

**RICCARTON/WIGRAM COMMUNITY BOARD  
AGENDA**

**TUESDAY 22 JANUARY 2013**

**AT 5.30PM**

**IN THE COMMUNITY ROOM,  
UPPER RICCARTON LIBRARY, 71 MAIN SOUTH ROAD, UPPER RICCARTON**

**Community Board:** Mike Mora (Chairperson), Helen Broughton, Natalie Bryden, Jimmy Chen, Sam Johnson, Judy Kirk, and Peter Laloli.

**Community Board Adviser**

Liz Beaven

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- PART A - MATTERS REQUIRING A COUNCIL DECISION**  
**PART B - REPORTS FOR INFORMATION**  
**PART C - DELEGATED DECISIONS**

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES OF 11 DECEMBER 2012**

The open section of the minutes of the Board's ordinary meeting of 11 December 2012, are **attached**.

The minutes of the public excluded section of this meeting have been **separately circulated**.

**STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meeting of Tuesday 11 December 2012 (*both open and public excluded sections*) be confirmed.

3. **DEPUTATIONS BY APPOINTMENT**

4. **CORRESPONDENCE**

5. **PETITIONS**

6. **NOTICES OF MOTION**

7. **BRIEFINGS**

22. 01. 2013

3

ATTACHMENT TO CLAUSE 2

14. 2. 2012

**RICCARTON/WIGRAM COMMUNITY BOARD  
11 DECEMBER 2012**

**Minutes of a meeting of the Riccarton/Wigram Community Board  
held on 11 December 2012 at 5.30pm  
in the Community Room, Upper Riccarton Library.**

**PRESENT:** Mike Mora (Chairperson), Natalie Bryden, Jimmy Chen, Judy Kirk and Peter Laloli.

**APOLOGIES:** Apologies for absence were received and accepted from Helen Broughton and Sam Johnson.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. CLYDE ROAD - SIGNALISED CROSSING AT HINAU STREET**

The Board considered a report seeking the Board's recommendation to the Council to approve the removal of the central island pedestrian crossing facility on Clyde Road, just north of Hinau Street, and upgrade this facility to a signalised pedestrian crossing.

**STAFF RECOMMENDATION**

It is recommended that the Riccarton/Wigram Community Board recommends that the Council approve a pedestrian crossing, controlled by traffic signals, to be installed on Clyde Road located at a point 23 metres north of its intersection with Hinau Street.

**BOARD CONSIDERATION**

In considering the report the Board took into consideration information received from the five deputations addressing the Board in relation to this item (Clause 2.2 refers) including the possible financial disadvantages that local residents incur as a result of the signalised crossing being situated at the proposed site in Clyde Road. The Board agreed that the recently approved University Crossings on Ilam Road may have an impact on vehicle numbers on Clyde Road and that this may affect positioning of a signalised crossing in Clyde Road.

**BOARD RECOMMENDATION**

The Board recommends that the Council:

- (a) Delay installing a signalised crossing in Clyde Road, north of Hinau Street, until the impact of the recently University Crossings on Ilam Road is known;
- (b) Undertake further and fuller consultation with all affected parties, including those who may be financially disadvantaged owing to access problems to their properties.
- (c) Agree that matters raised by objectors are properly considered with a view to the issue of the most appropriate alternative being reconsidered.

## **PART B – REPORTS FOR INFORMATION**

### **2. DEPUTATIONS BY APPOINTMENT**

#### **2.1 COLOMBIA AVENUE – PARKING ISSUES**

2.1.1 Peter Hodge, property owner of Columbia Avenue, addressed the Board about his continuing concerns regarding the parking and speed of heavy transport in Columbia Avenue . Mr Hodges outlined to the Board that articulated trailers are being parked in the avenue waiting to be serviced and containers are being stored on the carriageway.

2.1.2 Keith Pakallus, Manager Metalcraft Roofing, Columbia Avenue did not attend.

The Board **requested** that staff advice be urgently sought on solutions that can be used to elevate the issue of heavy transport parking and speed in Columbia Avenue.

#### **2.2 CLYDE ROAD (NORTH OF HINAU) PROPOSED SIGNALISED CROSSING**

2.2.1 Helen Thacker, resident of Clyde Road, addressed the Board about her opposition to the proposed location of a signalised crossing on Clyde Road and the impact this would have on her property.

2.2.2 Charles Breukes, Chairperson of the Board of Trustees, Ilam School and Jo Dally addressed the Board in support of the proposed signalised crossing on Clyde Road.

