

**AKAROA/WAIREWA COMMUNITY BOARD
AGENDA**

WEDNESDAY 22 MAY 2013

AT 9.30 AM

**IN THE BOARDROOM, LITTLE RIVER SERVICE CENTRE,
4238 CHRISTCHURCH-AKAROA ROAD, LITTLE RIVER**

Community Board: Pam Richardson (Chairman), Bryan Morgan (Deputy Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Claudia Reid.

Community Board Adviser
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PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

PART C - DELEGATED DECISIONS

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1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES

2.1 Ordinary Board Meeting – 17 April 2013

The minutes of the Board's ordinary meeting of 17 April 2013 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting held on Wednesday 17 April 2013 be confirmed.

**AKAROA/WAIREWA COMMUNITY BOARD
17 APRIL 2013**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 17 April 2013 at 9.30am in the
Akaroa Sports Complex, 28 Rue Jolie, Akaroa**

PRESENT: Pam Richardson (Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Claudia Reid.

APOLOGIES: An apology for absence was received and accepted from Bryan Morgan. Apologies for lateness were received from Lyndon Graham who was not present for part of Clause 11 and Leigh Hickey who was not present for Clauses 1, 2, 3, 4 and 5.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 GARDEN OF TANE RESERVE MANAGEMENT COMMITTEE

Suky Thompson, Chairperson, Garden of Tane Reserve Management Committee, addressed the Board on projects relating to the Garden of Tane Reserve Management Plan and the Committee's submission to the Three Year Plan.

(Refer to Clause 1, Part C)

1.2 GERALD EDMUNDS, ACCIDENT COMPENSATION CORPORATION (ACC)

Gerald Edmunds addressed the Board on how ACC injury prevention can work with community partners.

1.3 HAROLD SURTEES

Harold Surtees addressed the Board regarding the cruise ships visits to Akaroa which he believed were putting intense pressure on the towns infrastructure. He asked that full consultation be carried out with the community in a forum where alternative views could be aired. He noted issues with the School and Community Library and Cine Café, the scope of the traffic management, pollution from diesel fumes, possible effects on the seabed and harbour and a limit on the number of ships per season.

The Board **decided** to ask that the points raised by Mr Surtees in his deputation regarding cruise ship visits, be considered for discussion when the relevant agencies meet with the community in a public forum, following the receipt of survey information.

1.4 MIKE NORRIS, ROSIE DAVIDSON

Mike Norris and Rosie Davidson addressed the Board on a proposal to bring control and management of existing facilities, such as The Gaiety, back to the community by placing them in a community trust, so they would be owned and operated by the local community. They explained this suggestion had come about as a result of community frustration due to the continued closure of local facilities.

The Board **decided** to ask staff to provide the information sought by the deputies in regard to repair and maintenance costs for The Gaiety.

1 Cont'd

1.5 POLICE LIAISON ROLE

Senior Sergeant Peter Laloli, Officer in Charge Community Relations, New Zealand Police, explained his role to the Board, particularly in relation to working with Community Boards on the forthcoming Local Alcohol Plan.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

Nil.

5. AKAROA MUSEUM ADVISORY COMMITTEE – 25 MARCH 2013

The Board **received** the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 25 March 2013 and acknowledged the work carried out by the Akaroa Museum staff in continuing to keep the Museum in the public eye while the facility remains closed.

6. RESERVE MANAGEMENT COMMITTEES

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Duvauchelle Reserve Management Committee – 11 March 2013
- Garden of Tane Reserve Management Committee – 26 March 2013
- Stanley Park Reserve Management Committee – 14 March 2013

7. BRIEFINGS

Nil.

8. COMMUNITY BOARD ADVISERS' UPDATE

The Board received information from the Community Board Adviser on various matters.

9. ELECTED MEMBERS' INFORMATION EXCHANGE

Board members received information on various matters.

- The Board **decided** to ask staff for information on the feasibility of banning freedom campers at various sites on Banks Peninsula, including the Duvauchelle picnic area and the Robinsons Bay picnic area, after it was reported to the Board that human waste is becoming an issue for other recreational users at those sites.
- The Board **decided** to ask staff for an explanation of why the wastewater pumping station adjacent to the Akaroa Fire Station appeared to continually emit a bad odour, as members had received, and reported, numerous complaints regarding this issue.

9 Cont'd

- The Board **decided** to ask staff for information on the possibility of introducing no parking restrictions on one side of Rue Balguerie, after it was reported that heavy parking in that area on busy weekends/holidays resulted in the roadway becoming almost impassable. The Board was particularly concerned that emergency vehicles could be impeded during those times.

10. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

11. CONFIRMATION OF MEETING MINUTES – 20 MARCH 2013

The Board **resolved** that the minutes of its ordinary meeting held on Wednesday 20 March 2013 be confirmed subject to the following alteration:

Page 7, Clause 13, last paragraph – delete “and requests similar to this one could be handled at a staff level through delegation from the Council.”

*The Board **decided** to ask staff to restart the Tree Policy process, so that the Policy could be formally adopted. ~~and requests similar to this one could be handled at a staff level through delegation from the Council.~~*

12. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – NEW ZEALAND COMMUNITY BOARDS' CONFERENCE 2013

The Board considered a report seeking approval for funding from its Discretionary Response Fund to allow four Akaroa/Wairewa Community Board members to attend the 2013 New Zealand Community Boards' Conference in Wanaka on 9 to 11 May 2013.

