

**CEMETERIES MASTER PLAN, BYLAW AND
HANDBOOK
HEARINGS PANEL AGENDA**

WEDNESDAY 27 MARCH 2013

AT 9AM

IN COMMITTEE ROOM 1, CIVIC OFFICES

Panel: Councillor Aaron Keown (Chairperson),
Councillors Peter Beck, Sally Buck, Barry Corbett and Yani Johanson

Principal Adviser
Terry Howes
Tel: 941 5009

Committee Adviser
Rachael Brown
Tel: 941 5249

1. APOLOGIES

2. STAFF REPORT ON SUBMISSIONS RECEIVED

3. HEARING OF SUBMISSIONS

The volume of heard submissions, including the timetable for hearings, is attached.

4. CONSIDERATION OF SUBMISSIONS

It is recommended that the Hearings Panel receive all written submissions.

5. HEARINGS PANEL CONSIDERATION

CEMETERIES BYLAW AND MASTER PLAN HEARING 27. 3. 2013

2. CEMETERIES MASTER PLAN AND BYLAW

General Manager responsible:	General Manager City Environment Group, DDI 941-8608
Officer responsible:	Asset and Network Planning Unit Manager, DDI 941-5009
Author:	Eric Banks, Parks and Waterways Planner, DDI 941-8285

PURPOSE OF REPORT

1. The purpose of this report is to seek decisions from the panel on the extent to which submitters' objections and comments will be accepted or declined and to seek a recommendation to the Council that following the panels deliberations the revised Cemeteries Master Plan, Bylaw and Handbook be approved as the operative plan and bylaw.

EXECUTIVE SUMMARY

2. The draft Cemeteries Master Plan and Bylaw / Handbook were approved by the Environment and Infrastructure Committee at their meeting on 28 November 2012 and were available for public consultation 14 December 2012 to 19 February 2013. A total of 100 submissions were received.
3. Points raised in the submissions are included in the attached spreadsheet, **Attachment 1**, together with staff comments and recommendations on changes to be made to the draft master plan, bylaw and handbook.
4. Submissions were received on a variety of topics. In terms of a single topic, Natural / eco / green burials were by far the most commented on (43), mostly by Diamond Harbour residents who would prefer the provision for an eco or green burial at the Diamond Harbour Cemetery. A petition with seven signatures was received requesting provision for green burials in the Canterbury and Selwyn regions. Many of these submitters believed there was a lack of consultation prior to the draft plan being produced and several expressed a desire for ongoing consultation for detailed design and implementation.
5. Notably absent from submissions compared with pre-consultation issues identified was the lack of requests for the provision of cultural burial requirements and separate areas to be set aside for specific cultural groups. There was only one request from a specific cultural group (the Bhutanese) and one general submission (the Christchurch Interfaith Council).
6. Seven submissions were received from historical society groups, churches and Friends of cemeteries who had recommendations for restoration, sharing of and improvements to record information.
7. Ngai Tahu had involvement at the pre-draft plan stage via MKT Ltd and expressed a need for ongoing consultation with them especially with regard to the selection of new cemetery sites.
8. Notably Okains Bay residents very strongly indicated a preference for self management of the cemetery, which is crown owned and administered by the council.
9. Six Industry submitters, for example Monumental Masons, requested detailed specification changes to the Handbook, relating to headstone size, structural materials, and working in Council cemeteries.
10. There were five requests for restoration of damaged headstones, five querying the restriction on materials that can be used for headstones and three or four general maintenance comments. Three submitters were concerned that cemeteries should remain peaceful, sacred, passive use areas only.

FINANCIAL IMPLICATIONS

11. There is no direct impact on rates and charges through the review and revocation of the existing bylaws, the introduction of the new bylaw, or the introduction of the Cemeteries Master Plan. Any changes to the current cemeteries fees will be addressed, if required, through the annual fees and charges process.

CEMETERIES BYLAW AND MASTER PLAN HEARING 27. 3. 2013

2 Cont'd

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

12. Long Term Plan budgets are not affected by the proposed new bylaw. The SCP costs have been funded through the Cemeteries Master Plan budget which is identified in the 2012/13 Annual Plan as part of the Cemeteries Activity Management Plan. Any expenditure highlighted as part of the Cemeteries Master Plan will be considered at future Long Term Plan reviews.

LEGAL CONSIDERATIONS

13. Legal issues pertaining to the proposed Cemeteries Bylaw review, Master plan and Special Consultative procedure are outlined in detail in the report to the Environment and Infrastructure Committee of 28 November 2012. The hearing to which this report pertains is part of that process.

Have you considered the legal implications of the issue under consideration?

14. Yes, as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. Alignment with LTP Community Outcomes through:
- (a) a Safe City - by ensuring that our parks, open spaces and waterways are healthy and safe places, and by controlling and minimising flood and fire hazards;
 - (b) a City of Inclusive and Diverse Communities – by providing spaces for communities to gather and interact, and by providing community burial grounds;
 - (c) a City of People who Value and Protect the Environment - by enabling people to contribute to projects that improve our environment;
 - (d) a Well Governed City - by involving people in decision-making about parks, open spaces and waterways;
 - (e) a Healthy City - by providing areas for people to engage in healthy activities. By managing surface water.
16. Alignment with Activity Management Plans:
- (a) activity 6.4 Cemeteries: maintain cemetery grounds; provide burial administration for cemeteries;
 - (b) activity 2.2 Build Stronger Communities: operate cemeteries in a safe manner to support Safe City Accreditation;
 - (c) activity 4.1 Public Participation in Democratic Processes: provide opportunities for public participation in decision-making processes; manage consultation processes.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

17. Yes, the provision, operation and management of the cemeteries align with agreed Levels of Service in the Parks, Open Spaces and Waterways Activity Management Plans 2009-19: 6.4 Cemeteries.

ALIGNMENT WITH STRATEGIES

18. Council strategies relevant to the master plan include Biodiversity Strategy 2008, Parks and Waterways Access Policy 2002, Safer Christchurch Strategy 2005, Safer Canterbury Creating Safer Communities Design Guide 2005, Christchurch City Council Dog Control Bylaw 2008, Parks and Reserves Bylaw, Draft Public Open Space Strategy 2010-2040.

CEMETERIES BYLAW AND MASTER PLAN HEARING 27. 3. 2013**2 Cont'd****Do the recommendations align with the Council's strategies?**

19. Yes.

CONSULTATION FULFILMENT

20. The Cemeteries Bylaw review and the Cemeteries Master Plan are being undertaken as a Special Consultative Process as outlined in detail in the report to the Environment and Infrastructure Committee of 28 November 2012. The hearing to which this report pertains is part of that process.

STAFF RECOMMENDATION

It is recommended that the Hearings Panel:

- (a) Consider the staff comments and recommendations on the attached spreadsheet, which summarise and respond to the submitters' objections and comments
- (b) Approve or amend the staff recommendations for subsequent Council consideration.

ATTACHMENT 1 TO CLAUSE 2 CEMETERIES BYLAW AND MASTER PLAN 2012 27. 3. 2013

ID Ref	Submission Received from	Organisation Name	Submission	Staff Response
CMT001	Mrs M Rule	Sumner Redcliffs Historical Society Inc	Do you agree with the Cemeteries Bylaw: Yes. Do you agree with the Cemeteries Handbook: Yes. Do you agree with the Cemeteries Master Plan: Yes. Comments: I think a lot of work has been put into these documents. Congratulations. Any other comments? I do not agree with any food in any cemetery at all + bottled water at the gate would be helpful to say Maori people.	Food can be left for a maximum period of 10 days as per Handbook. All cemeteries have a water supply. Taps will be made available where not already in existence.
CMT002	Mr Peter Yearbury	Heritage Funeral Services Limited	Submission: Dear Sirs We are situated and operate from our funeral home in Halswell. In the course of our work we have many requests for a burial site in Halswell. Halswell does have a cemetery but it is privately owned by the Anglican Church, can only be used by Church members, and has very limited burial sites left as is very old. As you will be aware the growth in the Halswell area is substantial and is predicted to become the size of the city of Gisborne.	Yes will be looking for suitable land in the western area of city. Vaults and mausoleums to be added - CCC don't permit. EQ issues, less space efficient, affect neighbouring graves, on-going maintenance costs and responsibility. Add note on p22 Hbook differentiating mausoleums from vaults.
CMT003	Mr Stewart Harvey	Historic Cemeteries Conservation Trust of New Zealand	Submission on Christchurch City Council Proposed Cemeteries Bylaw Handbook The Burial and Cremation Act 1964 is under review at the moment by government and the following excerpts are taken from our submission on that process. 1. By-Laws Local Authorities make by-laws, e.g prescribing height of headstone, size of standard lawn plot, dimensions and location of any plaques placed by families, etc, all to suit their own purposes –i.e. designed to minimise their maintenance costs. Choice for the relatives of the bereaved person and individual taste are not a consideration of Local Authorities. If someone wanted a large memorial or an obelisk for example, the LA would not allow it, whereas a private burial ground e.g. Purewa Anglican Cemetery in Auckland, would accommodate people's wishes. Local Authorities are very variable in the way they manage historic cemeteries, most just doing the bare essentials, and no conservation work at all. This has seen the rise of Friends Groups to fill the void attached to specific cemeteries, a move which we encourage and support as best we can. We strongly urge that Local Authorities be required to work with, and co-operate with, properly constituted Friends	1. Work with friends of cemeteries groups -Yes, formalise thru agreement to cover H&S etc....? 2. Owner of the right of burial or their representative are responsible for maintaining grave site. The CCC will ensure the site is safe and mow, spray for weeds as required. 3. Not done by CCC any more. Master Plan recommends removal where possible. 4. Individual cemeteries note conservation work proposed in Master Plan. Refer to p26 Handbook. iii. What control over vegetation damaging grave plots? - Handbook p24 unmaintained or dead plants removed by CCC. Master plan = remove p24 4. Not the case. Different cemeteries offer different types of memorialisation, Options in some older cems. 5. As above and more land would be required, maintenance issues.
CMT004	Mr William H Menzel		Do you agree with the Cemeteries Bylaw: Yes. Do you agree with the Cemeteries Handbook: Yes. Do you agree with the Cemeteries Master Plan: Yes. Do you have any comments on the Policies and Actions for the cemeteries as mentioned in the Cemeteries Master Plan? Barbadoes Cemetery: see	- Barbadoes St Cemetery restoration and additional features such as seats will be done as per the Conservation Plan, p54 Master Plan.
CMT005	Rene Macpherson		**Please note I previously submitted on 20th January. I am resubmitting a corrected version as follows. I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)]. In relation to this I would also like to commend the Council for its commitment to investigate the ground conditions of the Diamond Harbour Memorial Garden Cemetery to determine whether eco-burials could potentially be accommodated anywhere within the cemetery (Draft Cemeteries Master Plan p 66.) In view of the substantial local support in the form of the signatures to a local petition I request that this be proceeded with as soon as possible. The suggestion in our current petition is that the form of eco-burial implemented result in the overplanting being in a garden like format rather than a regenerating forest for which there is not adequate space. I strongly recommend local involvement in the planning for such an eco-burial site. In support of this I draw attention to the fact that I recommend that no action is taken in regard to the planning for and development of the Diamond Harbour Memorial Garden Cemetery until such time as a local cemetery is important. This is relevant to the situation at Diamond Harbour which is a local cemetery. In general I am very supportive of the proposal to embrace eco-burials (Masterplan p25). However I see the importance of local interest requests it, and ground conditions. I see no reason why eco-burials cannot be included in all cemeteries where local interest requests it, and ground conditions are suitable. Thank you for the opportunity to comment on these proposals.	- Eco-burials site dependant on suitable ground conditions. Investigation underway. '- Local consultation has already taken place by Council and by residents. Recommend working with a local cemetery group for implementation details if such a group is formalised in the future. '- Eco burials are not located adjacent to traditional burials because of the possibility of contamination by chemicals from the traditional burials. '- If the cemetery were deemed to be suitable for eco burials design of the site and plant choice need to be worked through with the community of interest. as Council is intending investigating the possibility of more than one Eco-burial site. '- Green burials are possible at any cemetery where suitable conditions exist. Draft handbook proposes minimum depth change from 1.4 to 1.0 metres which will render a greater number of cemeteries suitable for Green burials. Recommend distinguishing Green burials from Eco-burials in Handbook, p15 and p25 of Master Plan and note a Green burial option is potentially possible at any cemetery. Green burial no chemicals or toxic substances used to preserve or embalm the body in the burial process - same as Eco-burial.
CMT006	Mr David Baxendell		Submission regarding the proposed Cemetery Bylaw, Master Plan, and Handbook I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].	- as above
CMT007	Ms Annette Baxendell		Submission regarding the proposed Cemetery Bylaw, Master Plan, and Handbook I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].	- as for CMT006

