

25. 7. 2013

**LYTTELTON/MT HERBERT COMMUNITY BOARD
23 MAY 2013**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board
held on Thursday 23 May 2013 at 1.30pm
in the Boardroom, Lyttelton Service Centre, 15 London Street, Lyttelton.**

- PRESENT:** Paula Smith (Chairperson), Jeremy Agar and Ann Jolliffe.
- APOLOGY:** An apology for absence was received and accepted from Claudia Reid, Adrian Te Patu and Andrew Turner.
- KARAKIA:** Paula Smith gave the opening karakia.

The Board acknowledged the passing of Mr Russ Barron, a well respected member of the Lyttelton Volunteer Fire Brigade, Order of St Johns Banks Peninsula and Christchurch Returned Services Association.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 PETE DAWSON, PROPOSAL FOR CIVIC SQUARE

Pete Dawson from the Lyttelton Returned Services Association was unable to attend.

1.2 DAVE SANDERS, PROPOSAL FOR CIVIC SQUARE

Dave Sanders tabled a presentation and addressed the Board regarding a proposal to have the 160 year old church bell retrieved from the demolition of St Joseph's Catholic Church, sited within the proposed Lyttelton Civic Square. He said the bell would be donated to the Lyttelton community from the Church, and it was proposed that the support structure for the bell would use stone and wooden beams also retrieved from the demolition of the church.

1.3 DIANA HARRISON, WHEELIE BINS, CORSAIR BAY

The deputation was withdrawn.

1.4 MILLICENT ST CLARE SMITH

Millicent St Clare Smith reported to the Board on her participation at the 2013 Peewee International Friendship (ice hockey) Tournament in Canada which had been assisted by a grant from the Lyttelton/Mt Herbert Community Board 2012/13 Youth Development Scheme.

1.5 SUE STUBENVOLL, LYTTELTON'S RELATIONSHIP WITH ANTARCTICA

Sue Stubenvoll, a member of several organisations associated with Antarctica, addressed the Board regarding the lack of displays in Lyttelton promoting the town's very strong links with Antarctica. She reported on a proposal to construct a large bronze statue of a husky dog with funding coming from various organisations. The statue would be based on one of the actual Antarctic dogs and it was hoped it could be placed on public land overlooking the Lyttelton harbour, to salute and acknowledge the seafarers past and present who travel to the southern ocean and Antarctica.

She requested that the Board and the Council consider allocating a suitable site for the statue to be erected.

2. CORRESPONDENCE

2.1 CHURCH BAY NEIGHBOURHOOD ASSOCIATION INC – 16 APRIL 2013

The Board received correspondence from the Church Bay Neighbourhood Association, expressing concern at the lack of progress in repairing the Church Bay jetty and seeking clarification on Council's plans for maintenance of the jetty.

The Board **received** the correspondence and referred it to staff for comment with a request for an update on the progress of the condition assessment reports for harbour structures.

2.2 CHURCH BAY NEIGHBOURHOOD ASSOCIATION INC – 28 APRIL 2013

The Board received correspondence from the Church Bay Neighbourhood Association regarding the insurance funds for Godley House.

The Board **received** the correspondence and referred it to staff for comment. The Board noted that a public meeting being held in Diamond Harbour shortly will probably answer a lot of the questions that the community had about this issue.

2.3 RESIDENTS OF ST DAVIDS STREET AND RESERVE TERRACE

The Board received correspondence sent to the Council, from residents of St Davids Street and Reserve Terrace requesting a resolution to the question of legal ownership and responsibility, of the alleyway adjoining their properties. In an email accompanying this correspondence, the residents had said they would appreciate the Board looking into this matter, which is complicating earthquake repairs, and let them know what action the Council is taking.

The Board **received** the correspondence.

(Refer Clause 9)

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. MINUTES OF LYTTELTON HARBOUR/WHAKARAUPU ISSUES GROUP – 9 APRIL 2013

The Board **received** the minutes of the Lyttelton Harbour/Whakaraupo Issues Group meeting held on 9 April 2013.