STAFF RECOMMENDATION

That the Board give consideration to funding up to \$1,120 from its 2012/13 Discretionary Response Fund to cover part of the costs for Board members to attend the 2013 New Zealand Community Boards' Conference in Wanaka on 9 to 11 May 2013.

The Board considered a suggestion that an additional \$600 (\$150 per Board member attending the conference) should be allowed as a travel reimbursement.

The Board **resolved** to fund \$1,720 from its 2012/13 Discretionary Response Fund to cover part of the costs for Board members to attend the 2013 New Zealand Community Boards' Conference in Wanaka on 9 to 11 May 2013, including \$150 as a travel allowance for each member attending.

13. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – OKAINS BAY MAORI AND COLONIAL MUSEUM

The Board considered a report seeking approval for funding from its Discretionary Response Fund from Okains Bay Maori and Colonial Museum for \$4,000 for insurance costs.

The Board **resolved** to approve a grant of \$4,000 from its 2012/13 Discretionary Response Fund to the Okains Bay Maori and Colonial Museum towards insurance costs.

(**Note:** Pam Richardson declared an interest in this item and withdrew from discussion and voting thereon whereby Claudia Reid temporarily assumed the Chair.)

14. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – YOUTH DEVELOPMENT SCHEME FOR MOSES BYGATE-SMITH

The Board considered a report seeking approval for youth development funding from its 2012/13 Discretionary Response Fund for Moses Bygate-Smith.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board makes a grant of \$300 from its 2012/13 Discretionary Response Fund to Moses Bygate-Smith towards the cost of his trip to an international ice hockey tournament in Aldergrove, Canada.

The Board **resolved** to make a grant of \$400 from its 2012/13 Discretionary Response Fund to Moses Bygate-Smith to cover the cost of accommodation at an international ice hockey tournament in Aldergrove, Canada.

1. DEPUTATIONS BY APPOINTMENT – CONTINUED

1.1 GARDEN OF TANE RESERVE MANAGEMENT COMMITTEE- CONTINUED

The Board **resolved** to support the submission from the Garden of Tane Reserve Management Committee to the Three Year Plan (TYP) and support the Committee's suggestion of working with the Robinsons Bay and Stanley Park Reserve Management Committees for use of funds already allocated in the TYP.

The Board asked, that if the Committee's submission was unsuccessful, that staff be requested to work with the Garden of Tane Reserve Management Committee to progress its suggested projects through existing operational budgets.

8. ELECTED MEMBERS' INFORMATION EXCHANGE - CONTINUED

8.1 BOARD SUBMISSION TO CHRISTCHURCH CITY THREE YEAR PLAN - CONTINUED

The Board **resolved** to give delegated authority to the Chairman to approve the Board's final submission to the Three Year Plan.

The meeting concluded at 12.40pm.

CONFIRMED THIS 22ND DAY OF MAY 2013

**PAM RICHARDSON
CHAIRMAN**

3. DEPUTATIONS BY APPOINTMENT

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. RESERVE MANAGEMENT COMMITTEES

The minutes of the following Reserve Management Committee meeting is attached.

7.1 Duvauchelle Reserve Management Committee – 8 April 2013 (**attached**).

The above minutes may still need to be confirmed at its next Committee meeting.

STAFF RECOMMENDATION

That the Board receive the minutes of the Duvauchelle Reserve Management Committee meeting held on Monday 8 April 2013.

**Minutes of the Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle Holiday Park, on Monday 8th April, 2013 at 7.30pm**

Welcome: Chairman Jacque McAndrew welcomed those present.

Present: Jacque McAndrew, Bruce Watts, Geoff Carter, Ken & Kaye Bramley,
Brian Bremner, Derek Moir, Paul Haglund

Apologies: Warren Wisneski, Dawn Turner, Chris Muirhead, Lyndon Graham

Motion: That the apologies be accepted. Paul/Derek Carried

Minutes:

The minutes for the March meeting have been circulated to Committee members.

Motion: That the March minutes be taken as read and be accepted as a true and correct record.
Brian / Jacque Carried

Matters Arising:

Resource Consent for Gas Supply: We are still waiting

Fences: The upper fence, Richard Craw hopes to be here in a fortnight.

Air Rescue Helicopter Bruce has collected a donation box for the Office from Garden City Helicopters

Old bus in storage: has gone.

Site size adjustments Site's 105,106,107,108,109 are all now 9 Metres wide

Treasurer's Report:

Due to Dawn being away Jacque presented the accounts for March and expenses to date for April along with the current account balance.

Motion: That the accounts and expenses as tabled be accepted and the expenditure approved.
Bruce/Jacque Carried

Correspondence:

Inward :

Akaroa Wairewa Community Board	Agenda for April meeting
Meridian	Adjustment to power charge
New Zealand Camping Guide	Advertising
Holidayparks Association of N.Z	Membership
Pete & Lynn Collins	Application to go on wait list

Outward:

Paul Manson	Letter of thanks with token of appreciation..
Paul Hopewell	Manchester Unity booking confirmed.