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CMT008	M G Von Bratt		<p>255 Rous Road, Goonellabah, N.S.W. 2480, 18th Jan. 2013.</p> <p>To whom it may concern, Proposed Cemetery Bylaw, Handbook and Master Plan, Christchurch City Council Democracy Services, P.O Box 73013, Christchurch 8154.</p> <p>Dear Sir/Madam, I was in Christchurch during the weekend of the publication of your Cemeteries Master Plan for public consultation in the Weekend Press, at the end of Dec. 2012.</p> <p>This has become a worldwide problem. Formaldehyde used in embalming is a poison, not only to insects, animals and humans but to the soil and the environment. (Read "North and South" (Aug. 2003) page 53 Y to end of page 55.) ECO-Burials are the answer</p>	<p>- Support for eco-burials</p> <p>- Vertical burials for pandemic and ecoburials. Would require further investigation but likely issues of water table, caving in problems, difficulty with digging.</p>
CMT009	Mrs Therese M Miller-Beudaert		<p>DRAFT SUBMISSION FORMAT IN SUPPORT OF GREEN BURIAL OPTION FOR DIAMOND HARBOUR MEMORIAL GARDEN CEMETERY</p> <p>Freepost 178</p> <p>Cemetery Bylaw and Master Plan 2012 Christchurch City Council Democracy Services PO Box 73013 Christchurch 8154</p> <p>Submission regarding the proposed Cemetery Bylaw, Master Plan, and Handbook</p> <p>I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].</p> <p>In relation to this I would also like to commend the Council for its commitment to investigate the ground</p>	- as for CMT006
CMT010	Ms Helen Rowena MacGill		<p>Submission regarding the proposed Cemetery Bylaw, Master Plan and Handbook</p> <p>I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)]</p>	- as for CMT006
CMT011	D O and B J P Ryde		<p>Submission regarding the proposed Cemetery Bylaw, Master Plan and Handbook</p> <p>I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p15-16) and Draft Cemeteries Master Plan (p25)].</p>	- as for CMT006
CMT012	Mr Warren Haynes		<p>Do you agree with the Cemeteries Bylaw: Yes Do you agree with the Cemeteries Handbook: Yes Do you agree with the Cemeteries Master Plan Yes. The emphasis of my submission is on the importance of maintaining a full comprehensive database of cemetery records within the Christchurch City Council jurisdiction. Currently the cemetery database on the Council website is significantly out of date, poorly formatted and incomplete with some cemeteries not recorded. Significant work and an appropriate budget needs to be set aside to ensure the cemetery database is of a reputable, comparable standard to other local authorities which I would encourage Council to review, extract the best features and upgrade its current database with. Can I ask that consideration be given to counting and interrogating the number of enquiries (hits) your Council cemetery database on its website has at present to realise that a great many people interface with your cemeteries through this databse. For those wanting more information about a headstone the cemetery, there will of course be visitors to the cemetery and part of your website could consider having feedback forms to enable those who</p>	Cemeteries database and website improvements. Operational staff planning to look at improvements.
CMT013	Magenta Wilde		<p>Submission regarding the proposed Cemetery Bylaw, Master Plan, and Handbook</p> <p>I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].</p> <p>In relation to this I would also like to commend the Council for its commitment to investigate the ground</p>	- as for CMT006
CMT014	Veronika Gabel		<p>Submission regarding the proposed Cemetery Bylaw, Master Plan, and Handbook</p> <p>I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].</p> <p>In relation to this I would also like to commend the Council for its commitment to investigate the ground</p>	- as for CMT006
CMT015	Shirley Croll		<p>Submission regarding the Proposed Cemetery Bylaw, Master Plan, and Handbook</p> <p>I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].</p>	- as for CMT006

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CMT016	Joy McLeod		<p>I do NOT wish to present my submission at the hearing, and ask that this submission be considered. I am completing this submission: For yourself. Do you agree with the Cemeteries Bylaw: No Do you agree with the Cemeteries Handbook: No Do you agree with the Cemeteries Master Plan: No Comments: Times have changed substantially and sustainability should be the guiding focus along with providing for the diverse wishes of groups and individuals. I understand that new facilities are needed. This is an opportunity to ensure that it is easy for people to 1. Have clean air and healthy soil. This is not promoted by embalming and cremation. 2. Cemeteries should be easily accessible by family for burials and for visiting the place where family are buried in a natural setting not just grass and concrete. 3. There should be more small burial places w</p>	Support Eco-burials. Many local cemeteries not necessarily more sustainable as people often like a cemetery away from where they live. See also CMT 005. Support setting up regular liaison with formalised 'Friends of groups.
CMT017	Carolyn Nicol		<p>I do NOT wish to present my submission at the hearing, and ask that this submission be considered. I am completing this submission: For yourself</p> <p align="center">Do you agree with the Cemeteries BylawNo</p> <p>Do you agree with the Cemeteries Handbook:No</p> <p align="center">Do you agree with the Cemeteries Master Plan: No</p> <p align="center">Comments: I understand the handbook & master plan mention a preference for just on</p>	As for CMT006 and CMT016.
CMT018	Lois Tonkin		<p>Your submission: Thank you to the Christchurch City Council for recognising the increasing requests for natural burials. I am happy that the Council committed to investigating the ground conditions of the Diamond Harbour Memorial Garden Cemetery to determine whether eco-burials could potentially be accommodated anywhere within the cemetery (Draft Cemeteries Master Plan p. 66)</p> <p>I have been interested in the idea of eco burials for years; both personally and because I have been involved with the funeral and grief area for 30 years in NZ as a grief counsellor, lecturer, writer and researcher, and I know how important such a place can be for grieving people as a place to come to remember, and as a place where people can be buried in a way that acknowledges the natural cycle of life/death/decay/growth. Being able to do that transforms the painful experience of loss for so many people an</p>	'Non-natives as eco-burials. Yes is a possibility. Site dependant. Other sites eg Diamond Hbr could potentially have exotics planted pending further investigations for the site as suitable for eco-burials. If an eco-burials site was set up on the west side of the city an area could be set aside for planting with non natives or a mixture in addition to a native section. Existing cemeteries can potentially take green burials. Planting only possible where a separate area set aside as can damage existing graves. See also CMT006.
CMT019	Maika Fichtner		<p>Submission regarding the proposed Cemetery Bylaw, Master Plan and Handbook</p> <p>I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25]</p>	- as for CMT006 and CMT016.
CMT020	Max Dorfliker		<p>Submission regarding the proposed Cemetery Bylaw, Master Plan and Handbook would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].</p>	- as for CMT006 and CMT016.
CMT021	Sister Marie Fennell	Sisters of Mercy New Zealand	<p>I do NOT wish to present my submission at the hearing, and ask that this submission be considered. I am completing this submission: On behalf of a group or organisation If you are representing a group or organisation: 1. How many people do you represent? Approx 70 2. Organisation name Sisters of Mercy NZ 3. Organisation Role Administration ChCh You agree with the Cemeteries Bylaw: Yes You agree with the Cemeteries Handbook: Yes You agree with the Cemeteries Master Plan: Yes Comments: I would be interested in knowing how the general public is informed of the policies and requirements of the various cemeteries. Comments on the Issues and Opportunities section of the Master Plan: Information in the booklet is clear Comments on the sections of the Cemeteries Handbook: The information was new to me</p>	The Handbook is used mainly by funeral directors to inform people of their options. A booklet will be produced promoting the various cemeteries facilities as per draft Master Plan.
CMT022	John Riminton		<p>Submission regarding the proposed Cemetery Bylaw, Master Plan and Handbook</p> <p>I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].</p>	- as for CMT006 and CMT016.
CMT023	Graeme Matheson		<p>Do you agree with the Cemeteries Bylaw: Yes Do you agree with the Cemeteries Handbook: Yes Do you agree with the Cemeteries Master Plan: Yes Do you have any comment on the Policies and Actions for the cemeteries as mentioned in the Cemeteries Master Plan? Cemetery name: Bromley Any other comments: When I came back to Chch my grandparents grave was covered by weeds. My wife and I cleaned it up and planted prostrate rosemary. This does need trimming regularly which we do. My concern is that with the removal of this area will allow weeds to grow seed and once again look dreadful. We trust you will be considering the growth of weeds</p>	Maintenance of graves is not the CCC responsibility. Replace plants removed with stone chip to keep tidy. Add to p24 Master plan, p24 Handbook.

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CMT024	Arnaud McKellar	Knockindale Estate Ltd	<p>Do you agree with the Cemeteries Bylaw: Yes Do you agree with the Cemeteries Handbook: Yes Do you agree with the Cemeteries Master Plan: No Comments: As the only persons to be materially affected by the proposal we require a site meeting. This is mandatory Do you have any comments on the Policies and Actions for the cemeteries as mentioned in the Cemeteries Master Plan? Cemetery name: Pigeon Bay Cemetery Comments: 1) Remove Macrocarpas at gate, and pine trees along the East Boundary OSH 2) Fence to be reinstated on agreed line after consultation to allow operation of the farm 3) No water will be</p>	<ul style="list-style-type: none"> - CCC staff to meet with Pigeon Bay submitter to discuss / negotiate. - Can't restrict CCC cemetery to locals only. Need to fence legal boundary. - Any grazing would need a formal lease.
CMT025	Philip Thomas Creed	Family History Society of New Zealand Inc	<p>Do you agree with the Cemeteries Bylaw: No Do you agree with the Cemeteries Handbook: Yes Do you agree with the Cemeteries Master Plan: Yes Comments: I suggest amendments to sections 4.2 and 4.3 of the Draft Christchurch City Council Cemeteries Bylaw 2013 Do you have any comments on the Policies and Actions for the cemeteries as mentioned in the Cemeteries Master Plan? Cemetery name: Bromley Cemetery, Linwood Cemetery, Memorial Park Cemetery, Ruru Lawn Cemetery, Waimairi Cemetery Comments: These cemeteries need some more community support groups to assist in combatting vandalism graffiti and to maintain headstones, memorials and landscape features. Cemetery name: Addington Cemetery, Barbadoes Street Cemetery, Sydenham Cemetery Comments: These "heritage value" cemeteries require interpretive panels for guided walks and more head stone conservation and management as has been done at Rutherford Street already. Do you have any comments on the sections of the Cemeteries Handbook for example; eco-burials, trees and shrubs and other tributes, wreaths and other tributes? (Please explain) Monuments = The handbook states only 1 monument per plot. This should be changed to allow at least</p>	<p>Council proposes closer liaison with 'Friends of' groups to formalise agreements. Interpretive panels proposed. Headstone conservation dependant on applicable Conservation plans. Hours of interment will not be extended, due to visitor requirements and staff contractual conditions. Mausoleums and vaults? Not enough room for mausoleums, no vaults permitted. See CMT002. Suggest private use OK, filming for commercial use by application. Add to Handbook p25.</p>
CMT026	Nicole Randall		<p>DRAFT SUBMISSION FORMAT IN SUPPORT OF GREEN BURIAL OPTION FOR DIAMOND HARBOUR MEMORIAL GARDEN CEMETERY Submission regarding the proposed Cemetery Bylaw, Master Plan, and Handbook I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].</p>	<ul style="list-style-type: none"> - as for CMT006 and CMT016.
CMT027	Polly Hart		<p>Submission regarding the proposed Cemetery Bylaw, Master Plan, and Handbook I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].</p>	<ul style="list-style-type: none"> - as for CMT006 and CMT016.
CMT028	Alan Tunnicliffe		<p>Do you agree with the Cemeteries Bylaw: Yes Do you agree with the Cemeteries Handbook: Yes Do you agree with the Cemeteries Master Plan: Yes Do you have any comment on the Policies and Actions for the cemeteries as mentioned in the Cemeteries Master Plan? Cemetery name: Avonhead Comments: A new plan of plots in the original lawn area is needed. Cemetery name: Yaldhurst and Diamond Harbour Comments: Promote these for use by city residents Do you have any comments on the Issues and Opportunities section of the Master Plan for example; culturally specific areas within cemeteries, grave/plot decorations, eco-burials (natural burials)? (Please explain) Prohibit lighting of ceremonial fires (other than at funeral services). Provide an area in a (new) cemetery where plots may have decorations on concrete beam adjacent to gravestone (which do not interfere with lawn mowed) Do you have any other comments on the sections of the Cemeteries Handbook for example; eco-burials, trees and shrubs and other tributes, wreaths and other tributes? (Please explain) I do not see why monuments should not</p>	<ul style="list-style-type: none"> - Avonhead - new plot plan to be installed onsite. - Yaldhurst + D Hbr promote as for use by city residents. Yes, esp Yaldhurst. Diamond Hbr for Lyttelton residents, (pamphlet). - Add to Handbook - Ceremonial fires permitted in a controlled setting, p25 Handbook. - Decorations on grave to be as per p24 Handbook. - Materials - wood, marble not long term. Not permitted to have inscription on back of monument for potentially offensive reasons eg monkey picture, p20 Handbook. - Rutherford is the correct name. Change Handbook p17, Master Plan p26, 32, 52, 62. - BP data integrate with city data - Database to be integrated where possible. - GPS - staff will update records where possible as knowledge improves.
CMT029	Doug Milne		<p>Any other comments? I would like to support eco-burials, it gives people choice, full decomposition gives something back along with natural planting it does not contribute to depletion of resources.</p>	<p>In favour of Eco-burials</p>
CMT030	Marcia Bryant		<p>I do NOT wish to present my submission at the hearing, and ask that this submission be considered. Do you agree with the Cemeteries Bylaw: No Do you agree with the Cemeteries Handbook: No Do you agree with the Cemeteries Master Plan: No Comments: My main concerns are: 1. Once the Bylaw is passed there is no further requirement for consultation with affected communities: changes can be made by council resolution which is focused on citywide objectives and can easily overlook local issues. I strongly believe that local communities (consisting of both Maori and Pakeha people) that have a sense of kaitiakitanga with their cemeteries should be part of the planning and implementation processes affecting their local cemeteries. 2. I strongly support the proposal to allow eco-burials, but I disagree with the proposal to have one main eco-</p>	<ul style="list-style-type: none"> - Support ongoing liaison with Friends of groups and reserves mgmt committees - Not necessarily more sustainable to have many eco-burial sites as people may not live locally to ones they prefer or have family in, etc. Can have green burials potentially. See also CMT006, CMT016. - Whakaraupo? - this is the consultation. See also CMT045. - Tree removal would be based on arborist report (H&S). - Ongoing consultation other than with Friends of groups not practical unless a major change to the documents. This is the point of consulting now. - GPS marker for locating eco-burials sites- make not obligatory Agree. Change Handbook p16 ('will' to 'can').
CMT031	Nigel Hughes		<p>Re. Christchurch City Council Proposed Cemeteries Bylaw and Handbook Your Submission To Whom it May Concern Re. Christchurch City Council Proposed Cemeteries Bylaw and Handbook To briefly introduce myself, I am Nigel Hughes a 25 year old Masters of Architecture Graduate (from VUW) with a particular interest in cemeteries and their social importance. This is the first time I have submitted to a proposal document. I am doing so on account of my passionate and well-informed belief that cemeteries have not received the due consideration, both in design and future planning, that they deserve. In fact, this was the subject of my Masters thesis, exploring the re-urbanisation and re-architecturalisation of the cemetery in post-earthquake Christchurch</p>	<ul style="list-style-type: none"> - Central city cemetery Not cost effective (land cost, water table issue). Ask for copy of his thesis. - Cems need to be designed not just filled up as go - this is the intention of the Master Plan, although a lot of this matter has already been investigated and is list in the Bibliography / further reading list of the Master Plan.