6. RESERVE MANAGEMENT COMMITTEES

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Lyttelton Reserves Management Committee 22 April 2013.
- Lyttelton Recreation Ground Reserve Management Committee 9 April 2013.

7. BRIEFINGS

7.1 JOHN MACKIE, UNIT MANAGER, TRANSPORT AND GREENSPACE

John Mackie, Unit Manager, Transport and Greenspace was introduced to the Board and gave an update on work currently being undertaken by the Unit, including remediating landslips on the Port Hills, retaining walls, geotechnical issues and marine harbour structures.

7.2 TAMMARA MCKERNAN, SOLID WASTE

The briefing was withdrawn.

7.3 LYTTELTON CIVIC SQUARE CONCEPT PLAN

Staff presented Options One and Two of the Draft Concept Plan for the Civic Square, prior to its release for public consultation from 10 June to 1 July 2013. Particular views being sought from the public were suggestions on a name for the site, the preferred concept plan and views on the transitional art projects. The Board noted that a permanent site suitable for performing drama productions, had been requested by the community, together with provision for electrical equipment to assist those productions.

7.4 LYTTELTON MASTER PLAN UPDATE

Janine Sowerby, Senior Planner, updated the Board on progress with implementation of the Lyttelton Master Plan and issues relating to the Lyttelton Farmers Market, the Lyttelton Access Statement, the Draft Lyttelton Harbour Emergency Response Plan.

8. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information from the Community Board Adviser on various matters.

9. ELECTED MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- **LYTTELTON ALLEYWAYS**

The Board **decided** to make a deputation to a meeting of the Environment and Infrastructure Committee to raise the profile of legal issues relating to ownership of, and responsibility for, the many historic alleyways and steps in Lyttelton.

10. QUESTIONS UNDER STANDING ORDERS

Nil.

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PART C - REPORT ON DELEGATED DECISIONS

11. CONFIRMATION OF MEETING MINUTES – 18 AND 24 APRIL 2013

The Board **resolved** that the minutes of the Board's meeting held on Thursday 18 April 2013 and Wednesday 24 April 2013 be confirmed, subject to the following amendments:

Deletion of the words "for that" in the last line of the first paragraph Clause 1.3 to read:

Kate Bould from the Governors Bay Community Association requested the Board's guidance and support to enable the community to have input into the Facilities Rebuild process, to ensure any rebuild/repair of the Governors Bay Community Centre will meet the current needs of the community and allow for betterment ~~for that~~ to occur.

Addition to Clause 7, fourth item to read:

- *The Board **decided** to request that staff convene a meeting of interested parties to establish a Naval Point Boat Safety Working Party, **subject to confirmation of funding in the Three Year Plan.***

12. CANTERBURY AND RIPON STREETS RETAINING WALL LANDSCAPE PLAN

The Board considered an application seeking approval of a proposed planting plan for the Canterbury Street and Ripon Street retaining walls, following consultation with the local community.

The Board **resolved** to approve the proposed landscape plan as presented, for the Canterbury Street and Ripon Street retaining walls to be implemented following construction of the retaining walls.

13. LYTTELTON/MT HERBERT COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING – KEY LOCAL PROJECTS REPORT 2013/14

The Board considered a report as to whether they wish to recommend any Key Local Projects to the Metropolitan Strengthening Communities Fund for 2013/14.

The Board **resolved** to recommend the following:

- (a) Whakaraupo Carving Centre Trust project as a Key Local Project and recommend a grant of \$15,000 to be considered by the Metropolitan Funding Committee for the 2013-14 Strengthening Communities Fund.
- (b) Lyttelton Historical Museum Society project as a Key Local Project and recommend a grant of \$50,000 to be considered by the Metropolitan Funding Committee for the 2013-14 Strengthening Communities Fund.

The meeting closed at 3.55pm.

CONFIRMED THIS 20TH DAY OF JUNE 2013

**PAULA SMITH
CHAIRPERSON**