Motion: That the inward correspondence be accepted and the outward approved
Jacque/Derek Carried

Discussion of Correspondence:

New Zealand Camping Guide: It was decided that we would not renew the advertising with the Camping Guide, and Ken & Kaye to look at the benefits of joining Akaroa District Promotions

Holidayparks Association of N.Z. It was decided not to become a member.

Pete & Lynn Collins, be sent the appropriate letter for permanent site.

Caretakers' Report:

Camp Incident, A camper booked into Cabin 1 over the Easter period was found to be in breach of the camp rules, with extra people in the cabin who had not checked in and continued to party until 3.45am keeping other campers awake with their noise after being spoken to several times by the Caretaker.

Electrical WOF. Still in progress.

Inspection of the camp electrical fittings has been done by Les Pretorius from Detla and we are awaiting his report, one pillar requiring immediate attention has been fixed by Teldave Electrical.

The Tennis Court light has been adjusted thanks to TreeTech.
Several complaints about the mattress in Cabin 1
Dave Barkle has repaired the compressor.
Petty Cash currently at \$200.00, request to be increased to \$500.00
Annual Leave Ken & Kaye wish to take four days from 29th April to 2nd May. Gary Short will be available as required and Toni Bramley is available to run the office

Discussion of Caretakers report

Motion:

That the offending camper be sent an appropriate letter as a final warning that his behaviour will not be tolerated. In future if he wishes to book a site or cabin it will be for him and his partner only and any further incidents will result in him being banned from the camp immediately.

Geoff/Paul

Carried

Motion:

That Petty Cash be increased to \$500.00

Derek/Bruce

Carried

Bruce and Kaye to get prices for two double beds and one set of bunks for cabin's one and two

Health & Safety:

Nothing to report.

General Business

Duvauchelle Hall:

The hall was again discussed as the Mitre 10 proposal had fallen through, Geoff is in discussion with council as to where we proceed from here, the two old ovens in storage in the hall are to be removed by Geoff and Paul.

First Aid Kit:

Bruce and Jacque compared First Aid Kits suitable for the camp and it was decided to go with one from the local chemist.

Easter Meeting with Campers:

Jacque reported on a very good meeting with the campers

Camp Charges & Rules:

Committee members were given a list of current charges and rules, any increases and changes to be discussed at the next meeting.

Pipers Valley Stream:

The council has made repairs to the washout in Pipers Valley stream and given us a list of plants to choose from to replant the bank, Jacque to look into this.

Caravan E.W.O.F:

After some discussion it was agreed that caravan owners would be responsible for their own E.W.O.F.

The caretakers will provide a list of the caravans concerned together with Registered Inspectors names to the individuals concerned a month before their expiry date, together with a date of compliance.

The Caretakers will no longer be responsible or organise any E.W.O.F.

The Chairman closed the meeting at 9.30 pm

Next meeting to be held at the Duvauchelle Holiday Park at 7.30 pm. **Monday, 13th May 2013**

8. AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING – KEY LOCAL PROJECTS REPORT 2013/14

General Manager responsible:	General Manager Community Services, Ph 941 8607
Officer responsible:	Carolyn Gallagher, Unit Manager Community Support
Author:	Lincoln Papali'i - Strategic Initiatives Manager

PURPOSE OF REPORT

1. The purpose of this report is for the Akaroa/Wairewa Community Board to consider whether they wish to recommend any Key Local Projects to the Metropolitan Strengthening Communities Fund for 2013/14.

EXECUTIVE SUMMARY

2. In a public excluded workshop, held on 17 April 2013, the Akaroa/Wairewa Community Board considered the issue of Key Local Projects for 2012/2013.
3. As part of the Strengthening Communities Grants Funding Programme, each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
4. The Metropolitan Funding Committee will make Key Local Project decisions based on affordability and the following priorities:
 - Strengthening Communities Strategy Principles and Goals
 - Funding outcomes and priorities as set out in Strengthening Communities Strategy
 - Alignment to local Community Board objectives
 - Projects deliver benefits to the city outside of the local Board area;
 - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy
5. In addition, staff recommendations for Key Local Projects are also based on whether the project meets the following criteria:
 - The organisation undertaking the project has a proven track record with the Council in providing a high quality level of service
 - Significantly contributes towards the Council's Funding Outcomes and Priorities
 - Demonstrates leadership and innovation
 - Demonstrates best-practice and collaboration
6. Previous Key Local Projects for this Community Board are:

Name of Group	Year	Name of Project	Amount
Akaroa Resource Collective Trust	2011/12	Akaroa Community Building Resilience Project	\$30,800
Akaroa Resource Collective Trust	2012/13	Akaroa Community Building Resilience Project	\$43,950

7. All previous funding for Key Local Projects ended in the 2012/13 funding round. Staff have reviewed all applications to the Strengthening Communities Fund 2013/14 to identify if there are any projects that could be considered for recommendation to the Metropolitan Funding Committee as Key Local Projects for 2013/14.