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CMT032	Zed Potgieter		<p>Submission to the Hearings Panel on the Draft Cemeteries Master Plan 2013 for Avonhead Cemetery</p> <p>Your Submission: The Earthquake Interment Site is singular in the city, and is a dignified place for remembering and contemplation. The development of the site has resulted in a central circular area with the memorial (the main focus) approached by a sealed surface 'road' that leads of the main access road around the circular lawn of the main cemetery. This 66m long access road is currently open to vehicular traffic, and so is the portion around the memorial. Members of the Hearings Panel are urged to personally acquaint themselves of this particular place in order to understand the purpose of my submission: To request that the Council as soon as possible place a few steel bollards at the start of the 66m long the access road to prevent any casual vehicular access except for maintenance etc. Casual vehicular access to this small part of the cemetery is altogether inappropriate for such a significant memorial, and to experience (as we did) cars zooming up the access road, around the memorial and out again in 20 seconds, is unacceptable and utterly degrades the experience.</p>	<p>- bollards wanted at Avonhead. N.B. This is an interment not a memorial. If bollards put in, people likely to drive on grass. No other such reports received from others or sextons. Elderly or disabled would have to walk from further back. Would want to see more evidence of an issue before considering changes. Road was the existence prior to Interment site being developed.</p>
CMT033	Ann Jolliffe	Lyttelton/Mt Herbert Community Board	<p>CEMETERIES: Lyttelton Canterbury St p. 92-94 Just to east (2)(5) & (F)(E) - "old" ASHES AREA - [hidden] When (8) on p. 92 seating put in, area surveyed by Canterbury Uni - showed no "immediate interments" - so proposal was to use this area as "Ashes Area". The seating etc., was considered at the time to be an appropriate contemplation & viewing area. D. H Memorial Gardens. p. 69. Actions: Sunken area - was intended as memorial, contemplation area (2002) under Peter Rough's plan, was to be landscaped native plantings. p. 69. D. Removal pine-macro At the Resource Consent Hearing for this memorial garden - 2001? 2002? See</p>	<p>- Lyttelton Anglican. Investigate possibility of ashes wall. Current records indicate Cemetery is full . '- Diamond Hbr - sunken area is to be modified to allow for a memorial wall for ashes an plaques as per m/plan p69. Remove pines - wants to retain. Tree removal would be based on arborist report (H&S).</p>
CMT034	Alan and Jo Mason		<p>Submission regarding the proposed Cemetery Bylaw, Master Plan and Handbook</p> <p>Your Submission: It is pleasing that the Christchurch City Council has recognized the increasing requests for, and proposal to legislate for, natural burials together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].</p>	<p>- as for CMT006 and CMT016.</p>
CMT035	A R Creed		<p>Do you agree with the Cemeteries Bylaw:No Do you agree with the Cemeteries Handbook:No Do you agree with the Cemeteries Master Plan:No (This is poorly phrased. I disagree with parts of the 3). Comments: Your ban on photography in cemeteries is absurd. When my wife was interred, I photographed parts of the ceremony and the mourners Do you have any comments on the Policies and Actions for the cemeteries as mentioned in the Cemeteries Master Plan? Cemetery name: All Christchurch/Banks Pen. cemeteries Comments: see above - which continues When the head stone was installed I photographed it and the setting of the cemetery not merely for myself, but at the request of distant relatives! I regard myself and my family as having at least a moral ownership of the plot ... Any other comments?..for which I paid; I have every right to photograph it. The person(s) who devised this ban on photography have no understanding of family values and attachments to a departed relative. You will find this ban on photography impossible to enforce, or resisted fiercely by court action if you try. It is probably in contravention of the Bill of Rights. It is also</p>	<p>- Photography in cemeteries needs clarification in Handbook p25. Suggest private photography and filming OK, permit required for commercial use.</p>
CMT036	Jan Studholme	Diamond Harbour and Districts Historical Association Inc	<p>SUBMISSION REGARDING THE CHRISTCHURCH CITY COUNCIL PROPOSED CEMETERY MASTER PLAN, BYLAW AND HANDBOOK</p> <p>The records of the Diamond Harbour Historical Association (DHHA) over the past 37 years recount the history of the development of initiatives within the community which have demonstrated the passionate involvement of the area's residents in building up community assets and resources. These include numerous activity and support organisations, the Community Centre buildings, library and Health Centre. Also included is the Diamond Harbour Memorial Garden, the establishment of which was finally achieved after 50 years of campaigning.</p>	<p>- as for CMT006 and CMT016, CMT 030.</p>
CMT037	Rachel Thornton		13/112110	<p>- as for CMT006 and CMT016.</p>
CMT038	Steffan Klink		13/112111	<p>- as for CMT006 and CMT016.</p>
CMT039	Murray Thacker		13/112112	<p>Recommend CCC staff investigate the possibility of working with the Okains Bay Reserve Board to see if the cemetery could be included in the tri-party agreement (CCC, Reserve Board, Ngai Tahu).</p>
CMT040	Bob Boughton		<p>It is insulting that you propose to give one sector "Special Consideration" regarding their dead. This smacks of Racism. We all have special regard for our dead. I question the economics of bringing work crews out from Christchurch to maintain our cemetery when we have local people who are very willing and able to do this work. You estimated thousands of dollars to trim trees, plantings, etc. We have always voluntarily done this work with the help of income gained by leasing cemetery land.</p>	<p>Okains Bay Cemetery is owned by the Crown (Res 148). Gazette notice (1886 p 1432) states Council appointment to control and manage.</p>
CMT041	Robin and Christine Burrows		13/112114	<p>As for CMT 039.</p>
CMT042	Myra Barry		13/112115 - supports CCC's recommendation to remove the hedge and trees along the front entranceway to Bromley Cemetery - opening the cemetery frontage to improve visibility into the cemetery.	<p>Damaged headstones currently being prioritised for repair as internal and external funds available. - After hrs access? There is already after hours access to walk thru the cemeter - this will be retained. Refer p65 master plan. - Block markers planned. Refer P5 p7 Master Plan. '- Seating is proposed. Plants are to be removed Action P7.</p>

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CMT043	Sharon Henderson	Okains Bay Cemetery Board	The Okains Bay Cemetery Board, held a community meeting on Monday 14th January, to discuss proposed submissions for the long term plan re: Okains Bay Cemetery. Please find enclosed, a list of signatures, from the community members who attended the meeting, and fully support, and endorse this submission. The first thing we would like to establish is ownership of the cemetery grounds, as it was a popular belief, that the ground was gifted to the Okains Bay community, by Mr Sefton, for use as a cemetery, for those living in, or with a close affiliation to the Bay. It was always understood, that this would provide burial plots, at no cost for locals, and those closely affiliated to Okains Bay. There was a "deed of gift in perpetuity" from Mr Sefton, and this was researched in 1996, by Bob Powell, and it is said this covered "Seftons Park" and the cemetery grounds.	As for CMT039 and CMT040.
CMT044	Jim Thornton		The council's commitment on page 66 to investigate the feasibility of providing for eco-burials at the Diamond Harbour Memorial Garden Cemetery is commendable. Hopefully, the local petition in support of such provision will be taken seriously. Eco-burials need not require space for the regeneration of a natural forest so long as the other basic criteria for natural burials are complied with. The area dedicated for eco-burials could be overplanted with native flora of an appropriate size. It is essential that there be local involvement at the planning stage of such a development. Public meetings and discussion in local newspapers has already provided evidence of strong support for the idea of eco-burials. Small communities have always appreciated the importance of having the opportunity for local input. An important function of a cemetery has always been the provision of an opportunity for quiet contemplation. For obvious reasons, it is therefore especially important that the landscaping be planned with sensitivity to aesthetic values. Having part of the Diamond Harbour Cemetery dedicated to eco-burials could make a significant contribution to the local environment. Finally, the suggestion that providing a single main site for eco-burials in some remote area of Banks Peninsula is not a viable option.	as for CMT006 and CMT016.
CMT045	Ann Thornton		13/112118	- Consultation with this group held prior to consultation period and followed previous consultation with Diamond Hbr groups in 2009. '- Attached plan prepared by submitters, does not work with the existing landform. However elements could be investigated for appropriateness if the site is workable as an eco-burial site. '- Note area M (suggested ashes garden) on lower level is extremely damp and at present inaccessible by hearse. - as for CMT006 and CMT016, CMT 030.
CMT046	Mark Watson		13/112119	as for CMT006 and CMT016, CMT 030. Includes 260 signatories.
CMT047	Alison M Kerr		13/112121	as for CMT006 and CMT016, CMT 030.
CMT048	Bobbi-Davina Kerr		Submission regarding the proposed Cemetery bylaw, Master Plan, and Handbook I feel the proximity of a cemetery to the community it serves is important.	Refer to CMT005
CMT049	Ihaka Raumati		Submission regarding the proposed Cemetery bylaw, Master Plan, and Handbook I feel the proximity of a cemetery to the community it serves is important	Refer to CMT005
CMT050	Simon Thornley		Submission regarding the proposed Cemetery bylaw, Master Plan, and Handbook I feel the proximity of a cemetery to the community it serves is important	Refer to CMT005
CMT051	Donna Keilar		Submission regarding the proposed Cemetery bylaw, Master Plan, and Handbook I feel the proximity of a cemetery to the community it serves is important	Refer to CMT005
CMT052	David Ning		Submission regarding the proposed Cemetery bylaw, Master Plan, and Handbook I feel the proximity of a cemetery to the community it serves is important	Refer to CMT005
CMT053	P M Kempthorne		Submission regarding the proposed Cemetery bylaw, Master Plan, and Handbook I feel the proximity of a cemetery to the community it serves is important	Refer to CMT005
CMT054	Kate Kempthorne		Submission regarding the proposed Cemetery bylaw, Master Plan, and Handbook I feel the proximity of a cemetery to the community it serves is important	Refer to CMT005
CMT055	Ed Smith		Submission regarding the proposed Cemetery bylaw, Master Plan, and Handbook I feel the proximity of a cemetery to the community it serves is important	Refer to CMT005
CMT056	Matt Brown		Submission regarding the proposed Cemetery bylaw, Master Plan, and Handbook I feel the proximity of a cemetery to the community it serves is important	Refer to CMT005
CMT057	Des Ramsay		Submission regarding the proposed Cemetery bylaw, Master Plan, and Handbook I feel the proximity of a cemetery to the community it serves is important	Refer to CMT005

