

**AKAROA/WAIREWA COMMUNITY BOARD**  
**AKAROA DESIGN AND APPEARANCE**  
**ADVISORY COMMITTEE**  
**AGENDA**

**THURSDAY 7 FEBRUARY 2013**

**3PM**

**IN THE AKAROA SPORTS COMPLEX.**  
**AKAROA RECREATION GROUND,**  
**28 RUE JOLIE, AKAROA**

**Committee:** Stewart Miller or Bryan Morgan – Akaroa/Wairewa Community Board  
Victoria Andrews - Akaroa Civic Trust  
John Davey – Consultant )  
William Fulton – Consultant ) 2 of 3 to attend  
Philip Kennedy – Consultant )  
Lynda Wallace – Community Representative  
Pam Richardson – Chairman, Akaroa/Wairewa Community Board (ex-officio member).

**Community Board Adviser**  
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1. **APOLOGIES**

2. **AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 1 NOVEMBER 2012**

The minutes of the Committee's ordinary meeting held on Thursday 1 November 2012 are **attached** for members' information. These minutes were received by the Akaroa/Wairewa Community Board at its meeting held on Wednesday 14 November 2012.

**STAFF RECOMMENDATION**

That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 1 November 2012 be received.

## ATTACHMENT TO CLAUSE 2

AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE MEETING –  
1 NOVEMBER 2012

<b>General Manager responsible:</b>	General Manager, Regulation and Democracy Services DDI 941-8462
<b>Officer responsible:</b>	Planner, Environment Policy and Approvals Unit
<b>Author:</b>	Liz Carter, Community Board Adviser

**PURPOSE OF REPORT**

The purpose of this report is to submit the outcomes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 1 November 2012. The meeting commenced at 2.40pm.

The meeting was attended by Committee members Stewart Miller, Victoria Andrews, John Davey, Philip Kennedy, Pam Richardson and Lynda Wallace

**1. APOLOGIES**

Apologies were received and accepted from William Fulton (Consultant) and Dave Margetts (Historic Places Trust).

**2. MINUTES OF PREVIOUS MEETINGS – 2 AUGUST 2012**

The committee **received** the minutes of the Akaroa Design and Appearance Advisory Committee meetings held on Thursday 2 August 2012.

**3. CORRESPONDENCE**

Nil.

**4. PLANS TO CONSIDER****4.1 Banksia Cottage, 18 Rue Balguerie**

The Committee was informed that Banksia Cottage is a Category II listed heritage building and still in close to its original condition. The applicant wishes to retain as much of the original fabric as possible, while bringing it up to current building standards. Alterations to the cottage are to internal walls and fenestration at the rear of the building. Much of the work to be undertaken is maintenance and restoration.

The applicant advised that it was hoped that the exterior chimney, which was damaged in the 2010 Canterbury earthquake, and original cast iron fire insert and timber surround, could be retained, however this was still being investigated.

The Committee commented on the important of retaining the chimney at the rear of the original part of the house, even if only in its mass, shape and form, because it would assist in reading the history of the house, and members encouraged the applicant in her efforts to attain this.

The Committee noted that Banksia Cottage was built circa 1860 as a single-roomed dwelling, with a central fireplace at one end and sleeping space in the attic above.

The Committee asked that the garden be reinstated as much as possible using the historic roses already there and ensuring the streetscape remains.

Members commended the applicant for the time and effort that she was putting in to ensuring Banksia Cottage was restored as close to its original state as possible.

**5. COMMUNITY ADVISER'S UPDATE**

**5.1 Meeting Schedule 2013**

The Committee **resolved** to adopt the following schedule for its meetings in 2013:

Thursday 7 February – 3pm  
Thursday 7 March – 3pm  
Thursday 4 April – 3pm  
Thursday 2 May – 3pm  
Thursday 6 June - 3pm  
Thursday 4 July – 3pm  
Thursday 1 August – 3pm  
Thursday 5 September – 3pm  
Thursday 3 October – 3pm  
Thursday 7 November – 3pm  
Thursday 5 December – 3pm

The venue of the meetings to be the Akaroa Sports Complex, or as otherwise advised.

**6. COMMITTEE MEMBERS EXCHANGE OF INFORMATION**

Nil.