8 Cont'd

8. Staff recommend that the Akaroa/Wairewa Community Board consider the following projects as a Key Local Project in 2013/14. **Attached** is a decision matrix that provides information on these projects (**Attachment 1**). Also attached is a list of all applications to the Akaroa/Wairewa Board Strengthening Communities Fund 2013/14 (**Attachment 2**)

Name of Group	Year	Name of Project	Amount
Akaroa Resource Collective Trust	2013/14	Akaroa Community Building Resilience Project	\$47,000

Timeline and Process

9. Key Local Projects that are approved by the Board will be put forward to the Metropolitan Strengthening Communities Funding Committee for consideration at its meeting on 24 July 2013. Unsuccessful Key Local Projects are returned to the Community Board for consideration under the local Strengthening Communities Fund.

FINANCIAL IMPLICATIONS

10. In 2013/14, the draft annual plan includes \$29,865 for the Akaroa/Wairewa Community Board Strengthening Communities Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

11. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

12. Yes. Community Board funding decisions are made under delegated authority from the Council.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

14. The funding allocation process carried out by Christchurch Community Boards is covered in the Council's Strengthening Communities Strategy.

CONSULTATION FULFILMENT

15. Not required.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board recommends the Akaroa Resource Collective Trust project as a Key Local Project and recommend a grant of \$47,000 to be considered by the Metropolitan Funding Committee for the 2013-14 Strengthening Communities Fund.

BACKGROUND

16. In October 2007, the Council adopted the Strengthening Communities Fund operational procedures, which included the process for nominating Key Local Organisations (KLOs), subsequently renamed Key Local Projects (KLPs).
17. Each Board may nominate (Key Local Projects) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
18. The agreed process to determine if a "local" funding application should be processed as a Key Local Project is detailed as bullet point 16 in the report that was adopted by the Council on 4 October, 2007.

The Metropolitan Funding Committee will make Key Local Project decisions based on affordability and the following priorities:

- Strengthening Communities Strategy Principles and Goals
 - Funding outcomes and priorities as set out in Strengthening Communities Strategy
 - Alignment to local Community Board objectives
 - Projects deliver benefits to the city outside of the local Board area
 - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy
19. The process for considering Key Local Projects is as follows:
 - a) Community Boards nominate and prioritise their KLPs and make a recommendation to the Metropolitan Funding Committee.
 - b) The Metropolitan Funding Committee makes decisions on Board recommended Key Local Projects
 - c) Successful KLPs are allocated funding from the Metropolitan Strengthening Communities Fund
 - d) Unsuccessful KLPs are returned to the Community Board for consideration under the local Strengthening Communities Fund
 20. Community Boards are advised that where candidates for Key Local Project funding consideration are successful in receiving funding from the Metropolitan Funding Committee, then there can be no further funding call on the Board for that project.
 21. This is also the case, where a successful candidate is funded to a lower level than has been recommended by the Board. This reflects the "funding constraints" criteria agreed by Council in Appendix F of the 4 October 2007 report which states that "*Groups receiving funding at a Metropolitan level may only receive local level funding if the project is specifically local and no portion of it has been funded at the Metropolitan level*".

2013-14 SCF AKAROA-WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00045072	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Akaroa Resource Collective Trust	<p>Akaroa Community Building Resilience Project</p> <p>The Community Building Resilience Project provides a confidential, supportive community hub where locals can access information, resources, advice, help and support which is not available anywhere else in the Akaroa-Wairewa area.</p> <p>This project will provide, promote and support services in respect of employment, aged welfare, youth activities and initiatives with emphasis on the needs of youth at risk.</p> <p>The project also coordinates events and activities to promote social integration and strengthen community resilience.</p>	<p>Staff: 4</p> <p>Volunteers: 40</p> <p>Volunteer hours: 200</p> <p>Number of participants: 3,500</p> <p>User fees: Nil</p>	<p>CCC funding history (this project only)</p> <p>2012/13 - \$43,950 (Resilience Project) KLP 2011/12 - \$30,800 (Resilience Project) KLP 2011/12 - \$7,235 (Youth Development) SCF 2010/11 - \$30,800 (Youth Development, Community Activities) KLP 2010/11 - \$8,000 (Youth Mentoring, Counselling) SCF</p> <p>Other sources of funding (this project only)</p> <p>MSD - Rent for Akaroa premises as well as contracting Heartland Services from ARCT (\$25,336.27 inclusive GST for 2012/13).</p>	\$91,344	<p>\$50,000</p> <p>55% percentage requested</p> <p>Contribution sought towards:</p> <p>Wages - \$36,000 Rent (Little River) - \$2,000 Administration - \$3,750 Power - \$1,000 Phone/Internet - \$1,500 Equipment/Materials - \$1,500 Travel - \$500 Hui/Meetings - \$500 Volunteer Costs - \$1,000 Training - \$1,000 Advertising - \$250 Workshops - \$1,000</p>	<p>\$47,000</p> <p>That the Akaroa-Wairewa Community Board nominates the Akaroa Resource Collective Trust as a Key Local Project and recommends funding of \$47,000 for the Akaroa Community Building Resilience Project from the Metropolitan Funding Committee.</p>	1