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CMT058	Bashu dev Mishra	Bhutanese Society of Christchurch	Our community would like a special (Bhutanese) area allocated in memorial cemetery accommodation. The growing numbers of our Bhutanese community. Further comments to classify the diverse needs of our community will be presents at the hearing.	General issue of catering for cultural requirements and possibility of setting aside areas - Hearing panel need to be aware of cost implications and potential for offence (eg. gang fist as monument). Poss approach - catering for cultural needs in terms of facilities vs. separate areas per se. '- Bhutanese have a beam set aside for them in memorial. This is not an official policy however and is not marked on the development plan.
CMT059	Alexandra Gilbert	The Friends of Linwood Cemetery Charitable Trust	13/112137	- Planting needs to be removed to protect the historic fabric.. Add to p24 Master PAn will replace with chip or other treatment designed to fill voids. '- Pre-born area. Amend Handbook to include p16 and consider an appropriate location for inclusion in the Master Plan. '- 1. Investigate Conservation plan for accuracy. '- 2. Conservation Plan changes - Recommend remove suggestion for Linwood Cemetery to be changed to Conservation 2. Retain as Conservation 4 (still some space available and repair work would require RC).p25. '- 3. Adopt a park procedures for groups is not appropriate for cemeteries. This proposal is located on CCC website and the cemeteries is no longer promoted for adopt a park - should be removed from CCC website. '- 4. Adopt graves?? On CCC Website. '- 5. Favourable charges??? Council sets charges. '- 6. Restoration and tree maintenance by Friends or contractors? No. '- 7. Waive fee for burial for Poor Persons graves over 60 yrs. They pay for plaque.?? CCC still own right of burial. '- 8. Access to digitised records, be informed of monuments bewing removed fro repair or stroage? Investig '- 9. Noxious weeds - separate Council policy. Tree maintenance programme. Refer P96, Master Plan '- 10. More seating wanted? Suggested locations will be considered and as \$ available. '- 11. Want improved access for disabled. Recommend check on site and amend plan as necessary to prov '- 12. Block markers repaired, completed? See P5, p7 Master Plan. '- 13. Info Board at specific entrances? Investigate as a possibility. '- 14. Want toilet near Butterfield Ave. No not needed as closed cem and adjacent to one in Bromley Pk. '- 15. New height limit (Handbk p21) affect restoration ? This does not affect existing monuments. '- 16. Will set up formal agmt with group. '- Historical info - noted + investigate. '- General corrections and errors - noted.
CMT060	H R Thacker		War service pg 16. Those who are eligible for war service graves should not be restricted to certain cemeteries. There should be the opportunity for sites/graves in all the cemeteries. Purchase of plots. Should have a right to purchase more than two (2) plots as a family may wish to be together Pre purchase of exclusive right of burial. This should be granted in perpetuity. The burial right should not revert back to council if these has been no burial within 60 years, with no entitlement to a refund Council should consider plots may have been acquired for future generations.	The use of marble is not permitted because it is not durable. '- Can be buried any cemetery however there are dedicated areas for RSA+ Ex-Services within certain cemeteries. '- Up to Internal Affairs to fund additional areas. '- Unused plots often result from pre-purchasing 2 or more plots, '- Y91
CMT061	Christine Heremaia & Yvette Couch Lewis	Grave Care Services	13/112135	- A. Main point of Bylaw change is to allow changes through Council resolution instead of having to undertake an SCP for what may be operational changes. '- B1. Monumental masons only - have skills and experience to do job properly. Filters out cowboys. The Council does not have a process or expertise to evaluate monumental masons if the tender process was used. '- B2. As above only Monumental Masons. '- B3 What is able to be undertaken by families to repair and maintain headstones needs to be added to handbook p20. '- B3 iii. the headstone dimensions are for the maximum size and not the minimum size '- C i. I s already a tap at the Canterbury St pedestrian entrance which needs to be exposed and signposted. Add to Master Plan development plan. '- C ii. Trees -will be a dearth of trees eventually. We don't believe 5 Trees will obscure the view especially as at a lower level. '- C iii. Species will be discussed with adjacent landowner at the time. '- C iv. Consider steps at strategic locations and show on development plan; are unmarked graves to be checked first also.
CMT062	Janet Begg		13/112136	- silver birches - there is a tree removal policy which states when trees can be removed. There is a tree planting programme for the cemeteries. - CCC Arborist comment: "Of all the cemeteries identified I have highlighted specific tree issues which we intend on dealing with over the next ten years. There are higher priority cemeteries to plan eg Ruru Lawn and within Sydenham Cemetery the Lombardy poplars are a higher hazard than the birch. Until the budgets are confirmed we cannot commit to anything more specific than our intention, however, if you want an indicative timeframe I'd say 5-10 years for the birch". '- When interpretation is replaced it will not refer to the Somerfield Residents Assn. '- Fruit trees at Duvauchelles Cemetery are not heritage specimens. '- All work in Barbadoes St Cemetery to be consistent with Conservation Plan

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CMT063	Nigel and Jennie Hampton		The Okains Bay Cemetery Board, held a community meeting on Monday 14th January, to discuss proposed submissions for the long term plan re: Okains Bay Cemetery. Please find enclosed, a list of signatures, from the community members who attend the meeting, and fully support, and endorse this submission.	As for CMT039 and CMT040.
CMT064	Colin and Joy McLeod	Diamond Harbour Community Association Committee	I am Joy McLeod Secretary Diamond Harbour Community Association Committee I am completing on behalf of DHCA Contact Address : 80 Waipapa Avenue Diamond Harbour 8972 On behalf of the above group I would like to express concern about the lack of consultation prior to the drawing up of the plan for the Diamond Harbour Memorial Garde	- local consultation followed previous consultation with Diamond Hbr groups - as for CMT006 and CMT016, CMT 030.
CMT065	Linda Stewart	Burwood/Pegasus Community Board	Introduction The Burwood/Pegasus Community Board ("the board") appreciates the opportunity to provide feedback to the Christchurch City Council on its Proposed Cemeteries Bylaw and Handbook, and Draft Cemeteries Master Plan Board Response The Board generally supports the contents of the various documents and commends the council for looking to standardise its rules for the operation and management of those cemeteries it owns or administers. With regard to heritage cemeteries, the board notes that an objective of the Master Plan is "to recognise a	- Heritage cemeteries text to be modified on p26 to state how heritage cemeteries are to be managed. - Mausoleum are not permitted as they are too expensive to maintain, take up a lot of space in a cemetery and have on-going costs associated with them. See previous note CMT002, CMT025. - Poor persons - as with p16 Hbook if all cem fees have ben paid they can erect a monument.
CMT066	Franziska Schmidlin		Submission regarding the proposed Cemetery Bylaw, Master Plan, and Handbook I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch	- as for CMT006 and CMT016, CMT 030.
CMT067	Jonathan Leadbeater		My concern is focused upon the proposal to change the use of Cemeteries as Public Open Space as described on page 24 of the Draft Master Plan. I have said yes to 1 and 2 above because there was not a provision to say (don't know). I have not had time to read and understand all the documents however I have read and understand the Master Plan.	- Intending to be passive activities only. Note reference to public open space to be clarified p24 Master Plan.
CMT068	Chris Mene	Shirley/Papanui Community Board	INTRODUCTION The Shirley/Papanui Community Board thanks the Christchurch City Council for the opportunity to submit on the draft Cemeteries Master Plan COMMENTS The Board's feedback on the draft Master Plan is to do with utilising future cemetery sites by looking at local capacity.	Council planning staff are considering and investigating future sites for new cemeteries, which will include land within the airport flight path although there is potential issues with noise. The Groynes has a high water table, which would make it unsuitable for a future cemetery. Are intending to investigate Council owned land as indicated in the M/plan.
CMT069	Professor S S Bagchi	Empowered Committee on North-West Review Area and Avonhead Community	As Chairman of the Empowered Committee on North-West Review Area and Avonhead Community, I make the following submissions on the Draft Cemetery Bylaw: 1. Nothing in the Bylaw should permit activities that change the general character of a cemetery, which is one of peace and tranquillity. 2. Cemeteries are foremost a place of respecting the memory of one's loved ones. While the Bylaw is justified in seeking to permit culturally diverse means of commemorating the deceased, it should not allow any activity peculiar to one culture that is offensive to other cultures. 3. The Bylaw should ensure that cultural activities, when conducted, are conducted in such a way as to minimise the interference with the peace and privacy of other individuals who happen to pay their respects at the cemetery at the same time. 4. Different cemeteries have different demographics. The Bylaw should provide for local residents to be represented in the decision-making behind how the cemetery should operate	- 1-4. Bylaw and handbook are designed to protect the character of the cemetery as a place of respecting the deceased and different cultures represented in the City. Support ongoing liaison with Friends of groups and reserves mgmt committees. Suggest add section on community liaison and Friends of groups to master Plan p24. - Avonhead cemetery is already zoned Conservation 4. - M/plan states Council will investigate possible purchase of land adjacent to Avonhead Cemetery (but subject to the NW review zoning change). -
CMT070	Rata Cusack and Peter Durham		RE: OKAINS BAY CEMETERY The cemetery at Okains Bay belongs to the people of Okains Bay! We strongly question the motives of the Christchurch City Council. Why, when this cemetery has been of no financial concern to the CCC would it want to start wasting rate payer's money on an area that the people of that community do not seek or need	Okains Bay comments refer to comments made CMT039 & CMT040
CMT071	Patricia Paris		I am happy with the way it is but don't want any by law that changes the area into wider recreational use. I just wish for the cemetery to remain a place of solitude and quiet, where one can reflect on their loved ones. I am not opposed to anyone using the cemetery for these purposes or for meeting others for a quiet time but not for any other recreational activities at all.	Passive recreation only.
CMT072	Clive Paris		I am opposed to any changes that will open up this area to further recreational activities. This is a place of quiet reflection. Any changes will disturb what is being already achieved.	Passive recreation only.
CMT073	Faye Parfitt	Halswell Residents Association	Our submission is in support of the Principles of the Master Plan. Introduction: The Halswell Residents Association, representing local community groups, is acutely aware of the lack of space to accommodate the future interment needs for the City, especially now that the proposal to incorporate a cemetery in the Canterbury Park has been withdrawn. In our region, the existing cemeteries are reserved for those who have appropriate Denominational affiliation or for patrons of specific Funeral Directors, thereby creating a difficulty for those who are excluded.	Council staff are investigating site in the West area generally. Halswell itself expensive and has areas with high water table, which would be unsuitable for a cemetery.
CMT074	Dwayne McCormick		I wish to keep the by laws for this cemetery as the status quo. In other words that the draft by laws NOT be implemented. The current bylaws are fine.	The draft bylaw is combining the previous three bylaws, in-line with other revised CCC bylaws. By separating the operational side of thecemeteries directly out of the bylaw and into the handbook it makes the future revisions of the operational aspects of the cemeteries more managable.
CMT075	Nicola McCormick		I am happy with the way Avonhead Park Cemetery is at the moment. I do not want any bylaw that is going to change the area into perhaps wider recreational use.	Passive recreation only.

