

11. 4. 2013

**LYTTELTON/MT HERBERT COMMUNITY BOARD
21 FEBRUARY 2013**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board
held on Thursday 21 February 2013 at 1.32pm in the
Boardroom, Lyttelton Service Centre, 15 London Street, Lyttelton**

PRESENT: Paula Smith (Chairperson), Jeremy Agar, Ann Jolliffe, Claudia Reid, and Andrew Turner.

APOLOGY: An apology for absence was received and accepted from Adrian Te Patu.

An apology for early departure was received and accepted from Claudia Reid who left at 4pm being absent for Clause 14.

KARAKIA: Paula Smith gave the opening karakia.

The meeting adjourned at 2.29pm and reconvened at 2.35pm.

The meeting adjourned at 3.38pm and reconvened at 4.22pm.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 GOING DIGITAL NZ

Gary Burt, Community Adviser from Going Digital gave an update on progress being made on the awareness campaign for when television in Canterbury goes digital on 28 April 2013.

1.2 OTAUTAHU YOUTH COUNCIL

Jen Rodgers, Facilitator and James Kelly of the Otautahi Youth Council (OYC) addressed the Board expressing the wish to have an ongoing dialogue and provide a voice for youth. They reported that Youth Week would be held this year from 3 - 10 May.

1.3 ANDREA MURRAY – LYTTELTON URBAN DOWNHILL

Andrea Murray addressed the Board regarding a late funding application being lodged for this event, which is to be held in Lyttelton on 16 March 2013.

2. CORRESPONDENCE

2.1 MARGARET POOL

The Board received correspondence from Margaret Pool regarding the former Albion Hotel site with a request for the name of the hotel to be incorporated into the naming of the site in honour of its history.

The Board **received** the correspondence and referred it to staff working on the Lyttelton Master Plan.

The Board asked that the correspondent be advised of the upcoming drop-in sessions regarding the proposed Civic Square on the former Albion Hotel site.

2 Cont'd

2.2 DIAMOND HARBOUR AND DISTRICTS HISTORICAL ASSOCIATION INC

The Board received correspondence from the Diamond Harbour and Districts Historical Association Inc requesting the preservation and redevelopment of the Godley House site.

The Board **received** the correspondence and referred it to staff for comment along with a request for information on the insurance situation for Godley House.

The Board also asked that the Association be advised about the further consultation opportunity on the Stoddart Point Reserve Management Plan, and that staff working on the Management Plan be advised of the Association's concerns.

2.3 SARA SAHAGIAN

The Board **received** correspondence from Sara Sahagian with concerns regarding events taking place at Cass and Corsair Bays.

The correspondence had been referred to the Regional Harbour Master and the Lyttelton Police.

The Board **decided** to refer the correspondence to staff to deal with the issues around graffiti.

2.4 KATHARINA JAEGER

The Board **received** correspondence from Katharina Jaeger outlining concerns regarding increased activities taking place over the summer in Corsair Bay.

The letter has been referred to staff in the Recreation & Sport Unit.

The Board **decided** to request information from staff on the process for allowing commercial activities on a reserve and whether that process was applied in this instance.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. RESERVE MANAGEMENT COMMITTEES

5.1 LYTTTELTON RECREATION GROUND RESERVE MANAGEMENT COMMITTEE

The Board **received** the minutes of the Lyttelton Recreation Ground Reserve Management Committee of 30 October 2012.

It was noted that these minutes had not yet been confirmed by the Committee.

The Board **decided** that member Ann Jolliffe be appointed as the Board's liaison representative on the Committee and that advice to this effect be sent to the Committee along with a note of appreciation for all their work.

6. LYTTELTON/MT HERBERT COMMUNITY BOARD RECESS COMMITTEE MEETING – 5 FEBRUARY 2013

The Board **received** the minutes of the Lyttelton/Mt Herbert Community Board Recess Committee Meeting of 5 February 2013.