<p>Organisation Details</p> <p>Service Base: 39 Rue Lavaud, Akaroa</p> <p>Council Facility: Akaroa – No, Little River - Yes (Little River Service Centre)</p> <p>Legal Status: Charitable Trust</p> <p>Established: 1/01/1990</p> <p>Staff – paid: 3</p> <p>Staff – unpaid: 35</p> <p>Target groups: Children, Youth, People with Disabilities, Older Adults, Maori and Whanau, Disadvantaged and/or Socially Excluded, General Community.</p> <p>Networks: Akaroa Area School, Little River Wairewa Community Trust, Health Professionals, ADP, ACC, CYF, He Waka Tapu, WINZ, Heartlands, NZ Police, Community and Family Services.</p> <p>Audited accounts: 31/03/2012</p> <p>Organisation Description/Objectives:</p> <p>To provide, promote and support charitable services that are beneficial to the community within Akaroa and surrounding areas.</p> <p>To proactively identify community needs, potential partnerships and opportunities, which not only strengthen but also benefit the cohesiveness of the wider community and local residents.</p> <p>To facilitate outreach offices on a regular and as needed basis, and provide an information/referral/liaison service to meet the ARCT constitution.</p> <p>CCC Funding History</p> <p>2012/13 - \$43,950 (Resilience Project) KLP 2011/12 - \$30,800 (Resilience Project) KLP 2011/12 - \$7,235 (Youth Development) SCF 2010/11 - \$30,800 (Youth Development, Community Activities) KLP 2010/11 - \$8,000 (Youth Mentoring, Counselling) SCF 2009/10 - \$30,800 (Youth Development, Community Activities) KLP</p>	<p>Alignment with Council Strategies and Board Objectives</p> <ul style="list-style-type: none"> Strengthening Communities Strategy Safer Christchurch Strategy Child and Youth Strategies Recognising the need to retain and enhance core community services Promoting participation in recreation and cultural events and programmes. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Foster collaborative responses Reduce or overcome barriers Provide community based programmes Enhance community & neighbourhood safety Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (Measures)</p> <p>Hold two community events; one youth initiated project; one school holiday programme; one seniors activity programme and a whanau presentation in the next 12 months.</p> <p>Open the Akaroa office for a minimum of 30 hours a week from Monday to Thursday 10 am to 4 pm and extend office hours in Little River by eight hours per week.</p> <p>Host 10 other groups to use their office space</p> <p>How will participants be better off?</p> <p>Participants will acquire new skills that can be shared with the wider community.</p> <p>Be supported and encouraged to participate in collaborative events in order to overcome the social isolation that comes with living in a small rural community.</p> <p>Relations between young and old will be strengthened as participants will be encouraged to share their strengths and their wisdom with tamariki and taitamariki.</p> <p>Participants will gain a greater understanding, awareness and sense of belonging to a community, which in turn creates a sense of worth and a greater self esteem.</p> <p>Be provided with a confidential, supportive community hub where people can access information, resources, advice, help and support not available elsewhere in the Akaroa-Wairewa area.</p>	<p>Staff Assessment</p> <p>This project is recommended as a Key Local Project due to its reach, depth and impact.</p> <p>The Akaroa Resource Collective Trust (ARCT) plays a key role in the delivery and coordination of community projects addressing the long term safety, health and quality of life for residents of Akaroa. ARCT provides a social and community service that identifies and recognises individual needs. In establishing strong and confidential relationships this project enables individuals to access support when needed, provides social outlets for those who are more isolated and connects people with common interests.</p> <p>ARCT has expanded its operation to include service provision in Little River. The Little River service is operational eight hours per week. The extension of ARCT services to Little River helps to meet the needs of a young, fast growing population by providing an outreach office in which community concerns and needs can be identified and addressed.</p> <p>Changes within both the Akaroa and Little River communities since the earthquakes has resulted in a greater need for whanau support. Research shows that community resilience starts to diminish two years after significant events and disasters. ARCT has seen an increase in clients accessing services with both social and welfare concerns following the 2011 earthquakes with stress levels more recently compounded by the current economic climate and recent drought conditions. Ministry of Social Development statistics recorded since 2009 show a steady increase in clients visiting the ARCT office.</p> <p>ARCT work with a broad spectrum of the community including children, youth, older adults and families. They also provide employment support services where needed.</p> <p>ARCT works collaboratively with a wide range of local and national organisations to support individuals. There is no similar service operating in the Akaroa/Wairewa area and no other community organisation with the experience, skills and networks required to coordinate such a broad range of activities, events and provide services to meet the changing needs of the community.</p>
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**APPLICATIONS RECEIVED FOR AKAROA / WAIREWA
STRENGTHENING COMMUNITIES FUND 2013/14**

Customer Name	Name/Subject	Project Total Cost	Amount Requested
Akaroa Resource Collective Trust	Akaroa Community Building Resilience Project	\$91,344	\$50,000
Akaroa/Wairewa Community Board	ANZAC Day “ citizens” Ceremonies in Akaroa and Little River	\$1,600	\$1,600
Akaroa/Wairewa Community Board	Neighbourhood Week	\$2,000	\$2,000
Akaroa/Wairewa Community Board	Christmas Lighting and decorations	\$1,000	\$1,000
Akaroa/Wairewa Community Board	Community Board Newsletter and Other Media	\$1,500	\$1,500
The Little River Wairewa Community Trust	Wairewa Little River Community Trust Operations and Projects	\$50,320	\$19,000
Little River Craft Station Incorporated	Little River Information Centre	\$15,000	\$12,000
Akaroa District Promotions Incorporated	ADP Events Programme	\$49,000	\$10,000
Little River Craft Station Incorporated	Winter Workshops	\$6,100	\$6,100
Grand Totals (9 records)		\$217,864	\$103,200

9. BRIEFINGS

10. COMMUNITY BOARD ADVISERS UPDATE

10.1 BOARD FUNDING BALANCES

A copy of the Board's 2012//2013 funding balances as at 15 May 2013 is **attached** for members' information.