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CMT076	Drs Anna and John Holmes		Submission regarding the proposed Cemetery Bylaw, Master Plan, and Handbook We would like to congratulate the Christchurch City Council for recognising that people are considering eco - burials (or natural burials) and proposing to investigate a site for natural burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15 16) and Draft Cemeteries Master Plan (p25)].mission at the hearing, and ask that this e do NOT wish to discuss our subritten submission be considerec	Tree removal D hbr - a tree report will be undertaken on the health and safety of the trees. - Purchase of plots - Align Master plan p25 with p15 Handbook and note whether it is possible to purchase additional adjacent plot at the time of the first burial. - Hand filling of the grave not always practical due to H&S, ground conditions. Where possible we will always try accommodate hand filling requests. - See also CMT005 006, 016.
CMT077	Alan Edward		Harbour Cemetery as per the specifications listed in option (a) [Plaque size for Ashes Beam] of this report. That the Community Board make a decision on eligibility criteria for burials in the Diamond Harbour Cemetery." There was some discussion on why recommendation (i) restricted upright headstones (on full burial plots) to granite, which resulted in the following: "It was resolved that the Community Board: i) approve the installation of upright headstones within the Diamond Harbour Cemetery as per the following specifications: Construction: Permanent materials Dimensions: Height 410 mm (max) Plinth 100 mm (max) Width 610 mm (max) Depth 410 mm (max) ii) approve the size of ashes plaques in the Diamond Harbour Cemetery as per the following specifications: Plaque size for ashes berm: Limited to two sizes Dimensions: Large - Length 450 mm Width 550 mm Small - Length 265 mm Width 550 mm iii) recognise the affinity of residents and past residents with people in the area but believe there should be no restriction as it is a public cemetery but recommends that an "out of district" fee of \$250 be charged. Carried" On 18 June 2004 a memorandum quoting the Board meeting	P20 of Handbook states which permanent materials are suitable. Bronze plaques OK.
CMT078	Adrienne Mary and Peter Jackson	Lyttelton Historical Museum Society Inc	13/115346	1. No - the handbook is for the administration and operation of the cemeteries and needs the flexibility to change if required. The democratic process is still undertaken as the Councillors, representing the public, are the only people that can change the conditions in the handbook through Council resolution. 2. Yes agree to amend hanbook p20 to read three months instead of one month, which is in-line-with the Act. Removal of headstones would only be undertaken in extreme health and safety situations otherwise the headstone would remain on the grave site. 3. Amend P15 in Master Plan to state that an alternative plot may need to be in another cemetery. Also prioritisation dependant on future funding, Delete "if they wish". '- No to Conservation 2 zone as would prevent ashes interments and 2nd inerments. '- ICOMOS -Yes, amend p26 of Master Plan to include a description of the main principles of ICOMOS.
CMT079	Mark Watson		I wish to discuss the main points in my written submission at the hearingto be held during March/April 2013. Question 2 Do you agree with the Cemeteries Handbook? Not fully Question 3 Do you agree with the Cemeteries Master Plan? Not fully My main points are I would like the Master Plan and Handbook to specify a process for involving local communities in the ongoing planning and implementation of developments in their local cemeteries. I applaud the proposal to allow eco-burials, and I would like the Master Plan and Handbook to embrace all current and future proposals by local communities for the provision of greener burials in their local cemeteries. These greener burials may not be fully fledged eco-burials with native tree overplanting but would still have unembalmed bodies in biodegradable shrouds or caskets all in living space and would include features such as separation from traditional burial areas that could release toxic contaminants and overplanting with vegetation befitting the cemetery environment Question 4 Comments on the Policies and Actions mentioned in the Cemeteries Master Plan Pages 11,12: P70-P74 (Diamond Harbour Actions) I recommend all these actions be p Question 6 Comments on the sections of the Cemeteries Handbook eg eco-burials Page B16 (Eco-burials continued). "A GPS marker will be placed on the top of the coffin at burial I don't think th	- as for CMT006 and CMT016, CMT 030. Plan submitter attached same as for submitter CMT 045.
CMT080	Shona Milsom	NZ Master Monumental Masons Association Inc	13/115783	Staff will work through suggestions with submitter and refer to CCC engineers to comment on structural properties of dowels. Marble not an option preferred by Council as water infiltrates cracks and deteriorates.
CMT081	G Wilson	Central Riccarton Residents' Association Inc	Nowhere can we see written that respect for graves and gravestones is a fundamental value for New Zealanders and that this respect should be the paramount principle guiding any Master Plan. Diligent and very regular care and maintenance of cemeteries is a manifestation of acceptance of that fundamental value. Leaving aside the earthquakes, care of lawn cemeteries such as Avonhead was sub-standard compared with maintenance in many other New Zealand towns and cities. It is apparent that maintenance workers and particularly their supervisors/managers should have more pride in the work they do in cemeteries. Mowing should be done properly and not haphazardly. Spraying for weeds alongside or on paths should be done regularly and consistently. The deceased deserve no less. Why is this not expressed in writing in the Handbook or Master Plan? There appears to be no adequate quality control of the care and maintenance of cemeteries in Christchurch. Who is responsible for the repair of graves and gravestones in case of earthquake? Is this matter going to be addressed clearly in the Bylaw or Handbook	- Maintenance is done to parks maintenance contracts standard for Heritage parks (and AMP). Not relevant to Handbook. '- Headstone EQ repairs made safe. Historic ones (where family not contactable or interested) being prioritised for repair by Council, subject to \$. Other work up to family (p20 handbook). '- Photographs - change to permitted for private use, but by permit from Council for commercial (Bylaw) - The Dog Bylaw provides control of conditions in cemeteries as reiterated in p26 Handbook. Dog bylaw to be reviewed every 5 years

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CMT082	Ina de Paauw-Fontein		Section Monuments, page 20, third column: The exclusion of so many materials is not reasonable. In recent times materials have been developed which are capable to withstand climatological circumstances very well. Maritime steel, corton steel (made to look rusty but not rusting), hardened glass as well as durable woods provide a creative solution for a personal touch in commemoration for this time and age. To maintain the traditional materials as being the be-all-and (literally) end-all and deeming those to be unsuitable does not show acknowledgment for the wider range of options we have today nor for the cultural needs people may have. As a funeral director by trade from The Netherlands (I live in Christchurch since April 2010) I have extensive experience with monuments made of anything BUT stone (monuments being as much an expression of a way to grieve as is the ceremony). All of these approved by the cemeteries over there and all weather resistant. On a personal level: the monument for my parents in Amsterdam is a combination of two types of hardened glass, corton steel, rock and pebbles. Apart from the matter of personal taste, it is beautifully durable, and safe! If I c Very special needs for 'different' monuments are found with those who lost a child. It is inconsiderate to only allow	- Headstone materials too restricted...? H&S issues, mowers (glass, pebbles). Existing style of monuments in a cemetery are valued. Need to be consistent with.
CMT083	Ina de Paauw-Fontein	Christchurch Interfaith Council	The Christchurch Interfaith Council received the documents regarding the plans to change the bylaw on February 2013. This is why we were not able to come to one of the public â?~walk-inâ?T meetings and our submission is reaching you so late. We like to submit the following: Chapter Internments (page 15), middle column: Special procedures.... You rightly mention provision for the spiritual needs for MÃ ori. The Interfaith Council would like it mentioned that this kind of proviso is similarly available for all religious and cultural groups to accommodate for the grown and growing diversity in Christchurch. We would like to address the committee at a hearing; we will be brief and concise but feel the need to do so. Respectfully, Ina de Paauw-Fontein, secretary Christchurch Interfaith Council Inc.	- Special provision for all faiths / cultural groups has not been specified in written submission, will need to hear verbal submission, p15 Handbook. Consider providing for cultural and religious requirements within the provisions of he Bylaw / Handbook as a values or facility approach rather than necessarily setting aside separate areas.
CMT084	Liz Carter	Lyttelton/Mt Herbert Community Board	13/116253	Yes, P20 of Handbook states which permanent materials are suitable.
CMT085	Paula Smith	Lyttelton/Mt Herbert Community Board	13/116255	- Vase holders be allowed in Diamond hbr ? Specificatins for beams do not include vase holders. Too expensive to add to current the triangular beam design at D hbr. If preferred future beams could be a standard flat finish, therefore allowing for the installation of a headstone which could include a vase. '- Clarification for maintaing historic cemeteries will be made on p26 M/Plan. '- One large cemetery = likely future provision will be a mixture of local cemeteries (in particular on BP) and a large cemetry(s) in the west to cater for the citys needs. (Many new small cems = cost and most growth in west. BP ones have good capacity.) '- Idea of a local cemetery not so much in Chch c.f. BP. '- removal of Diamond Hbr trees - arborist comment if unsafe remove. Not a RC condition. '- Memorial wall - are suggesting this for Diamond Hbr. Investigate for other cems esp those nearing capacity (Lyttelton). '- Community Board delegations =development plans illustrate the master plan for which full Council must approve. C/Boards have opportunity to comment as part of this consultation process. Will liaise with Friends of groups.
CMT086	Pam Richardson	Akaroa/Wairewa Community Board	13/116257	- provision of eco-burials - sites be consulted on with local communities = Possibly, if local in nature, not if one big site to west of city (the approved master plan will provide the mandate in this case). '- Clarification on what public can remove from a grave. The handbook is to clarify that family members can remove items they placed on the grave excluding the headstone monument, which requires the permission from the Cems Administrator, p24 Handbook. '- Fencing cost = if initiated by Council then usually Council cost, otherwise 50/50. Fencing Act applies. Can't use barbed wire or electric as the main fence (would need to be back from boundary on adjacent land owners side). '- Clarify role in moving from burials to heritage and recreation assets ?? '- Mgmt of historic cemeteries. Clarification for maintaing historic cemeteries will be made on p26 M/Plan. '- Remove macrocarpa hedge =Acts as barrier to road for safety, sound, visual issue. Can replant behind it as a future replacement when at end of its life (following arborists advice). '- Historic records retained in local museums?? Yes, if any held at city, but copy retained city. '- Map location of cems -put in Master plan -OK. '- fence and graze unused areas of cemeteries = depends on location of graves, access, a formal lease agre '- Memorial wall - are suggesting this for Diamond Hbr. Investigate for other cems esp those nearing capaci '- acknowledged consultation - Too much detail for this document. It is not an historic record of cemeteries. '- Burial options in pamphlet = OK, can include when produced.
CMT087	David Case		Hi I am from Selwyn District, not Christchurch City, but I do have relatives interred in Christchurch Cemeteries. I read through your proposed bylaws but was disappointed to not see any specifics on mowing schedules or details pertaining to looking after shrubs, trees, etc. These tend to be the heaviest contributors to untidy looking cemeteries. Also some rules on numbers/proximity of rubbish bins and taps would be useful. A	- Maintenance issues - Maintenance is done to parks maintenance contracts standard for Heritage parks (and AMP). Not relevant to Handbook. '- Cost share headstone repairs?? Only Council responsibility to make safe, p20 Handbook.
CMT088	Nicola Crean		Car parking: As a daily user, I do not think car parking should be a priority for two reasons. Firstly, it is almost entirely people playing sport or exercising dogs that park there at any time except funerals, and secondly, this a major pedestrian and cycling route. It is a safe path for cyclists from Hagley Park, up Simeon St, and to the hills and should be promoted as such	- Dn want car park enhancement. Only planting etc proposed. '- birch trees removal - intended as part of plan. Tree arborists and landscape architect to investigate suitable replacements
CMT089	Jane Teal	Anglican Diocese of Christchurch (Archives)	13/116300	- Records database- include Anglican Diocese archives -Yes, if provided by Diocese. '- Will check whether Akaroa Anglican is an "archaeological site". '- Barbadoes St Cem plans also available and can be incorporated if provided by Diocese. '- Lyttelton Anglican - Check name and if an "achaeologocal site". '- Rutherford Street Cemetery - note name. Change in document where necessary. '- Lyttelton Anglican Cem - don't use wall for ashes. Not proposed. Propose a wall for ashes.