2.2.3 Erin Jackson, President of the University of Canterbury Students Association did not attend.

2.2.4 Tony Hughes-Johnson QC, representing Mrs Clifford of Clyde Road, presented a submission to the Board in opposition to the location of a proposed signalised crossing on Clyde Road and the potential issue of vehicle access to Mrs Clifford's property if the property was subdivided.

2.2.5 Mark Lawrence, resident of Hinau Street addressed the Board in opposition to the proposed location of a signalised crossing on Clyde Road and outlined the effects this could have on traffic flows at the intersection of Clyde Road and Hinau Street particularly cyclists.

2.2.6 Chris Waldron, resident of Clyde Road addressed the Board in relation to concerns to the proposed location of signalised crossing on Clyde Road. Mr Waldron highlighted his concerns at the position of the proposed signals, the narrowing of the carriageway impacting on cyclists and the environmental effect of traffic emissions stopping and starting at the lights.

### **3. PETITIONS**

Nil.

### **4. NOTICES OF MOTION**

Nil.

### **5. CORRESPONDENCE**

The Board **received** a letter from the New Zealand Transport Authority regarding the location and extent of the shared walking and cycling paths proposed for the Christchurch Southern Motorway Stage 2.

5 Cont'd

The Board **received** an email from Ross McFarlane, on behalf of the Halswell Residents Association endorsing the proposed purchase of land adjacent to the existing Halswell pool site and the conceptual design plans for a new facility. It was noted that the Association while supporting the proposed additional land purchase it highlighted its disappointment for no provision of access via Steane Place.

## 6. BRIEFINGS

Nil

## 7. COMMUNITY BOARD ADVISER'S UPDATE

- The Board **agreed** to appointed a Chairperson to the Board's Transport And Greenspace Committee at the Board's 22 January 2013 meeting.
- The Board **agreed** for staff to arrange the following meetings:
  - School Principals Breakfast (In the first school term 2013)
  - Community Groups' Morning Tea (prior to July 2013)
- The Board were advised that the postponed Wigram Green reopening will now be held prior to the meeting of Ngai Tahu Property and the Halswell, Awatea and Wigram Residents' Associations on 30 January 2013 at 6.30pm. This will be an opportunity for the contribution of the half basketball court by Ngai Tahu Property to be acknowledged.

## 8. ELECTED MEMBERS' INFORMATION EXCHANGE

The Board **received** information on the following:

- Discussion was held on the installation of the Gilberthorpe Residents' Association sign in relation to erecting the sign on Council road reserve.
- The Board voiced disappointment at the Council's decision not to approve a safety audit on Jarmac Boulevard within the Noble Village Subdivision.
- Board members discussed Racecourse Road residents concerns of heavy transport parking in the vicinity of Racecourse Hotel. The Board **agreed** that affected residents should address the Board directly with their concerns.

## 9. QUESTIONS UNDER STANDING ORDERS

Nil.

## **PART C – DELEGATED DECISIONS**

### **10. CLYDE ROAD - SIGNALISED CROSSING AT HINAU STREET (CONT'D)**

Further to Clause 1 (Part A) of these minutes this item – associated parking restrictions for the installation of the signalised crossing is deferred pending the Council's decision.

### **11. WAIMAIRI ROAD/WADELEY ROAD – PROPOSED NO STOPPING RESTRICTIONS**

The Board considered a report seeking its approval to approve a 'No Stopping' Restriction on Waimairi Road opposite Wadeley Road.

The Board **resolved**:

- (a) That all existing parking restrictions on the western side of Waimairi Road commencing at its intersection with Dovedale Avenue and extending in a northerly direction to its intersection with Maydell Street be revoked.
- (b) That the stopping of vehicles be prohibited at any time on the western side of Waimairi Road commencing at its intersection with Dovedale Avenue and extending in a northerly direction to its intersection with Maydell Street.

### **12. ADJOURNMENT OF MEETING**

The Board resolved to adjourn the meeting at 5.48pm.

The meeting resumed at 6.04pm

### **13. COMMUNITY BOARD ADVISER'S UPDATE CONTINUED**

- Community Boards' Best Practice Awards – The Board **resolved** not to submit an entry to the Best Practice Awards 2013.
- The Board **resolved** not to hold 10 May 2013 Transport and Greenspace Committee meeting owing to the 2013 Community Board Conference being held on this date.

### **14. RESOLUTION TO EXCLUDE THE PUBLIC**

The Board **resolved** that the resolution set out on page 11 of the agenda in relation to the following, be adopted:

- Halswell Library and Community Facility Additional Land Purchase.

The Board Chairperson thanked Board members and staff for their attendance and contributions and declared the meeting closed at 8.26pm.