10.2 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 19 FEBRUARY 2013

Minutes of the Banks Peninsula Water Management Zone Committee meeting held on 19 February 2013 are **attached** for members' information. The attachments to these minutes can be viewed at: *The Council – Meetings, agenda & minutes – schedule, agenda and minutes – February.*

10.3 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 19 MARCH 2013

Minutes of the Banks Peninsula Water Management Zone Committee meeting held on 19 March 2013 are **attached** for members' information. The attachments to these minutes can be viewed at: *The Council – Meetings, agenda & minutes – schedule, agenda and minutes – March.*

10.4 LOCAL EARTHQUAKE RECOVERY CO-ORDINATION (LERC)

The Community Board Adviser will update the Board.

10.5 APRIL UPDATE ON LOCAL CAPITAL PROJECTS AND STRONGER CHRISTCHURCH INFRASTRUCTURE REBUILD TEAM UPDATE

The Monthly update on Local Capital Projects has been circulated directly to Board members, along with an update from the Stronger Christchurch Infrastructure Rebuild Team (SCIRT).

10.6 SUBMISSION TO DRAFT THREE YEAR PLAN

Attached for information, is a copy of the Board's submission to the Draft Three Year Plan.

ATTACHMENT TO CLAUSE 10.1

Codes	Akaroa-Wairewa Discretionary Response Fund		Board Approval
	Discretionary Response Fund - 2012/2013 allocation	12,799.00	
	Carried Forward 2010/2011 projects that did not proceed (EQ related)	0.00	
	Additional Credit – Former Reserves Discretionary Fund	21,743.00	
	Total 2012/2013	34,542.00	
461/124/9/	Allocations made		
1	Okains Bay Maori and Colonial Museum - Maori costumes for Okains Bay School children	600.00	18/07/12
2	Holdyn Skinner – Jazz Bank Trip north of South Island	300.00	15/08/12
3	Matthew Dickie – Competing at the Beef and Lamb National Competition in Auckland	300.00	15/08/12
4	Akaroa Area School – Akaroa 2012 CASAfest	3,800.00	15/08/12
5	Akaroa and Bays Civil Defence – First Aid Training Course	1,700.00	19/09/12
6	Garden of Tane Reserve Management Committee - Initial Operating Costs	500.00	19/09/12
7	Lisa Pirika - Travel costs to Wellington pre World Art Games	300.00	17/10/12
8	Akaroa/Wairewa Community Board – Christmas packs for the Elderly	480.00	14/11/12
9	French Farm Aquatic Club – Christmas Event – declined	-	14/11/12
10	Akaroa District Promotions – Familiarisation Visit to Auckland and Kerikeri	500.00	12/12/12
11	Akaroa/Wairewa Community Bord – Conference Attendance	1,720.00	17/04/13
12	Okains Bay Maori and Colonial Museum – Insurance Costs	4,000.00	17/04/13
13	Moses Bygate-Smith – Hockey Tournament, Canada	400.00	17/04/13
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
	Discretionary Response Funds Allocated	14,600.00	
	TOTAL: Akaroa/Wairewa Discretionary Response Fund Unallocated	19,942.00	
	Youth Development Fund - Opening Balance allocation from SCF	0	
	Allocations made		
	Youth Development Fund Balance - Available for allocation	0	
	TOTAL: Akaroa/Wairewa Youth Development Fund Unallocated	0	

**BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE
19 FEBRUARY 2013**

A meeting of the Banks Peninsula Water Management Zone Committee was held in the Akaroa Sports Complex on 19 February 2013 at 4.08pm

PRESENT: Richard Simpson, Community Representative (Chairperson)
Donald Couch, Commissioner Environment Canterbury
Claudia Reid, Councillor Christchurch City Council
Steve Lowndes, Community Representative
Pam Richardson, Community Representative
Kevin Simcock, Community Representative
June Swindells, Te Hapu O Ngati Wheke
Wade Wereta-Osborn, Te Rūnanga o Koukourarata

APOLOGIES: Apologies for absence were received and accepted from Iaeen Cranwell, Pere Tainui and Yvette Couch-Lewis.

June Swindell arrived at 4.22pm and was absent for clauses 1-4.
Kevin Simcock arrived at 4.29pm and was absent for clauses 1-5.

June Swindell and Wade Wereta-Osborn left the meeting at 8.40pm and were absent for clause 14.

The meeting was opened with a karakia from Peter Ramsden.

1. CONFIRMATION OF MINUTES – 18 DECEMBER 2012

It was **decided** that the minutes of 18 December 2012 be approved as a true and accurate record.