7. LYTTELTON TENNIS CLUB – 1 SEAVIEW TERRACE – PROPOSED LEASE

PURPOSE OF REPORT

The Board considered a report seeking its support for a lease to be granted to the Lyttelton Tennis Club Incorporated over the existing club rooms and tennis court facilities situation at 1 Seaview Terrace, Lyttelton for a maximum term of 33 years as shown in the attached plan.

BOARD CONSIDERATION

The Board supported the proposed lease.

BOARD RECOMMENDATION

That the staff recommendation be adopted.

The report and accompanying recommendation from the Board was submitted to the Council meeting on 14 March 2013 as a report from the Chairperson.

8. BRIEFINGS

8.1 LYTTELTON MASTER PLAN IMPLEMENTATION UPDATE

Staff updated the Board on progress with the implementation of the Lyttelton Master Plan and advised that a meeting would be organised between the Board and the combined Lyttelton emergency services providers, to discuss plans for a combined emergency services facility.

9. COMMUNITY BOARD ADVISER'S UPDATE

Specific mention was made of the following matters:

- The Board **decided** to amend its Objectives by adding a new heading to reflect that Lyttelton/Mt Herbert is a "place where people enjoy living."

10. BOARD MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- Members expressed concern at the lack of notification to the Community Board on the reopening of the public toilets and **decided** to request that the Board be notified of any similar future events. It was noted that Board members had had to deal with constant complaints from residents regarding the lack of public toilet facilities in Lyttelton and then were not notified when the repaired toilets were re-opened.
- The Board discussed their upcoming deputation to the Brothels Hearing Panel to convey concerns expressed by Lyttelton residents. The Board noted that there was strong opposition in the community to the proposal that "operator-run brothels" be permitted in Lyttelton, and the feeling in the community that people's views had not been listened to.
- The Board **decided** to invite representatives from the Naval Point Club to a Board meeting for an update on its plans for a joint facility to be shared with the Canterbury Coastguard.

10. Cont'd

- The Board was advised that the Stoddart Cottage Trust had been wound up and had now become part of the Diamond Harbour Community Association.
- The Board heard that a Memorandum of Understanding has been established between the Rod Donald Trust and Orton Bradley Park.
- It was reported that some members had attended a recent meeting of the Allandale Reserve Management Committee to discuss alternative uses for the property at 153 Governors Bay Road.

The Board **decided** to work with staff to explore the following suggested uses for the property:

- Commercial use to provide rental income.
- Community shed.
- Site for a relocated Allandale Hall (built circa 1910 so would complement historic lockup on the site).
- Water source (well that supplies domain is on the site).
- Future community facilities.
- Land bank (as a back up to lower lying current location of domain).

11. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS

5. RESERVE MANAGEMENT COMMITTEES - continued

LYTTELTON RECREATION GROUND RESERVE MANAGEMENT COMMITTEE

The Board **resolved** to approve the nomination of new Committee member Brendon Nolan.

12. CONFIRMATION OF MEETING MINUTES

12.1 ORDINARY MEETING – 13 DECEMBER 2012

The Board **resolved** that the minutes of the Board's meeting held on Thursday 13 December 2012 be confirmed.

12.2 JOINT BOARD MEETING WITH AKAROA/WAIREWA COMMUNITY BOARD – 29 NOVEMBER 2012

The Board **resolved** that the minutes of the Joint Board meeting with Akaroa/Wairewa Community Board held on Thursday 29 November 2012 be confirmed.

13. NEW ZEALAND LOCAL BOARDS AND COMMUNITY BOARD'S CONFERENCE 2013 – BOARD MEMBERS' ATTENDANCE

The Board **resolved** to approve the attendance of up to five members at the 2013 New Zealand Local Boards and Community Boards Conference in Wanaka from 9 to 11 May 2013, to be funded from operational funds supplemented with a grant from the Discretionary Response Fund.

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10. BOARD MEMBERS' INFORMATION EXCHANGE - continued

The Board **resolved** to approve the draft entry for the Community Boards Best Practice Awards with amendments as discussed.

The meeting closed at 4.24pm.

CONFIRMED THIS 21ST DAY OF MARCH 2013.

**PAULA SMITH
CHAIRPERSON**