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ID Ref	Submission Received from	Organisation Name	Submission	Staff Response
CMT001	Mrs M Rule	Sumner Redcliffs Historical Society Inc	Do you agree with the Cemeteries Bylaw: Yes. Do you agree with the Cemeteries Handbook: Yes. Do you agree with the Cemeteries Master Plan: Yes. Comments: I think a lot of work has been put into these documents. Congratulations. Any other comments? I do not agree with any food in any cemetery at all + bottled water at the gate would be helpful to say Maori people.	Food can be left for a maximum period of 10 days as per Handbook. All cemeteries have a water supply. Taps will be made available where not already in existence.
CMT002	Mr Peter Yearbury	Heritage Funeral Services Limited	Submission: Dear Sirs We are situated and operate from our funeral home in Halswell. In the course of our work we have many requests for a burial site in Halswell. Halswell does have a cemetery but it is privately owned by the Anglican Church, can only be used by Church members, and has very limited burial sites left as is very old. As you will be aware the growth in the Halswell area is substantial and is predicted to become the size of the city of Gisborne.	Yes will be looking for suitable land in the western area of city. Vaults and mausoleums to be added - CCC don't permit. EQ issues, less space efficient, affect neighbouring graves, on-going maintenance costs and responsibility. Add note on p22 Hbook differentiating mausoleums from vaults.
CMT003	Mr Stewart Harvey	Historic Cemeteries Conservation Trust of New Zealand	Submission on Christchurch City Council Proposed Cemeteries Bylaw Handbook The Burial and Cremation Act 1964 is under review at the moment by government and the following excerpts are taken from our submission on that process. 1. By-Laws Local Authorities make by-laws, e.g prescribing height of headstone, size of standard lawn plot, dimensions and location of any plaques placed by families, etc, all to suit their own purposes –i.e. designed to minimise their maintenance costs. Choice for the relatives of the bereaved person and individual taste are not a consideration of Local Authorities. If someone wanted a large memorial or an obelisk for example, the LA would not allow it, whereas a private burial ground e.g. Purewa Anglican Cemetery in Auckland, would accommodate people's wishes. Local Authorities are very variable in the way they manage historic cemeteries, most just doing the bare essentials, and no conservation work at all. This has seen the rise of Friends Groups to fill the void attached to specific cemeteries, a move which we encourage and support as best we can. We strongly urge that Local Authorities be required to work with, and co-operate with, properly constituted Friends	1. Work with friends of cemeteries groups -Yes, formalise thru agreement to cover H&S etc....? 2. Owner of the right of burial or their representative are responsible for maintaining grave site. The CCC will ensure the site is safe and mow, spray for weeds as required. 3. Not done by CCC any more. Master Plan recommends removal where possible. 4. Individual cemeteries note conservation work proposed in Master Plan. Refer to p26 Handbook. iii. What control over vegetation damaging grave plots? - Handbook p24 unmaintained or dead plants removed by CCC. Master plan = remove p24 4. Not the case. Different cemeteries offer different types of memorialisation, Options in some older cems. 5. As above and more land would be required, maintenance issues.
CMT004	Mr William H Menzel		Do you agree with the Cemeteries Bylaw: Yes. Do you agree with the Cemeteries Handbook: Yes. Do you agree with the Cemeteries Master Plan: Yes. Do you have any comments on the Policies and Actions for the cemeteries as mentioned in the Cemeteries Master Plan? Barbadoes Cemetery: see	- Barbadoes St Cemetery restoration and additional features such as seats will be done as per the Conservation Plan, p54 Master Plan.
CMT005	Rene Macpherson		**Please note I previously submitted on 20th January. I am resubmitting a corrected version as follows. I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)]. In relation to this I would also like to commend the Council for its commitment to investigate the ground conditions of the Diamond Harbour Memorial Garden Cemetery to determine whether eco-burials could potentially be accommodated anywhere within the cemetery (Draft Cemeteries Master Plan p 66.) In view of the substantial local support in the form of the signatures to a local petition I request that this be proceeded with as soon as possible. The suggestion in our current petition is that the form of eco-burial implemented result in the overplanting being in a garden like format rather than a regenerating forest for which there is not adequate space. I strongly recommend local involvement in the planning for such an eco-burial site. In support of this I draw attention to the fact that I recommend that no action is taken in regard to the planning for and development of the Diamond Harbour Memorial Garden Cemetery until a local cemetery is important. This is relevant to the situation at Diamond Harbour which is a local cemetery. In general I am very supportive of the proposal to embrace eco-burials (Masterplan p25). However I see the importance of local involvement in the planning for such an eco-burial site. I see no reason why eco-burials cannot be included in all cemeteries where local interest requests it, and group many existing cemetery environments. Thank you for the opportunity to comment on these proposals.	- Eco-burials site dependant on suitable ground conditions. Investigation underway. '- Local consultation has already taken place by Council and by residents. Recommend working with a local cemetery group for implementation details if such a group is formalised in the future. '- Eco burials are not located adjacent to traditional burials because of the possibility of contamination by chemicals from the traditional burials. '- If the cemetery were deemed to be suitable for eco burials design of the site and plant choice need to be worked through with the community of interest. as Council is intending investigating the possibility of more than one Eco-burial site. '- Green burials are possible at any cemetery where suitable conditions exist. Draft handbook proposes minimum depth change from 1.4 to 1.0 metres which will render a greater number of cemeteries suitable for Green burials. Recommend distinguishing Green burials from Eco-burials in Handbook, p15 and p25 of Master Plan and note a Green burial option is potentially possible at any cemetery. Green burial no chemicals or toxic substances used to preserve or embalm the body in the burial process - same as Eco-burial.
CMT006	Mr David Baxendell		Submission regarding the proposed Cemetery Bylaw, Master Plan, and Handbook I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].	- as above
CMT007	Ms Annette Baxendell		Submission regarding the proposed Cemetery Bylaw, Master Plan, and Handbook I would like to congratulate the Christchurch City Council for recognising the increasing requests for, and proposing to legislate for, natural burials, together with providing a suitable site for such burials. [Christchurch City Council Proposed Cemeteries Bylaw and Handbook (p 15-16) and Draft Cemeteries Master Plan (p25)].	- as for CMT006

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CMT090	Jane Teal and Michael Davies		13/116301	<ul style="list-style-type: none"> - Local content request = OK. Will Change p24 M/PLan. - P24. H/Book. 10 days to remove flowers is considered appropriate time period as most flowers would have died after 10 days and the maintenance mowing cycle is 10 days. - Pandemic burial site for BP? Have capacity. - recognise previous administration, p28 m/Plan =OK, but not on onsite interpretation. - 60 yrs period too short p14. 60 yrs law enables Councils to dispose of unused plots if no relatives and remains unclaimed. Clarify in Handbook that only the case if no relatives found or require it, p14. - Honour previous purchases??? If evidence of purchase. - hours for interments too restrictive. No, still have 5 days to do so. Families need to have peaceful environment without interments going on. - poor persons grave fees scenario??? Are no fees unless a monument is to be erected as per p16, H/book - p17 Handbook query??? Yes Authority to Inter form is passed onto the Sexton from the Cemeteries Administrator. - p19 Site safety query?? If family vs. Funeral Director and is a casket burial then sexton must be present. - p20 One monument query?? Subject to approval of cemeteries administrator. Conditions to be added to p - removal of headstone query?? Reword p20. Removal of headstones would only be undertaken in extreme - Lyttelton wall not for ashes. Reword p21. - p24 A burial mound does take longer than 10 days to settle but wreaths and tributes should be removed at - Wreaths & tributes queries?? Is a maintenance issue. See p25 H/book. - Temporary markers usually stay on the grave until the headstone is installed, then they are removed. Refer - No photography - see earlier comment.
CMT091	Claire Pontiflex		<p>To check out parking as per draft copy as to safe aspect.</p> <p>To make the cemetery more environmental and user friendly when finely gravesites e.g. sections, rows and plots marked.</p> <p>That the master plan enhances the look of the cemetery keeping in mind that a lot buried there are our founding citizens from the first 4 ships.</p> <p>That the cemetery is kept as above. That a plan be put in place for fixing of headstones & a monument be built to show future generations who the people buried there are a board like at the Lenwood crem be added to represent stones to St of all buried there. Something depicting the 4 ships.</p>	<ul style="list-style-type: none"> - Lyttelton Anglican - plan to fix headstones wanted. Headstone EQ repairs made safe. Historic ones (where family not contactable or interested) being prioritised for repair by Council, subject to \$. Other work up to family (p20 handbook).. - Interp / Memorial to represent those buried without headstones eg 1st 4 ships. Interp panel possible - investigate who buried and liaise with Lyttelton Museum Historic Socy. - Trees on graves are a maintenance issues, p24 H/book. - Entrance and parking on Canterbury St to be improved as per p93. - P5. M/PLan. Plot markers to be installed p7.
CMT092	Dr George Abraham	Christchurch Multicultural Council	The Christchurch Hindu Community likes to have certain facilities for some of their religiously significant ceremonies during burial/cremation and appreciate an opportunity to discuss this with the Council committee. A few Religious Leaders from the Christchurch Hindu Community wish to join me at the hearing if that is possible.	<ul style="list-style-type: none"> - Hindu commmnuity to present needs at Hearing. Consider incorporating in Handbook p 15 (possibly other Cultural groups).
CMT093	Melanie Baynes	Mahaanui Kurataiao Ltd (MKT) Ngai Tahu	13/116306	<ul style="list-style-type: none"> - Support for Plans which include Ngai Tahu input - Some minor changes = accept all changes.
CMT094	Rosemary Tredgold		13/116797	<ul style="list-style-type: none"> - Petition for green burials site - Provision of green burials to be provided for in p15 H/book. Locations yet to be determined.
CMT096	Decra Art			<ul style="list-style-type: none"> - handbook requests =? - 1. P10. Check definition - 2. i P17 Reword to say granite plaque on existing bluestone recumbants. <ul style="list-style-type: none"> -ii Check Outer circle headstome requirements. iii. Only 1 headstone per site as designed. 3. i. P20 Hbook. Bylaw says 1 monument per plot. O/wise end up with a mess. 3. ii. Must be a monumental mason, but not only NZMMA. 3. iii. Application to complete monument work is required otherwise confusion, Council responsibility over loss etc. 3. iv. Do need a monument permit - is important to reinterate it in Handbook 3. v. CCC Engineers to check out re. manteen bar and structural detail. 3. vi. dowels approved by a sexton - Require Photo evidence required (change Hbook) 3. vii. From top of beam to top of monument should not exceed standard allowing any number of steps. 3. viii. Two appropriate, not enough room for more. 3. ix. The existing CCC standard is wrong. CCC staff agree with 50mm. 3. x. No. (Grandmas monkey example). 4. i. OK, p21 Hbook. 4. ii. BP to change to be consistent with City. 4. iii. Base plaque ? Need a definition of Monument and plaque and where a plaque can go. Amend Hbook 4. iv. Can get 4 ashes into a quarter plot. 1 monument per plot only. Restricted to size in handbook. Side by 4. v. Ruru single plot = Yes will insert into H/book, p21 <ul style="list-style-type: none"> Include submitters comment but without stainless option. 4. vi. Recumbent = Yes, include in Hbook p21 <ul style="list-style-type: none"> Single plot. Check sizes - Greg/ Sally. = Is measured from concrete beam not base, so no change to doc. 4. vii. Ashes Akaroa. From base. No change to docs. viii. Diamond Hbr - Agree - change Hbook p21. 5. p23.No change req'd. Are standardised now as 1.4m wide. 6. p25. Leave as is. 7. p26. No,approval req'd.