2. DEPUTATIONS BY APPOINTMENT

Nil.

3. IDENTIFICATION OF URGENT ITEMS

Nil.

4. IDENTIFICATION OF ANY GENERAL PUBLIC CONTRIBUTIONS

Nil.

5. REGIONAL COMMITTEE UPDATE

Nil.

6. FINALISING ZONE IMPLEMENTATION PROGRAMME

The Committee **agreed** on the final draft of the Zone Implementation Programme (ZIP) with changes discussed at the meeting and any received via email by the zone facilitator before 5pm 20 February 2013. The ZIP will be received by both Environment Canterbury and Christchurch City Council.

7. NEW BIODIVERSITY PROJECTS

The Committee received a presentation from Robyn Russ, Environment Canterbury updating progress on the approved Immediate Steps projects in Banks Peninsula. Robyn also introduced two new biodiversity projects for the Committee's consideration and future project suggestions (refer **attachment**). The Committee **agreed** to proceed with the Owheoro Stream project in Port Levy/Koukourarata. Robyn will report back to the Committee with further information regarding Okana River Confluence project.

8. ADJOURNMENT

The Committee adjourned from 6.20pm to 7pm.

9. TERMS OF REFERENCE REVIEW

The Committee received a report and discussed the review undertaken on the zone committee terms of reference. The Committee suggested that a higher honorarium for the Deputy Chair of a Zone Committee would reflect the extra responsibility of this position.

10. PERMITTED ACTIVITY TAKES PROJECT SUMMARY

The Committee received a presentation from Tim Davie, Environment Canterbury, regarding the permitted activity takes project and an introduction on how minimum river flows are set.

11. CULTURAL PRACTICE

The Committee deferred the pronunciation practice to the next meeting.

12. WAIREWA SUB-REGIONAL CHAPTER TIMEFRAMES AND ELECTION OF A SUBCOMMITTEE

The Committee received a report and recommendation from Nick Regnault, Environment Canterbury, regarding the Wairewa Sub-Regional Chapter and timeframes related to the CWMS (refer **attachment**). The Committee was asked to consider the formation of a working party to liaise with Environment Canterbury on development of the Wairewa Sub-Regional Chapter. The Committee **agreed** that Steve Lowndes, Richard Simpson, Pam Richardson, Wade Wereta-Osborn and Kevin Simcock will form a working party. All Committee members are invited to attend meetings of the working party. Nick Regnault is to report back to the Committee on the progress of the working party every two months.

13. NATURAL ENVIRONMENT RECOVERY PROGRAMME AND BANKS PENINSULA INTERGRATION

The Committee received a presentation from Chrissie Williams, Environment Canterbury, on the Natural Environment Recovery Programme and how this relates to the Banks Peninsula Zone Implementation Programme (refer **attachment**). The Committee **agreed** that there is a general alignment between the Zone Implementation Programme and the Natural Environment Recovery Programme.

14. MEDIA/COMMS UPDATE

The Committee received a poster advertising two upcoming meetings (refer **attachment**).

The meeting concluded at 9pm.

CONFIRMED THIS 19TH DAY OF MARCH 2013

**RICHARD SIMPSON
CHAIRPERSON**

**BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE
19 MARCH 2013**

A meeting of the Banks Peninsula Water Management Zone Committee was held in Onuku Marae on Tuesday 19 March 2013 at 10.15am.

PRESENT: Richard Simpson, Community Representative (Chairperson)
Donald Couch, Commissioner Environment Canterbury
Yvette Couch-Lewis, Community Representative
Steve Lowndes, Community Representative
Pam Richardson, Community Representative
Pere Tainui, Te Rūnanga o Ōnuku
Kevin Simcock, Community Representative

APOLOGIES: Apologies for absence were received and accepted from Councillor Claudia Reid, Iaeen Cranwell, June Swindells and Wade Wereta-Osborn.

The Committee was welcomed onto the marae with a powhiri.

The meeting was opened with a karakia from Peter Ramsden. Richard Simpson took the opportunity to thank the Committee for their work on the Zone Implementation Programme.

1. CONFIRMATION OF MINUTES – 19 FEBRUARY 2013

It was **decided** that the minutes of 19 February 2013 be approved as a true and accurate record, subject to the following amendments:

2. DEPUTATIONS BY APPOINTMENT

Nil.

3. IDENTIFICATION OF URGENT ITEMS

The Committee discussed the lack of information on Banks Peninsula water takes in the Canterbury Region Water Use Report. Banks Peninsula water takes amount to approximately 0.01% of the Canterbury region total.

4. IDENTIFICATION OF ANY GENERAL PUBLIC CONTRIBUTIONS

The Committee welcomed the new Banks Peninsula Zone Committee facilitator, Lesley Woudberg. Lesley worked previously for the Ministry for the Environment.

The Committee discussed the part that local community groups have in taking the lead on zone implementation programme (ZIP) recommendations. The Committee agreed there is a need to keep track of the progress on ZIP recommendations.

5. IMMEDIATE STEPS UPDATE

The Committee received an update from Robyn Russ, Environment Canterbury, on biodiversity projects in Banks Peninsula (refer tabled **attachment**). The Committee requested Robyn report back on landowner interest in the Whakaraupo/Lyttelton area.

