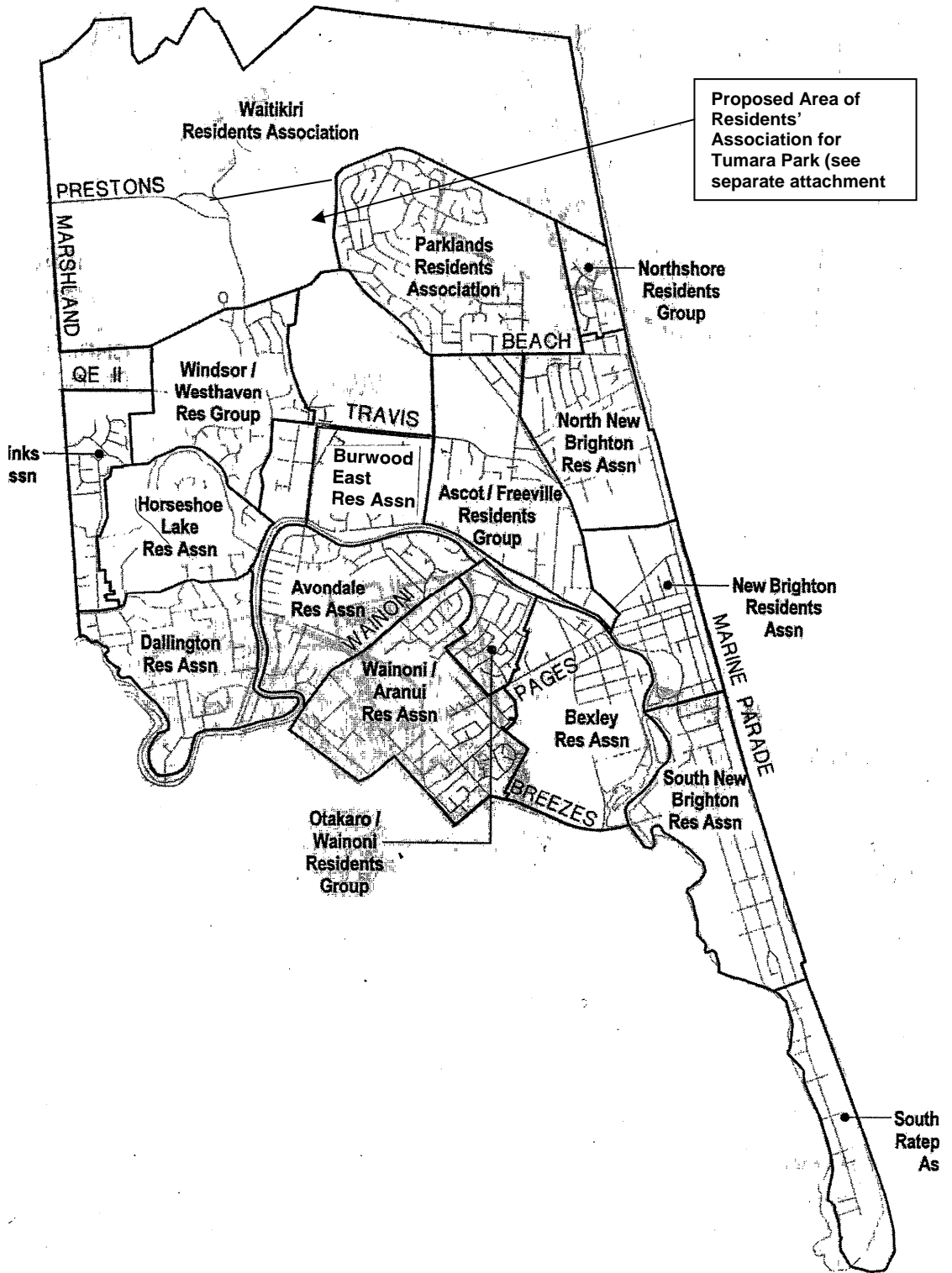
- (a) That Community Boards decide boundaries for Residents' Associations taking their views into account in doing so.
- (c) That Community Boards and Council officers need to consult in a manner that is timely and appropriate for community and Residents' Groups.
- (d) That Residents' Groups recognised by the Council must be able to demonstrate that they have good communication processes in place with their members and the community. This may be as simple as a regular newsletter containing relevant information (e.g. disseminating information, encouraging or inviting community input). Such groups are not elected representatives of their neighbourhood but are a valuable source of input into the Council decision-making processes.
- (e) That the Community and Recreation Unit undertakes to organise a minimum of two annual forums for Residents' Groups across ward areas. The content of these forums to be defined by the groups.
- (g) That a resource manual be developed for Residents' Groups, that includes clear advice on Council processes and other relevant information.
- (h) That a formula for resourcing groups through an annual grant be developed.
- (i) That the Community and Recreation Unit, through the annual budget round, allocate funding which the Unit administers (based on the formula to be developed) for the purpose of a small annual grant to recognised Residents' Groups.
- (j) That consistent city-wide accountability measures be developed.
(Consideration of clauses (b) and (f) was deferred).