**CONFIRMED THIS 22ND DAY OF JANUARY 2013**

**MIKE MORA  
CHAIRPERSON**

## 9. NEW ZEALAND LOCAL BOARDS AND COMMUNITY BOARDS CONFERENCE 2013 – BOARD MEMBERS ATTENDANCE

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Acting Community Board Support Team Leader
<b>Author:</b>	Liz Beaven, Community Board Adviser

### PURPOSE OF REPORT

1. The purpose of this report is to seek approval for a number of Riccarton/Wigram Community Board members to attend the 2013 New Zealand Community Boards Conference in Wanaka on 9 to 11 May 2013.

### EXECUTIVE SUMMARY

2. The conference is being held in Wanaka from Thursday 9 to Saturday 11 May 2013. The theme for the conference is 'local communities, local leadership' and will be looking at the innovative ways that Councils, Boards and outsiders are successfully accepting the challenges that leadership in communities presents. Refer **Attachment 1**.
3. The programme includes key-note speakers and inter-active workshops hosted by experts, and the presentation of the Best Practice Awards in recognition of community board projects and initiatives which have made a difference.
4. The Conference therefore provides an opportunity for community boards to submit an entry to the Best Practice Awards to showcase a project or initiative. Refer **Attachment 2**.

### FINANCIAL IMPLICATIONS

5. The total cost per member will be approximately \$1,750 (depending on car pooling and travel allowance). The conference registration cost for each appointed delegate is \$745 exclusive of GST, noting this is the earlybird rate until close of business 29 March 2013 when the cost will be \$845. In addition, accommodation at Edgewater will be \$324 per person for the two nights. There is sufficient travel budget available to cover the cost of driving to the venue and back, which equates to a travel allowance of approximately \$630. Members are urged to car-pool wherever possible which will reduce the overall cost. Staff will investigate alternative means of travel if there is sufficient interest.
6. At the time of writing this report the Board's 2012/13 unallocated operational budget of \$4,117 has the necessary travel, conference and training funding available to fund Board members to attend.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. Yes.

### LEGAL CONSIDERATIONS

#### Have you considered the legal implications of the issue under consideration?

8. There are no direct legal implications involved. A Community Board resolution is required for expenditure for attendance of Board members at conferences.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

#### Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

9. Not applicable.

**ALIGNMENT WITH STRATEGIES**

10. Not applicable.

**Do the recommendations align with the Council's strategies?**

11. Not applicable.

**CONSULTATION FULFILMENT**

12. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board give consideration to approving the attendance of a number of Board members to the 2013 New Zealand Local Boards and Community Boards Conference in Wanaka from 9 to 11 May 2013.



## Invitation

On behalf of the Wanaka Community Board and the Wanaka community, I invite you to Wanaka for the New Zealand Community Boards' Conference 2013. We are very proud of our town and our district and look forward to sharing it all with you from 9 to 11 May 2013 and hopefully longer!

The venue is great and the conference programme is exciting and engaging, but the success and value of the conference rests with you. We need the Community Board members, Mayors, Councillors, Local Board members and staff who work for our communities throughout New Zealand to come together and be motivated, invigorated and at the end, better local leaders.

I realise for some it is a long way to come but I assure you it will be worth it. We will look after you and ensure you have a good time because that is what Wanaka does!

It all starts with a cocktail party on the edge of Lake Wanaka at which I look forward to meeting and greeting you in a truly Wanaka way.

### **Lyal Cocks**

Chairman, Wanaka Community Board

Dear conference delegates

May 2013 will see the Queenstown Lakes District Council hosting the ninth Community Boards' Conference in Wanaka. Your Executive, CBEC has been hard at work putting together a programme for the Conference which will be interesting, challenging and informative. The theme of the Conference is "local communities, local leadership". I encourage all Community Boards to make this conference a must attend event, as we all have so much to learn about the innovative ways that Councils, Boards and outsiders are successfully accepting the challenges that leadership in our communities throws at us.

At this conference there will be an accent on the future, with one of the keynote speakers being a recent Canadian Nuffield scholar, Leona Dargis, who will share her remarkable story with us and illustrate how, with good decision making, all things are possible, even when faced with extreme adversity. Sam Johnson will give his slant on leadership and how it can be applied both in life and in the future of the Community Board family and Trevor Johnston, the recently retired CEO of Riverland Meats will share his vast experience and tried and true methods of inspiring and leading organisations.

Addresses from the Minister of Local Government, the Hon. David Carter, the President of Local Government New Zealand, Lawrence Yule, and its new CEO Malcolm Alexander, will allow us the first opportunity to share the considerable developments in the local body sector post the last elections and the then recent government reforms which affect us all.