The meeting concluded at 3.45pm.

**3. CORRESPONDENCE**

Nil.

**4. PLANS TO CONSIDER**

**4.1 Signage – Weighbridge – Akaroa Dolphins**

Photos of the proposed signage and measurements relating to the Weighbridge signage are **attached**.

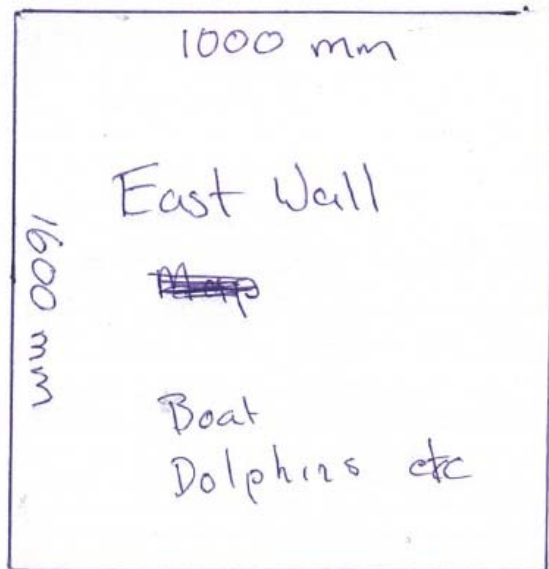
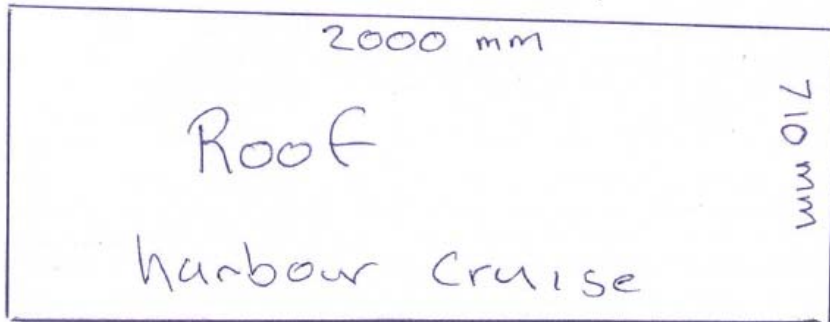
**4.2 Akaroa Britomart Public Toilets**

Attached is an architectural sketch plan, for proposed alterations to the public toilets on the Britomart Reserve, with a floor plan showing existing and new walls and fittings to the building, along with modifications to the path and a additional park bench seat.

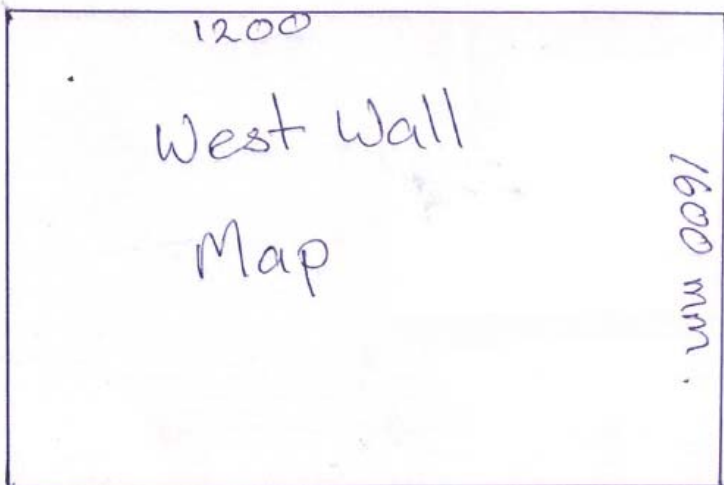
It is proposed that all external materials and colours will remain identical to the existing building. The paving will remain as asphalt, the new external seat will match the existing Akaroa Esplanade seating. The chain decorative fence posts will be positioned and reinstated to match existing, along with the sea wall barrier extended one bay and finished in white to match existing.

Standard accessible signage symbols will be attached to the proposed new accessible toilet as per the attached sketches, and the door signage will match existing signs in size and appearance. It would be of assistance if the Akaroa Design and Appearance Advisory Committee could indicate suitable position(s) for information signage on existing or new pole standards to direct the public and cruise ship passengers to the Britomart Public Toilets.