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CMT099	Linda Sunderland		My husband died at 43years of age and is buried in the Ruru Lawn cemetery - date of death 11-01-1993. Edward James Sunderland. My submission relates to the changes that have occurred in this cemetery since his burial and the resultant upsets. The Ruru Lawn cemetery was chosen as it is mainly the Catholic cemetery where other family are buried, but equally as important was the Lawn environment which provided a sense of peace and tranquility - very comforting when visiting and thinking of your loved one lying there	- Should have been contacted beforehand. This treatment has been undertaken for some time. '- Note, reinstalling the plaques on the concrete beam is to protect them from future damage by lawn mowers and prevents them from being lost under the grass. '- Proposed Handbook states a limit on these decorations.
CMT097	Johnny Foote		I have been in the monumental trade since 1986 so feel I have a sufficient knowledge of this industry to make my comments. The standard size of dowel holes since I have been in this trade has always been 60 - 80mm into the stone and into the concrete base which I feel is satisfactory. The percentage of stones that have come loose due to the earthquakes may only be approx. 5%. I believe there has been a higher percentage of newer stones that have come loose than the older ones. I put this down to the fibreglass dowel rods. I believe there are 3 reasons to this 1) the bonding onto the fibreglass rods was insufficient 2) the thickness of the fibreglass rods was insufficient 3) the length of the fibreglass rods was insufficient	- CCC Engineers to check out with Decra Art submissions questions on dowels. '- Sexton view all dowels - photographic proof as for CMT096. '- Concrete beam - wider, would keep mowers further away from plinths / monuments. '- Concrete higher than 150mm - From top of beam to top of monument should not exceed standard allowing any number of steps. No Change. '- 2 vases per plot- based on usual 2 bodies per plot. Greater number risk offending neighbouring plot owners. '- The existing CCC standard is wrong. CCC staff agree with 50mm. Change handbook. '- Back of memorials - No. Potential for offense. (Grandmas monkey example). '- Masons work in weekends - Weekend most popular time for families to visit graves. Limit noise, distraction. No change.
CMT098	Kay Nicholson		Same as Decra Art submission.	Same as Decra Art submission.
CMT095	Maria Adamski		13/132897	- Sextons house - agree refurbish in line with heritage principles '- Rutherford Cemetery wall - Can't replace at original height for H&S reasons (visibility and stability). '- Rutherford - species to be selected and located so as not to interfere with graves. '- Wainui. old gates - repair as per original design. '- Yaldhurst - Agree. Where location known graves are protected. '- Plantings 5-10m away from graves - not enough space for 10m. 5m considered enough. Tree root barrier can be used if required. '- Rural fencing - wire and post appropriate for rural cemeteries - No, only where grazing adjacent or within. Rural fencing creates a barrier and gives the impression of private land. '- Inappropriate plantings eg Addington be removed - Yes is proposed in plan. '- No new burials in Closed cems, P10 '- 'Style' and 'period' are different terms - No change '- Any changes to Barbadoes need to be in line with Conservation plan. No changes are proposed to plantings. '- Specific comments on Master Plan and Bylaw noted and will be discussed.
CMT100	Ray Marshall		RSA	Accept comments, make changes to p13, 16 H/book and M/plan.

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CMT093	Melanie Baynes	Mahaanui Kurataiao Ltd (MKT) Ngai Tahu	13/116306	<ul style="list-style-type: none"> - Support for Plans which include Ngai Tahu input - Some minor changes = accept all changes.
CMT094	Rosemary Tredgold		13/116797	<ul style="list-style-type: none"> - Petition for green burials site - Provision of green burials to be provided for in p15 H/book. Locations yet to be determined.
CMT096	Decra Art			<ul style="list-style-type: none"> - handbook requests =? - 1. P10. Check definition - 2. i P17 Reword to say granite plaque on existing bluestone recumbants. <ul style="list-style-type: none"> -ii Check Outer circle headstome requirements. iii. Only 1 headstone per site as designed. 3. i. P20 Hbook. Bylaw says 1 monument per plot. O/wise end up with a mess. 3. ii. Must be a monumental mason, but not only NZMMA. 3. iii. Application to complete monument work is required otherwise confusion, Council responsibility over loss etc. 3. iv. Do need a monument permit - is important to reinterate it in Handbook 3. v. CCC Engineers to check out re. manteen bar and structural detail. 3. vi. dowels approved by a sexton - Require Photo evidence required (change Hbook) 3. vii. From top of beam to top of monument should not exceed standard allowing any number of steps. 3. viii. Two appropriate, not enough room for more. 3. ix. The existing CCC standard is wrong. CCC staff agree with 50mm. 3. x. No. (Grandmas monkey example). 4. i. OK, p21 Hbook. 4. ii. BP to change to be consistent with City. 4. iii. Base plaque ? Need a definition of Monument and plaque and where a plaque can go. Amend Hbook 4. iv. Can get 4 ashes into a quarter plot. 1 monument per plot only. Restricted to size in handbook. Side by 4. v. Ruru single plot = Yes will insert into H/book, p21 <ul style="list-style-type: none"> Include submitters comment but without stainless option. 4. vi. Recumbent = Yes, include in Hbook p21 <ul style="list-style-type: none"> Single plot. Check sizes - Greg/ Sally. = Is measured from concrete beam not base, so no change to doc. 4. vii. Ashes Akaroa. From base. No change to docs. viii. Diamond Hbr - Agree - change Hbook p21. 5. p23.No change req'd. Are standardised now as 1.4m wide. 6. p25. Leave as is. 7. p26. No,approval req'd.

ATTACHMENT 1 TO CLAUSE 2 CEMETERIES BYLAW AND MASTER PLAN 2012 27. 3. 2013

CMT099	Linda Sunderland		My husband died at 43years of age and is buried in the Ruru Lawn cemetery - date of death 11-01-1993. Edward James Sunderland. My submission relates to the changes that have occurred in this cemetery since his burial and the resultant upsets. The Ruru Lawn cemetery was chosen as it is mainly the Catholic cemetery where other family are buried, but equally as important was the Lawn environment which provided a sense of peace and tranquility - very comforting when visiting and thinking of your loved one lying there	- Should have been contacted beforehand. This treatment has been undertaken for some time. '- Note, reinstalling the plaques on the concrete beam is to protect them from future damage by lawn mowers and prevents them from being lost under the grass. '- Proposed Handbook states a limit on these decorations.
CMT097	Johnny Foote		I have been in the monumental trade since 1986 so feel I have a sufficient knowledge of this industry to make my comments. The standard size of dowel holes since I have been in this trade has always been 60 - 80mm into the stone and into the concrete base which I feel is satisfactory. The percentage of stones that have come loose due to the earthquakes may only be approx. 5%. I believe there has been a higher percentage of newer stones that have come loose than the older ones. I put this down to the fibreglass dowel rods. I believe there are 3 reasons to this 1) the bonding onto the fibreglass rods was insufficient 2) the thickness of the fibreglass rods was insufficient 3) the length of the fibreglass rods was insufficient	- CCC Engineers to check out with Decra Art submissions questions on dowels. '- Sexton view all dowels - photographic proof as for CMT096. '- Concrete beam - wider, would keep mowers further away from plinths / monuments. '- Concrete higher than 150mm - From top of beam to top of monument should not exceed standard allowing any number of steps. No Change. '- 2 vases per plot- based on usual 2 bodies per plot. Greater number risk offending neighbouring plot owners. '- The existing CCC standard is wrong. CCC staff agree with 50mm. Change handbook. '- Back of memorials - No. Potential for offense. (Grandmas monkey example). '- Masons work in weekends - Weekend most popular time for families to visit graves. Limit noise, distraction. No change.
CMT098	Kay Nicholson		Same as Decra Art submission.	Same as Decra Art submission.
CMT095	Maria Adamski		13/132897	- Sextons house - agree refurbish in line with heritage principles '- Rutherford Cemetery wall - Can't replace at original height for H&S reasons (visibility and stability). '- Rutherford - species to be selected and located so as not to interfere with graves. '- Wainui. old gates - repair as per original design. '- Yaldhurst - Agree. Where location known graves are protected. '- Plantings 5-10m away from graves - not enough space for 10m. 5m considered enough. Tree root barrier can be used if required. '- Rural fencing - wire and post appropriate for rural cemeteries - No, only where grazing adjacent or within. Rural fencing creates a barrier and gives the impression of private land. '- Inappropriate plantings eg Addington be removed - Yes is proposed in plan. '- No new burials in Closed cems, P10 '- 'Style' and 'period' are different terms - No change '- Any changes to Barbadoes need to be in line with Conservation plan. No changes are proposed to plantings. '- Specific comments on Master Plan and Bylaw noted and will be discussed.
CMT100	Ray Marshall		RSA	Accept comments, make changes to p13, 16 H/book and M/plan.

COUNCIL 6. 12. 2012

**ENVIRONMENT AND INFRASTRUCTURE COMMITTEE
28 NOVEMBER 2012**

(Excerpt / Item 1 From)

**A meeting of the Environment and Infrastructure Committee
was held in the No. 2 Committee Room
on 28 November 2012 at 11am.**

PRESENT: Councillor Claudia Reid (Chairperson)
Councillors Sally Buck, Jimmy Chen, Barry Corbett, Aaron Keown, and Sue Wells.

APOLOGIES: An apology for early departure was received and accepted from Councillor Corbett, who left the meeting at 12.30pm and was absent for clauses 5, 6, and 7.

An apology for early departure was received and accepted from Councillor Chen, who left the meeting at 12.50pm and was absent for clauses 6 and 7.

An apology for early departure was received and accepted from Councillor Buck, who left the meeting at 12.51pm and returned to the meeting at 1pm. Councillor Buck was absent for part of clause 6.

The Committee reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. CEMETERIES BYLAWS REVIEW AND CEMETERIES MASTER PLAN

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Unit Manager Asset and Network Planning and Strategic Policy Unit Manager
Author:	Eric Banks, Parks and Waterways Planner

PURPOSE OF REPORT

1. To seek the Council's recommendation to replace the three existing cemeteries bylaws with a new city wide bylaw.
2. To recommend to the Council to undertake a statutory special consultative procedure (SCP) to revoke the old bylaws, make a new bylaw, and to consult on the Cemeteries Master Plan and Handbook.

EXECUTIVE SUMMARY

3. The Christchurch City Council Cemeteries Bylaw No. 110 (1980), the Waimairi District Council Bylaw No.1, 1983 Cemeteries, and the Banks Peninsula District Council Cemeteries Bylaw 1996 are all current bylaws of the Council.
4. Each bylaw was made under the Burial and Cremation Act 1964 and was not subject to the review provisions in the Local Government Act 2002. However, it is appropriate for the Council to review older bylaws to ensure they remain relevant. As a result of the review of these bylaws it is proposed that they be revoked and replaced by one new bylaw.

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5. Council staff carrying out the bylaw reviews first began looking at these bylaws in 2009, with the assistance of a working party of Councillors. The working party became aware that there was another process being undertaken to develop a Cemeteries Master Plan. Following amalgamation there was a greater need for consistency between the management of Christchurch and Banks Peninsula cemeteries. New issues had arisen in recent times including the needs of users and greater recognition of the value of cemeteries as open space. Up until now the only plans have been plot allocation maps for each cemetery. The development of a master plan provides a better opportunity to coordinate management in a strategic manner.
6. The working party made the decision to put the bylaw review process on hold until the Cemeteries Master Plan was also ready to be consulted on, so the two consultation processes could be carried out at the same time. The earthquakes intervened, but now the documentation for both the bylaw review and the Cemeteries Master Plan is ready for consultation.
7. The Cemeteries Master Plan does not have to be consulted on using the special consultative procedure (SCP), but the bylaw revocation and making of a new bylaw does need to use the SCP process. As any other consultation can be carried out using a SCP, the Cemeteries Master Plan is also included in the statement of proposal and summary of information, but under a separate part of the documentation from the bylaws.
8. It is proposed that the new bylaw be made using the powers contained in the Burial and Cremation Act 1964 and the Local Government Act 2002. The Local Government Act 2002 sets out the procedure for making bylaws, and this procedure also applies to bylaws made under the Burial and Cremation Act. Section 155 of the Act requires that determinations be made as to whether the bylaw is the most appropriate way of addressing the perceived problem, is in the most appropriate form, and does not conflict with the New Zealand Bill of Rights Act 1990.
9. The current bylaws address a number of matters which, following the section 155 review process, are no longer considered to be needed in the bylaw (see the clause by clause analysis table, **Attachment 1** of this report). The provisions proposed to be included in the draft bylaw deal with the following issues:
 - (a) Providing that the following activities that may take place in, or in relation to, cemeteries, are carried out in accordance with the Act and any conditions adopted by the Council in its Cemeteries Handbook, and subject to the payment of any fees that may apply:
 - interments and disinterments;
 - the installation and maintenance of vaults, monuments, fences, trees and shrubs and other things on graves and in cemeteries;
 - working in a cemetery;
 - the purchase of burial plots (including exclusive rights of burial).
 - (b) Requiring that persons in cemeteries must conduct themselves in accordance with the Act and any standards for behaviour set out in the Cemeteries Handbook adopted by the Council.
 - (c) Making provision for the Council to be able to prescribe fees and charges payable in relation to activities in cemeteries.
10. The present bylaws contain a large number of detailed provisions relating to the management of cemeteries and activities in cemeteries. These detailed provisions will not appear in the proposed new bylaw but in the proposed Cemeteries Handbook. This is similar to the approach used by the Council in the Waste Management Bylaw, which came into force on 1 February 2009.