When you combine these speakers with a range of informative workshops, an entertaining social programme allowing for invaluable networking, and the beauty of the Wanaka setting you can see why I rate this conference as a must attend event.

### **Mike Lester**

Chair, New Zealand Community Boards Executive Committee

## COMMUNITY BOARD EXECUTIVE COMMITTEE BEST PRACTICE AWARDS

An opportunity for your community board to showcase a project or initiative and a chance to win the supreme best practice award.

### What are the awards?

- The Community Boards' Best Practice Awards recognise excellence in the implantation of projects and initiatives in local governance
- These awards are offered by the New Zealand Community Board Executive Committee (CBEC)
- Prizes will be presented to the winners along with a runner up of each category (see below)
- A supreme winner will be chosen by CBEC from the winners of the individual categories

### The objectives of the awards are:

- Recognition of significant contributions made by Community Boards to the process of achieving excellence in local governance
- Development of the awards scheme as a learning tool for quality improvements in the functioning of Community Boards
- Fostering the exchange of the best practice and innovative ideas.

## Categories

### Leadership

The Judges will be looking for:

- An individual or Community Board whose contribution has enhanced the work or reputation of Community Boards
- Examples that show a Community Board which has commissioned (jointly or singly) a project that has made a significant benefit to a part or all their community's wellbeing
- A Community Board that has adopted a facilitation role to address a community problem, i.e. helped organisations to help themselves.

The winner will receive the Yvonne Palmer Leadership Trophy and will hold the trophy for two years.

### Enhancing Communities

The Judges will be looking for:

- Projects or initiatives through which a Community Board has promoted diversity in their community or contributed to harmonious relationships
- Have made a community safer
- Have incorporated the views of young people in their decision making or addressed the needs of children and young people in their areas
- A Community Board initiative that has protected or enhanced its community's heritage (this includes all types of heritage, e.g. cultural, natural etc).

### Engaging Communities

The Judges will be looking for examples:

- Where Community Boards have employed innovative approaches to consultation and/or where consultation resulted in a better policy or programme outcomes
- Community Boards that have addressed a community concern by partnering with another agency such as its parent Council, another Board or external agency and/or community group
- For projects and initiatives that highlight good relationships between Boards and Maori and/or other ethnic organisations in their communities.

### Supreme Winner

In addition to each of these categories, CBEC will select an overall winner, which will reflect the project or initiative that is the most innovative and resulted in the greatest community value.

### How to enter

- You can submit as many entries as you wish, however, each entry should relate to a single category only and should specifically address the purpose of that category. The judges may transfer entries into a different category if they feel this is appropriate

- Applications can be in the format of your choice (such as PowerPoint presentation/video/photos, etc)
- Electronic submissions will make it easier to share your project information after the Conference
- Each application should include all the relevant information relating to your application.

**What information to provide:**

- The name of the project
- The Community Board and parent Council
- A contact person's name, address, telephone number/s, fax number and email address (if available)
- The category and how the entry meets this category
- Brief description of how the initiative was implemented and what was achieved
- Period during which the initiative was undertaken
- Who was involved in the initiative (including local government agencies, community organisations, businesses, individuals etc.) and how you got them involved
- Brief estimation of the total initiative's cost, how the finance was achieved (eg rates, grants etc.) and any cost savings
- Brief explanation of improvements in service quality and/or other benefits
- Information on lessons learned, including barriers encountered, what you would do differently next time, and how the initiative might be useful to other Community Boards.

**Address your entry to:**

Jan Maxwell  
Arts and Events Facilitator  
Community Services Team  
Queenstown Lakes District Council  
Private Bag 50072  
10 Gorge Road  
Queenstown  
Or email to [Jan.Maxwell@qldc.govt.nz](mailto:Jan.Maxwell@qldc.govt.nz)

**Closing date for entries**

5.00 pm Monday 28 February 2013. No late entries will be accepted.

**Judging process**

All applications will be reviewed by the Conference Judging Panel.

**Announcement of the winners**

The Awards will be announced and presented at the Best Practice Awards Dinner on 10 May 2013 held during the Community Board Conference (9-11 May 2013).

**Showcasing best practice**

To promote best practice in the functioning of Community Boards and to foster the exchange of best practice and innovation. Winning entries will be featured on the Local Government New Zealand website.

By entering the awards you are agreeing to the publication of your entry.

10. **COMMUNITY BOARD ADVISER'S UPDATE**
  - **Earthquake Recovery Update**
11. **ELECTED MEMBERS' INFORMATION EXCHANGE**
12. **MEMBERS' QUESTIONS UNDER STANDING ORDERS**