AKAROA DOLPHIN'S SIGNAGE



Total  
4.94 m.



7. 02. 2013



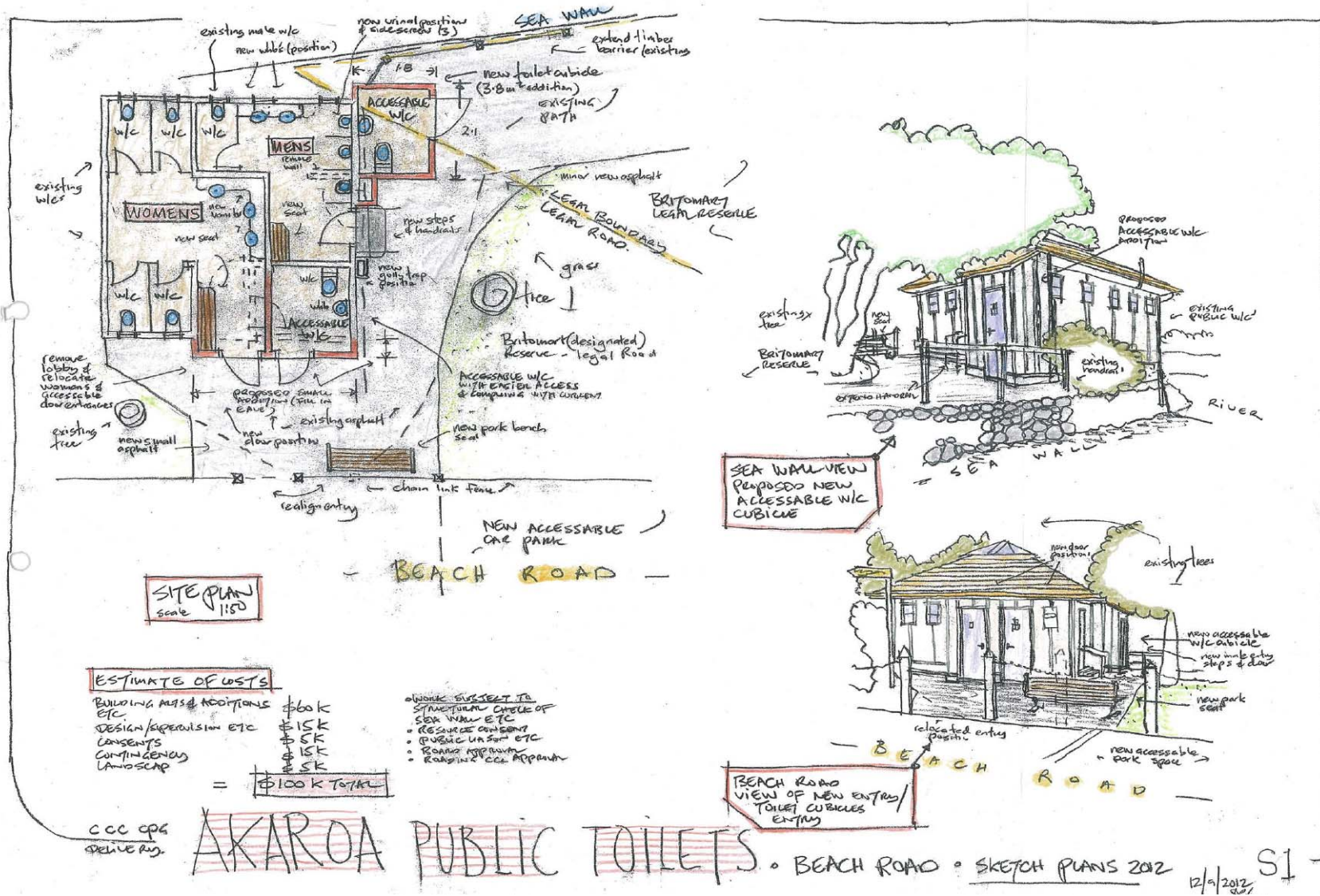
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5. **COMMUNITY BOARD ADVISER'S UPDATE**
6. **COMMITTEE MEMBERS' EXCHANGE OF INFORMATION**