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11. The Handbook sets out rules relating to activities and behaviour in cemeteries, and will be adopted separately by the Council. The rules can in future be amended (after seeking community views) without having to amend the bylaw itself. Using this process means the Handbook can more easily be kept up to date as minor amendments can be made with appropriate targeted consultation without having to use the more extensive SCP process that must be used when amending a bylaw.
12. The Master Plan provides a strategic vision for the Council's cemeteries across the District and includes some principles for the management of the cemeteries. Information is also included on the physical cemetery assets, legal classification, plot layout, proposed actions, landscaping, access and future provision of cemeteries.
13. The proposed Statement of Proposal is **Attachment 2** of this report. It includes the draft Cemeteries Bylaw, draft Cemeteries Handbook and the table (**Attachment 1**), analysing the former and new bylaw provisions in terms of section 155(1) of the Local Government Act 2002. The statement of proposal also attaches the draft Cemeteries Master Plan, which is **Attachment 3** of this report.
14. **Attachment 4** is a Summary of Information, which is also required for an SCP under the Local Government Act 2002. Both the Statement of Proposal and Summary of Information must be given formal approval by the Council.
15. The proposed process for revoking the current bylaws and adopting a new bylaw is as follows:
 - (a) consideration of this report by the Environment and Infrastructure Committee;
 - (b) consideration of this report by the Council, and the adoption of the recommendations below which authorise the special consultative procedure;
 - (c) a special consultative procedure from Friday 14 December 2012 to Friday 22 February 2013;
 - (d) the hearing of submissions to take place Wednesday 27 March 2013;
 - (e) The Council to receive a report from the hearings panel during April/May 2013 and to consider the recommendations of the panel.
 - (f) The proposed revocation of and date for the new bylaw and Handbook to come into effect is 1 June 2013.
 - (g) The Cemeteries Master Plan will come into effect on the date of the Council resolution.

FINANCIAL IMPLICATIONS

16. There is no direct impact on rates and charges through the review and revocation of the existing bylaws and the introduction of the new bylaw; and the introduction of the Cemeteries Master Plan. Any changes to the current cemeteries fees will be addressed, if required, through the annual fees and charges process.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

17. Long Term Plan budgets are not affected by the proposed new bylaw. The SCP costs have been funded through the Cemeteries Master Plan budget which is identified in the 2012/13 Annual Plan as part of the Cemeteries Activity Management Plan. Any expenditure highlighted as part of the Cemeteries Master Plan will be considered at future Long Term Plan reviews.

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LEGAL CONSIDERATIONS

Bylaws

18. Section 146(b)(v) of the Local Government Act 2002 provides a specific bylaw making power for the purposes of *"managing, regulating against, or protecting from, damage, misuse, or loss, or for preventing the use of, the land, structures, or infrastructure associated with ...cemeteries"*. Section 16 of the Burial and Cremation Act 1964 also provides that councils may, in respect of any cemetery or closed cemetery under its control, make bylaws relating to various cemetery related matters.
19. Section 158 of the Local Government Act 2002 contains provisions for the review of bylaws made under that Act or under provisions that are still current in the Local Government Act 1974, not bylaws made under other enactments. It is not clear whether the existing three bylaws were made solely under the Burial and Cremation Act or whether they were also made under the repealed powers in the Local Government Act 1974, but it appears likely that the more specific powers in the Burial and Cremation Act were used. In that case there is no legislative requirement in the Burial and Cremation Act to review these bylaws, however, good practice suggests that the Council should review older bylaws to ensure that they remain relevant. It is also appropriate in this case to amalgamate the three bylaws and have a consistent approach for all of the cemeteries the Council controls.

Section 155 Analysis

20. Section 155 of the Local Government Act 2002 requires the Council to determine whether a new bylaw to be made is *"the most appropriate way to address the perceived problem", that it is in the most appropriate form, and is consistent with the New Zealand Bill of Rights Act 1990*. The problem in this particular instance is the appropriate management of cemeteries and activities in cemeteries. In reviewing the existing bylaws the Council has also asked this question in relation to the existing clauses of the bylaw – are they still the most appropriate way to address the particular issue covered by that clause.
21. The result of this review is set out in the clause by clause analysis table (**Attachment 1**) which will also be attached to the draft Statement of Proposal (**Attachment 2**).
22. Section 77 of the Local Government Act 2002 requires the Council, in the course of a decision making process, to seek to identify and assess all reasonably practicable options for the achievement of the objectives. This is also part of the assessment under section 155. The following options exist:
 - (a) Do nothing i.e. allow the existing bylaws to continue without amendment. The Council's existing three bylaws have worked well to manage cemeteries in each area but are now clearly dated with the Christchurch bylaw made in 1980, and the other two bylaws dealing with respectively the historic territorial authorities of Waimairi and Banks Peninsula. Not having a cemeteries bylaw in place would exclude management of the issues listed in paragraph (c) below;
 - (b) Seek voluntary cooperation. This was presumably deemed impractical by the respective Councils in the past because they enacted the bylaws and did not seek voluntary cooperation. In addition, the bylaws have generally proved to work well;

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- (c) Make a new bylaw regulating the management of cemeteries. It is considered that a bylaw is still required to provide appropriate regulation around the management of cemeteries, and so that, if necessary, enforcement steps can be taken in relation to any activities or behaviour which do not comply with the standards set by the Council. It is considered that this option addresses these issues more effectively than either of the other options above, because it provides for an updated modern bylaw that can be applied consistently to all cemeteries in the Council's district. It is therefore proposed that the draft Bylaw be authorised for special consultative procedure purposes.
23. It is considered that the new bylaw is in the most appropriate form. The discretion it leaves to the Council in relation to approving the Cemeteries Handbook, which sets the more detailed "rules" that stand outside the bylaw is not unreasonable, because the scope of the Handbook is provided for in the bylaw. It is also consistent with the current drafting style of the Council's other recently reviewed bylaws.
24. Section 15 of the New Zealand Bill of Rights Act 1990 provides that *"every person has the right to manifest that person's religion or belief in worship, observance, practice, or teaching, either individually or in community with others, and either in public or in private"*. Section 20 also states that *"a person who belongs to an ethnic, religious, or linguistic minority in New Zealand shall not be denied the right, in community with other members of that minority, to enjoy the culture, to profess and practise the religion, or to use the language, of that minority"*.
25. These rights may have some relevance to bylaws made for the purposes of regulating cemeteries. For example, if a bylaw attempted to control the way in which particular religious ceremonies at funerals could be conducted, it may breach one of these rights. In some circumstances it may be appropriate for a bylaw to provide controls that appear to limit these rights, particularly if the purpose related to the safety of persons in the cemetery. The shared use of cemeteries by different persons of different religions may also be a reason for limitations.
26. Limitations on a right may be appropriate if the limitation is considered *"a reasonable restriction in a free and democratic society"*, in accordance with section 5 of the New Zealand Bill of Rights Act 1990. The draft Christchurch City Council Cemeteries Bylaw does not provide for any limitations on, or contain inconsistencies with, the New Zealand Bill of Rights Act 1990, although the Cemeteries Handbook proposes some limitations on things on graves. If this limit is contrary to any of the rights in the Act then it is a reasonable restriction in accordance with section 5.

Cemeteries Master Plan

27. The Reserves Act 1977 requires all reserves subject to it to have a management plan prepared. For those not subject to the Reserves Act 1977 and those which are, but classified as Local Purpose (Cemetery) Reserve, a management plan is not required. The Reserves Act does not prevent a non-statutory plan, such as this one, from being produced.
28. Although not prepared under the Reserves Act, the Cemeteries Master Plan, once approved as final, will however form an obligation for the Council to manage cemeteries under its control as outlined in the master plan, subject to funding and any other constraints as outlined in the plan.
29. Cemeteries adjacent to reserves, for example, Garden of Tane next to the Akaroa Anglican Cemetery and the Akaroa Dissenters Cemetery, have considered the linkages and management of those reserves as may be prescribed in any management plan.

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Special Consultative Procedure

30. The SCP process under the Local Government Act 2002 requires that the Council prepare a statement of proposal that must include:
- (a) as the case may be:
- a draft of the bylaw as proposed to be made or amended; or
 - a statement that the bylaw is to be revoked; and
 - the reasons for the proposal; and
 - a report on any relevant determinations by the local authority under section 155.
31. The Act also allows the SCP to be used even when it is not statutorily required (such as for the Cemeteries Master Plan). In that case the statement of proposal simply has to attach a draft of the plan proposed to be adopted (see section 87(2)(a)).
32. The Act also requires the Council to determine the form of the summary of information and to determine the appropriate manner for distributing that summary. Section 89(c) requires that it be distributed as widely "*as reasonably practicable...having regard to the matter to which the proposal relates*". Section 83(e) of the Act also requires that the Council must give public notice of the proposal and the consultation being undertaken.

Have you considered the legal implications of the issue under consideration?

33. Yes as outlined above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

34. Alignment with LTP Community Outcomes through:
- (a) a Safe City - by ensuring that our parks, open spaces and waterways are healthy and safe places, and by controlling and minimising flood and fire hazards;
- (b) a City of Inclusive and Diverse Communities – by providing spaces for communities to gather and interact, and by providing community burial grounds;
- (c) a City of People who Value and Protect the Environment - by enabling people to contribute to projects that improve our environment;
- (d) a Well Governed City - by involving people in decision-making about parks, open spaces and waterways;
- (e) a Healthy City - by providing areas for people to engage in healthy activities. By managing surface water.
35. Alignment with Activity Management Plans:
- (a) activity 6.4 Cemeteries: maintain cemetery grounds; provide burial administration for cemeteries;
- (b) activity 2.2 Build Stronger Communities: operate cemeteries in a safe manner to support Safe City Accreditation;
- (c) activity 4.1 Public Participation in Democratic Processes: provide opportunities for public participation in decision-making processes; manage consultation processes.

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Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

36. Yes, the provision, operation and management of the cemeteries align with agreed Levels of Service in the Parks, Open Spaces and Waterways Activity Management Plans 2009-19: 6.4 Cemeteries.

ALIGNMENT WITH STRATEGIES

37. Yes – it aligns with the Council's Public Open Space Strategy 2010-2040.

Do the recommendations align with the Council's strategies?

38. Yes, this aligns with the Parks, Open Spaces and Waterways activity management plans 2009-19.

CONSULTATION FULFILMENT

39. In 2009 there was preliminary consultation with a number of groups on the bylaw and the handbook. There has not been any more recent consultation on the bylaw and Handbook. These have not changed greatly since the draft documents were prepared in 2009.
40. Community consultation was initially undertaken in 2005, with further consultation from 2007 - 09 using a questionnaire, focus groups and workshops. There were a number of issues that repeatedly arose during the consultation that are applicable to the majority of the cemeteries. These issues are addressed in the master plan either by way of proposed cemetery design or suggested options.
41. Specific information will be requested of special interest groups during the consultation period in order to update and clarify issues. Many of these groups expressed views in the above consultation. Implementation of some options may require additional liaison with the parties concerned post final plan approval. Some of these options will require technical investigation and further consultation to determine their viability.
42. The statutory special consultative procedure will follow the adoption of the recommendations of this report.

STAFF RECOMMENDATION

It is recommended that Council:

- (a) Resolve that Christchurch City Council Cemeteries Bylaw 2013 is the most appropriate way to manage and regulate the management of cemeteries.
- (b) Resolve that there are no inconsistencies between the draft Christchurch City Council Cemeteries Bylaw 2013 and the New Zealand Bill of Rights Act 1990, and that the draft bylaw is in the most appropriate form (including that it will revoke the Christchurch City Bylaw No. 110 (1980) Cemeteries, the Waimairi District Bylaw No.1 1983 Cemeteries, and the Banks Peninsula District Council Cemeteries Bylaw 1996).
- (c) Resolve that the attached Statement of Proposal (which includes the draft Cemeteries Bylaw, draft Cemeteries Handbook, Clause Analysis Table and draft Cemeteries Master Plan) and the Summary of Information be adopted for consultation.
- (d) Resolve that the Summary of Information and other documentation be distributed as widely as practical.

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- (e) Resolve that public notice of the proposal be published in a newspaper having a wide circulation in the Council's district.
- (f) Appoint a hearings panel to consider submissions on the draft Christchurch City Council Cemeteries Bylaw 2013, Cemeteries Handbook and the Cemeteries Master Plan.

COMMITTEE RECOMMENDATION

That the staff recommendation be adopted subject to (a) being amended as follows:

- (a) Adopt the Draft Cemeteries Master Plan and Handbook for consultation and resolve that the proposed Christchurch City Council Cemeteries Bylaw 2013 is the most appropriate way to manage and regulate the management of cemeteries.