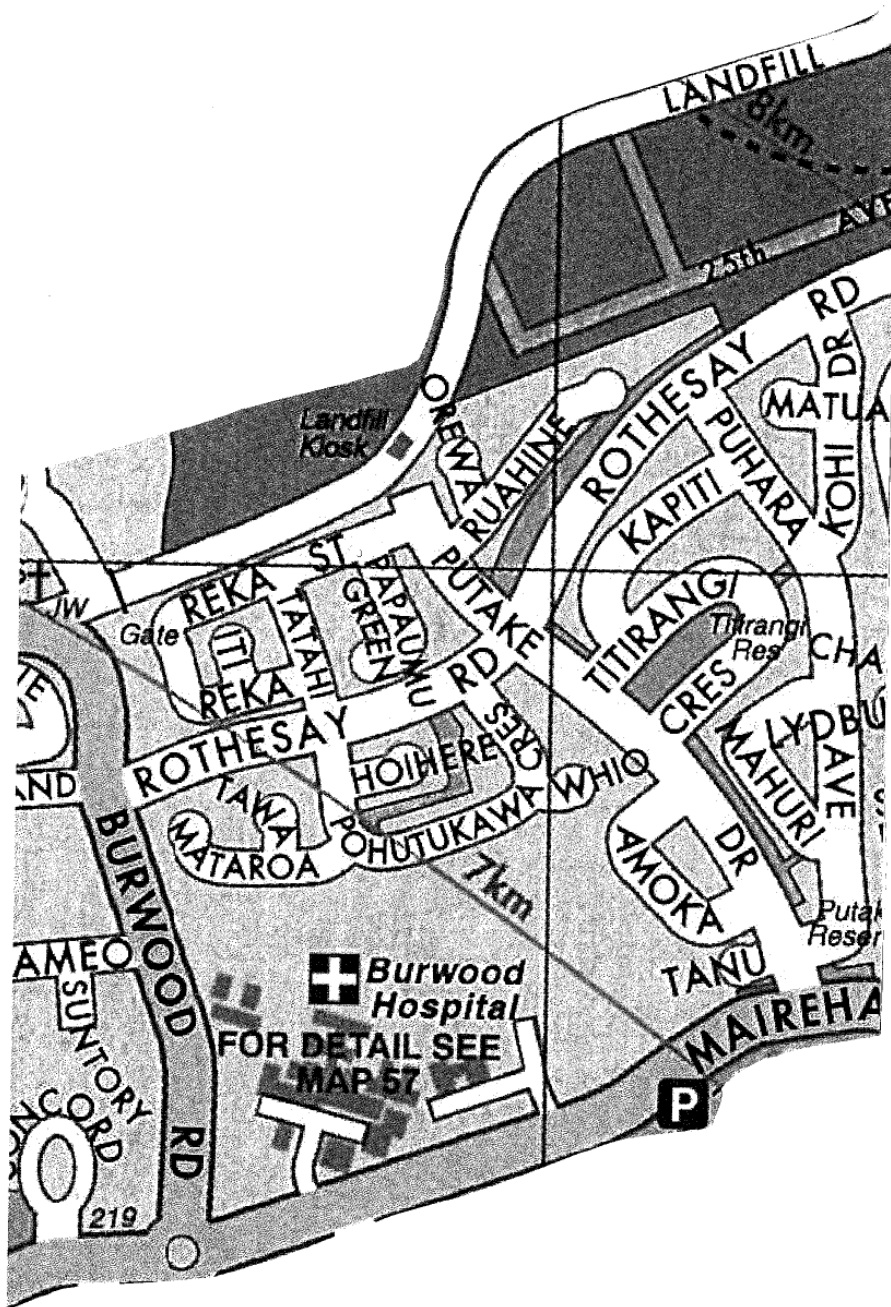
Policy

- (a) That the Christchurch City Council supports the formation of local Residents' Groups.
 - (b) That local Residents' Groups be able to apply to their Community Board for recognition as an official Residents' Group.
 - (c) That Community Boards decide boundaries for Residents' Associations taking their views into account when doing so.
 - (d) That official Residents' Groups receive the right to be consulted along with other relevant community groups by the Council on all works and services planned within their boundaries.
 - (e) That official Residents' Groups be eligible for a small annual grant (according to an agreed formula).
 - (f) That Council staff and elected members use the Seeking Community Views Policy and Policy Guidelines when consulting with Residents' Groups and other relevant community groups.
 - (g) That the Council support[s] communication within and between Residents' Groups.
 - (h) That the Council seek[s] to foster a positive working relationship with Residents' Groups and other relevant community groups.
- Note: Items (b) and (f) have been deferred pending consideration of the Seeking Community Views Policy by the Community Services Committee.

Council
23 August 2001

ATTACHMENT 2 TO CLAUSE 1





9. COMMUNITY BOARD ADVISER'S UPDATE

9.1 UPCOMING BOARD ACTIVITIES

10. QUESTIONS UNDER STANDING ORDERS