6. WETLANDS PRESENTATION

The Committee received a presentation from Tamsin Page, Environment Canterbury, on the background of regional wetlands and specific sites in Banks Peninsula (refer tabled **attachment**). The Committee agreed to wait on selecting two wetlands until more information is presented. The Committee requested Tamsin to provide a list of significant wetlands in Banks Peninsula and any data available, including covenant arrangements, and a list of the top 50 wetlands in Canterbury.

7. WAIWERA SUB REGIONAL CHAPTER UPDATE

The Committee received an update from Nick Regnault, Environment Canterbury, on the Waiwera Sub-Regional Chapter 6 of the ZIP which included a project timeline (refer tabled **attachment**).

8. MEASURING SUCCESS – TRACKING IMPLEMENTATION OF RECOMMENDATIONS

This item was not addressed.

9. ELECTION OF CHAIRPERSON

The Committee **decided** to elect Richard Simpson to continue as Banks Peninsula Water Management Zone Committee chairperson for 2013/14.

10. OTHER BUSINESS

The Committee requested confirmation from Environment Canterbury and Christchurch City Council staff on whether a submission could be made on the Christchurch City Council's Three Year Plan. Committee members can submit as individuals on the Three Year Plan. The submissions close on 19 April 2013.

The meeting concluded at 12.26pm.

CONFIRMED THIS 23RD DAY OF APRIL 2012

**RICHARD SIMPSON
CHAIRPERSON**

SUBMISSION TO: Christchurch City Council

ON: Three Year Plan 2013-16

FROM: Akaroa/Wairewa Community Board

CONTACT: Pam Richardson
Chairman
Akaroa/Wairewa Community Board
Phone: (03) 3046825

INTRODUCTION

The Akaroa/Wairewa Community Board (the Board) appreciates being able to make this submission on the Council's Draft Three Year Plan (TYP) 2013-16.

The Board wishes to make comment and/or suggestions on the following specific issues:

Banks Peninsula Road Network

The Board has a continuing concern that not enough funding is being budgeted to maintain the standard of the roads on Banks Peninsula. Keeping the same dollar amount in the budget results in less cubic metres of road metal being applied to the roads. The Board believes that the continuing under investment in gravel roads will lead to a further downgrading of the base of the roads, which will cost more in the long term to reinstate. Work is urgently needed on gravel roads to protect the Council's investment, especially as staff have reported that tests reveal the roads are deteriorating.

The Board is not requesting capital expenditure for the roading network but submits that maintenance must be kept up to retain a minimum standard for the roads.

Walking Tracks

The Board submits that the maintenance for walking tracks in and around Akaroa should be increased to maintain the tracks at a safe level, particularly as the use of those tracks has increased because of use by many cruise ship passengers.

Community members have made deputations to the Board to report their concerns about the hazards present on some of the tracks. The Board requests that the maintenance level for walking tracks be investigated and an increased level of service introduced where appropriate.

The Board also supports the submission to the Three Year Plan from the Garden of Tane Reserve Management Committee, which is working hard, with strong community support, to improve the walking tracks in that reserve.

Cruise Ship Visits

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The Board appreciates the efforts that Council has made to help accommodate the additional cruise ship visitors coming to Akaroa but notes that there is some dissension in the town about the longer term viability of the cruise ships visiting the area.

The Board suggests that some of the surplus income from the cruise ship visits could be assigned to public-good projects in the community.

The Board believes that further planning needs to be carried out for what is envisaged as a long term increase in cruise ship visits to Akaroa.

Banks Peninsula Ecological Survey

The Board requests that funding be provided to continue the ecological/biodiversity identification and protection on Banks Peninsula following the Environment Court consent order.

Akaroa Slipway

Problems with all-tide access to the Akaroa Slipway have highlighted the need for a long term solution to allow full use of this facility. Slipway users have brought to the attention of the Board the problems with the present channel approach to the slipway, and staff have reported the difficulties and expense in keeping the channel dredged to facilitate access.

The Board requests that a small amount be allocated in the Three Year Plan to investigate solutions to providing all-tide access at the Akaroa Slipway, so that capital funding can be considered in the next Long Term Plan.

Local Water Supplies

The Board is concerned about the health issues associated with many of the water supplies in communities where there is not a reticulated Council system.

The Board requests that a sum of money be included in the Three Year Plan for pre-planning to provide upgraded water supplies to these communities, particularly those where there are public/Council facilities using untreated water supplies. None of these supplies would meet the new Community Drinking Water Standards

Development Contributions Policy

The Board questions whether the Council should be including a levy under the Development Contributions Policy on rural subdivisions in the Lake Ellesmere/Waihora area, as Environment Canterbury is responsible for stormwater and flood control in that area.

The Board would appreciate the opportunity to speak in support of its submission.

Pam Richardson
Chairman
Akaroa-Wairewa Community Board
19 April 2013

Community Board contact:

Liz Carter
Community Board Adviser
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Akaroa
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Email: liz.carter@ccc.govt.nz

11. ELECTED MEMBERS INFORMATION EXCHANGE

12. QUESTIONS UNDER STANDING ORDERS