

AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE MEETING – 7 FEBRUARY 2013

General Manager responsible:	General Manager, Regulation and Democracy Services DDI 941-8462
Officer responsible:	Planner, Environment Policy and Approvals Unit
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PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 7 February 2013. The meeting commenced at 3pm.

The meeting was attended by Committee members Stewart Miller, Victoria Andrews, John Davey, Philip Kennedy, Pam Richardson and Lynda Wallace

1. APOLOGIES

Apologies were received and accepted from William Fulton (Consultant).

2. MINUTES OF PREVIOUS MEETINGS – 1 NOVEMBER 2012

The committee **received** the minutes of the Akaroa Design and Appearance Advisory Committee meetings held on Thursday 1 November 2012.

3. CORRESPONDENCE

Nil.

4. PLANS TO CONSIDER

4.1 Weighbridge Signage – Akaroa Dolphins

The applicants, Hugh and Pip Waghorn on behalf of Akaroa Dolphins, had addressed the Committee informally prior to the meeting, to explain the application.

Photos and measurements relating to the proposed signage to The Weighbridge had been circulated with the agenda.

The Committee expressed its concern at the scale of the signage in relation to the size of the building. Members appreciated that the applicant had toned down the colour of the signage, however agreed that what the signage contained was not absolutely necessary. It was felt the information did not explain what activity actually occurred within the building.

The Committee made the following comments:

- “Akaroa Dolphins’ sign on veranda roof acceptable but could also include extra wording, eg Booking Office.
- Signs placed at both ends of the building not necessary, however if permitted to remain should fit within the panels on the building.
- Photographs within the signs do not fit with the Design Guidelines and therefore should be removed from any signage.
- Photographs could be placed in the window on the inside of the building, therefore reducing the visual clutter on the outside of the building.

Members agreed that the Council needed to be consistent in enforcing signage and noted that some businesses were ignoring the process when erecting signs, therefore causing frustration to applicants who were working through the correct channels to obtain signage for their business.

4.2 Akaroa Britomart Public Toilets

Information relating to the proposed alterations to the public toilets on the Britomart Reserve had been circulated with the agenda.

Members congratulated staff on the proposed alterations to the Britomart toilets and **agreed** that staff work with Committee member Philip Kennedy in relation to the suggestion that the internal eastern wall be moved further back into the men’s toilet area

to allow a seating bench to be placed in the accessible wheelchair portion of the building.

Members also suggested that the seat proposed to be located outside the building be kept to a simple design, such as a bench style.

5. COMMUNITY ADVISER'S UPDATE

Nil.

6. COMMITTEE MEMBERS EXCHANGE OF INFORMATION

Members had previously noted their concerns that many businesses in Akaroa were not complying with signage requirements.

6.1 Signage – Education and Enforcement

The Committee **decided** to recommend to the Akaroa/Wairewa Community Board that a public information/education session on signage be held, and that after a suitable period, this be followed up by enforcement action on non-complying signage in the town.

6.2 Council Leases – Conditions

The Committee **decided** to recommend to the Akaroa/Wairewa Community Board that it ask staff to provide information on whether there are standard terms in leases for Council buildings that require a lessee to comply with District Plan requirements and all other Council regulations.

Members in particular were concerned with the amount of building work that had taken place and what appeared to be non-complying signage on the Akaroa Plunket rooms building in Rue Jolie.

6.3 Akaroa Health Care

Members were advised that any proposed plans for a Health Centre would be brought to the Committee in due course, if it was to be built within the Historic Area.

The meeting concluded at 4.05pm